MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 22, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan** **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
8:02 a.m.	**Opioid Settlement Update – Attorney Al Smith and Assistant Prosecutor John Willamowski Jr.** **At 8:03 am Commissioner Winegardner made a motion to enter into executive session to discuss pending litigation pursuant to ORC 121.22 (G)(3). Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.** **Back in general session at 8:18 a.m.** • **New litigation was discussed during executive session** **-deadlines for necessary resolutions were provided to Assistant Prosecutor Willamowski and he will work with the Clerk of Board to place on an agenda for approval**
8:19 a.m.	**RECESS**
9:01 a.m.	**AGENDA MEETING**
	PLEDGE—Brian Winegardner

APPROVE AGENDA AS PRESENTED

Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. **Consent Agenda:**

   a. **Resolution #562-25.** Approve travel expenses.
   b. **Resolution #563-25.** Supplemental appropriation for the General Fund 1001.
   c. **Resolution #564-25.** Accept payment from County Risk Sharing Authority for damage to a 2023 Ford Explorer operated by the Allen County Sheriff's Office.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #561-25A.** Amend Resolution #561-25, authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #565-25.** Approve the Allen County Wellness Incentive Policy. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #566-25.** Establish bond amount for the Allen County Clerk of Courts. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	DISCUSSION **A. <u>Dog Warden</u>** 1. **Resolution #567-25.** Accept grant from the Ohio Pet fund 2025. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner.*** **Additional grant funds were awarded in the amount of $2,000.00.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS **Chuck Elwer had submitted a Public Comment form prior to the beginning of the meeting.** • **Provided concerns of annexation being proposed in Marion Township to the City of Delphos**
9:10 a.m.	**RECESS**
9:32 a.m.	**Staff Update/County Projects Discussion** **Sofia Clifton—** • **Meeting has been scheduled with Mental Health and Recovery Services Board and Webb Insruance to discuss insurance coverage** • **Received communication from John Willamowski Jr. in regards to the Clerk of Courts Watercraft certificate Official bond** **-was approved by resolution in the amount $40,000.00** • **Discussion on having Ben Albrecht review the County Driving Policy and other Allen County policies during the upcoming HR Training on September 10th** **-Building Inspection walk through will be at Children Services** • **Received communication from Susan Wildermuth, County Engineer's Office, in regards to American Red Cross Blood Donation** **-County Engineer's Office has held an event at their location in the past, however Susan Wildermuth has asked Sofia Clifton if the event should be handled through the Wellness Program, rather than the County Engineer's Office** **-Commissioners are not in favor of holding a county wide event, however elected**

officials/department heads have the ability to schedule their own time for their staff to participate if they desire

- Discussion on BWC Settlements
  -letters have been sent to both individuals offering said settlements
  -County Engineer's Office has inquired why they were not notified of a proposed settlement being offered to their employee
  -BWC Policy is under the Commissioners Office policy, and it is their policy to make decisions, not the individual departments
  -Commissioners stated that due to personal health information and confidentiality, the department is not needed to be notified of potential settlements
- Pre-employment Psych Evaluation has been submitted to CORSA and reimbursement will be received
- Discussion on adding Vandemark Property to insurance
  -Sofia Clifton will work with Jason Patchet on getting information to add property onto insurance
- Discussion on BWC Claim for intern at Juvenile Court
  -claim was dismissed due to the First Report of Injury not being submitted
- Sheriff's Office received a check from Detail Commander use in the amount of $13,844.00 and are inquiring on where to have funds deposited
  -funds will need to be deposited into the General Fund to offset the costs of cruisers
- Wellness 2025 has ended and is awaiting the final report from CEBCO to determine who completed Wellness 2025
- General discussion on the Garner Program vs. the possibility of Smart Shopper

Brittany Woods—

- Received a request from the Auditor's Office for funds to be transferred to the Organized Crime Commission account as the account is currently short $25.00
  -Commissioner Noonan will further discuss with the Auditor's office
- A request has been sent to Judge Reed to designate Jerry Gilden as proxy for Commissioner Noonan in the Indianbrook project

- **Received a quote for the Sheriff's Office in the amount of $4,900.00 for installation of bar frame system and expanded metal security screens on the Interview Room windows in the Justice Center**

At 10:24 a.m., Commissioner Winegardner called Chief Deputy Mohler to further discuss

- **Chief Deputy Mohler provided an overview of the materials for security provided in the quote for the Interview Rooms in the Justice Center**
  -Commissioners would like Chief Deputy Mohler to get an updated quote to include the interior security measures to review

Beth Seibert—

- **Discussion on potential appointments for the Community Reinvestment Housing Council**
  -Commissioner Seibert will work on drafting a resolution to be placed on an agenda for approval of discussed appointments

Cory Noonan—

- **Northwest Regional Post Budget Briefing with CCAO has been scheduled on September 15th**

County Projects—

- **Received communication from Jason Patchet expressing concern for possible lack of copper piping for the air conditioning system in the Vandemark Building**
  -Jason Patchet did confirm that one of the pressure lines from the units are missing
  -Commissioner Seibert spoke with the realtor for the property and he inquired with the building owner and they were unaware of any damage to the air conditioning unit/system
- **Clerk of Courts has toured the current Public Defender's Office has a potential location for the Clerk of Courts during the Courthouse Renovations**
  -Clerk of Court was pleased with the space and could potentially see relocation to the building
  -Clerk of Courts would like a handicap parking space added if relocation to this building

	• **General discussion on potential building for OSU Extension/Agricultural Society** **-Commissioners would like to schedule a meeting after fair to further discuss plans** • **Review of Request for Proposals and advertisement for CSEA relocation space** **-Brittany Woods will work with Bricker Graydon on preparing documents to have on Thursday's agenda** **-currently working on recovering personal Facebook to gain access to the Commissioners page** • **Will be scheduling the closing for the Goodman Property with Kilco Title** **-working with John Willamowski Jr. on resolutions** • **Brittany Woods is working on scheduling a meeting with John Willamowski Jr. to discuss annexations** • **Discussion on Courthouse Renovation Project** **-Brittany Woods will follow-up with John Willamowski Jr. on request for seeking outside legal counsel with Bricker Graydon for said project**
11:17 a.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** Cory Noonan **Cory Noonan** Brian Winegardner **Brian Winegardner**