MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 24, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED ***Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL **1. Consent Agenda:** **a. Resolution #568-25.** Approve travel expenses. **b. Resolution #569-25.** Authorize a prepayment of an advance from the Behavioral Health Fund 2879 to the General Fund 1001. **c. Resolution #570-25.** Authorize membership and payment of 3rd Quarter membership dues for the Department of Job and Family Services to the Lima Rotary Foundation. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

RESOLUTIONS/SIGNATURES:

1. **Resolution #571-25.** Authorize the Clerk of Board to post notice and advertise for Request for Proposals for real property lease procurement.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. <u>County Engineer</u>

1. **Resolution #572-25.** Authorize the Allen County Engineer to purchase one (1) 2025 Bomag Roller and trade one (1) 1999 Wacker Patch Roller and one (1) 2001 Bomag Roller through Southeastern Equipment Company. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

2. **Resolution #573-25.** Approve estimate of material and labor necessary to remove the existing bridge superstructure and pier over Union Street. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **Due to deficiencies of the structure, the bridge needs to be removed and estimate for removal is $15,178.76.** ***The roll was called and the resolution was approved unanimously.***

3. **Resolution #574-25.** Approve Change Order #1 for the County and Township Roads Resurfacing 2025Project. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Noonan.*** **Awarded bid was under theOPWC funding allotment, and County Engineer is requesting to add additional roadway to be completed in the amount of $56,863.40.** ***The roll was called and the resolution was approved unanimously.***

	B. Department of Job and Family Services 1. **Resolution #493-25A.** Amend Resolution #493-25, approve contract between the Allen County Department of Job and Family Services and Wellman Services. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.* Amendment is needed to replace an additional compressor. *The roll was called and the resolution was approved unanimously.*** **C. Sanitary Engineer** 1. **Resolution #575-25.** Enter into a Sanitary Sewer Developer Agreement with Project BOSC Developer. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:14 a.m.	**RECESS**
9:34 a.m.	**Building and Grounds Weekly Update – Jason Patchet** • **Provided an update on traffic flow discussion with Heir Force Academy, City of Lima and Charles Construction** **-Construction team is able to continue utilizing the parking lot for staging** **-once school resumes, an officer will be provided by the city to ensure traffic flow during construction is maintained** **-general discussion on traffic flow once construction is complete for Administration Building and Heir Force Academy** • **Provided an update on the parking lot sealing and striping project** **-should be finishing the Civic Center and Wyngate lots next week** • **Provided an update on the Civic Center Boiler Project** • **Discussion on concerns of the Vandemark Building** **-high pressure lines on the condenser units are missing**

	-discussion on potential replacement costs -discussion on insurance coverage— Commissioners would like to have full physical coverage until the future of the property is determined • General discussion on Clerk of Courts review of the current Public Defender Building as a possible relocation for their office during the Courthouse renovations -Jason Patchet will look into parking solutions for the Public Defender Building • Discussion on the Goodman Property -Jason Patchet will be working with CEC to obtain proposals for removing the underground storage tanks • Discussion on the demolition of the Old Jail Project -looking into relocating fiber and communication network wires • Gutter maintenance is being completed on the Court of Appeals Building • Discussion on Janitorial Services at the Civic Center -janitorial services can be continued with current staff until Dan Dickman's retirement and then an additional person will need to be hired Commissioner Noonan stated the Board would recess for the 11:00 a.m. and will reconvene after to continue the Building and Grounds Weekly Update
10:53 a.m.	RECESS
11:00 a.m.	Joint Board Conference Call with Auglaize County re: Various Ditch Assessments for 2026/Little Ottawa River Discussion with Allen Soil and Water Conservation District Conference Call # 419-739-6702 **Please see Commissioner Minutes for the Various Ditch Assessments review for 2026** At 11:14 a.m. Allen County began the second part of the meeting to discuss the Little Ottawa River • Jarrod Wehinger provided an overview on the current contract with Tawa Tree Service for log jam removal of the Little Ottawa River

	-this past spring's storms created additional log jams **-Jarrod Wehinger is requesting an additional $3,500.00 and an extension of the contract for an additional month through August 31, 2025 for Tawa Tree Service to complete the necessary work** **Resolution #576-25.** Resolution to amend contract for maintenance on the Little Ottawa River Stream Enhancement Project. ***Commissioner Seibert made a motion to approve. Motion seconded by Commissioner Bambauer. The roll was called and the resolution was approved unanimously.***
11:20 a.m.	**RECESS**
11:27 a.m.	**Building and Grounds Weekly Update – Jason Patchet (Continued)** • **Discussion on Allowance Authorization for the revisions to the front entrance of the Administration Building** **-additional costs for revisions for Charles Construction will be $6,216.16, which will come from our contract allowances –which will leave the allowance balance $34,033.84** **-Commissioner Noonan signed off on the Allowance Authorization** **-there will be an additional allowance for the electrician's portion of the revisions** • **Discussion on potential revisions to the doors to the secured employee parking lot to meet compliance** **-estimate for recessed brick around the doorways would be $6,200.00** **-estimate for power operated door would be $3,681.00** **-Commissioners would like to move forward with the recessed brick** • **Review of proposed rock cast sign for the Administration Building** **-Jason Patchet will send approved rendering back to proceed** • **Review of proposal for terrazzo to be placed on the 2nd and 3rd floor of the Administration Building** **-proposal is an additional $163,795.48 to the project contract** **-Commissioners will continue to discuss prior to deciding**

	• **Discussion on site elevation change order** **-Jason Patchet is estimating the Change Order to be $80,000,00 to $100,000.00 but will provide the Commissioners with proposal once received** • **Discussion on holding a potential beam signing for the Administration Building** **-Jason Patchet will discuss with the contractors on logistics and will report back to the Commissioners** • **Discussion on if services from InCompliance will be needed for the Courthouse Renovations and Agricultural Administration Building Projects** **-discussion on if the Agricultural Building project will be administered through the Commissioners or through the Agricultural Society—will continue to consider** **-Commissioners would like to utilize InCompliance for both proposed projects—Brittany Woods will work on having included in the Engagement Letters/agreement** • **Discussion on Union Street Bridge removal**
12:52 p.m.	**RECESS**
1:01 p.m.	**Potential Port Authority Board Appointment Interview—Tim Buit** • **Provided discussion over the Port Authority Board.** • **Introductions were provided by the Commissioners and Tim Buit.** • **Beth Seibert provided an overview in regards to her involvement with AEDG and a detailed description over the Port Authority Board.** • **Discussion over fiduciary responsibility with serving on a Board.** • **Closing discussions were made by the Commissioners and Tim.** **-the Commissioners will be in touch with Tim in regards to their final Board appointment action.**
1:19 p.m.	**ADJOURN**

Submitted by: _____
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

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Beth Seibert

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Cory Noonan

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Brian Winegardner