MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 15, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
8:30 a.m.	**Public Defender Office Update re: Regional Public Defender Program—Melodie Goodin, Judge Kohlrieser and Judge Reed** **Meeting will be held in the Law Library Conference Room located in the Justice Center** ****NOT RECORDED**** • **Commissioner Noonan proved an overview of the draft Memorandum of Understanding with the State Public Defender Office for Northwest Regional Hub Pilot Program** • **General discussion on the transition of current Public Defender Office transitioning to State employees** • **General discussion on the continued use of appointed counsel as needed** • **General discussion on relocation of the Public Defender office to accommodate additional staffing** • **General discussion on future Courthouse Renovations** • **Discussion on possible relocation of the Clerk of Courts in preparation for Courthouse Renovations Project**

8:50 a.m.	**RECESS**
9:32 a.m.	**Staff Update/County Projects** **Commissioner Winegardner noted an amendment to the agenda, to add a meeting at 3:00 p.m. with Bricker Graydon via Zoom to review and discuss the proposed lease for space at Cook Tower for the relocation of Child Support Enforcement Agency** **Sofia Clifton—** • **Meeting has been scheduled on Thursday with Webb Insurance and CORSA to review and discuss the lease agreement between Mental Health and Recovery Services Board and Juvenile Court** **-will need to discuss if Mental Health and Recovery Services Board should remain as a covered board due to it being a multi-county entity, and one of said entities are not part of CORSA** • **CORSA HR Training has been scheduled for September 10th** **-training is part of Loss Control Incentive Program** **-after training, there will be a building walk through of Children Services with Webb Insurance and CORSA** • **Received communication from the Sheriff's Office that a member of the public's purse that was damaged when purse was placed in the x-ray machine at the Courthouse** **-Sheriff Treglia has agreed to pay for damages from the FOJ Fund** **-an incident report was filed and a receipt for payment will be kept with said report** • **Provided an update on two (2) Workers Compensation claims** **-Attorney Kurt Kauffman has suggested settlements for claims of one employee at the County Engineer's Office and one at the Sheriff's Office** **-discussion on possible settlements for both employees** **-settlement amounts are as follows:** **-Sheriff's Office employee—$2,100.00** **-County Engineer employee—$1,800.00** **-Commissioners would like to move forward with offering the settlements to be paid through BWC** • **Review of revised Wellness Policy for Wellness 2026**

-Policy will be placed on the agenda for approval

- General discussion on insurance rates for next year
  -CEBCO Board of Directors are currently reviewing
- Discussion on Sheriff's Office Capital Requests
  -received invoice from Interaction Insight Corporation for Eventide 911 voice recorder upgrades—$49,369.00, which includes 3-year warranty and maintenance agreement
  -Sheriff's Office will have the maintenance and warranty billed annually and have the invoice revised to include only the capital request
- Review of updated body camera/patrol car camera quote received from Axon
  -discussion on possible mechanism to cover maintenance costs of body cameras
  -Commissioners will continue to discuss how to fund maintenance

Brittany Woods—

- Discussion on Joint Board Meeting re: Little Ottawa
  -Jarrod Wehinger, Allen Soil and Water Conservation District, has requested a Joint Board meeting to increase the current contract with Tawa Tree Service an additional $3,500.00 and extend the contract for an additional month
  -requested increase and extension is due to additional logjams from recent storm events
  -Commissioners would like Brittany Woods to proceed with scheduling a Joint Board meeting to further discuss with Auglaize County and Allen Soil and Water Conservation District
- Discussion on Board of Developmental Disabilities request for a potential meeting to discuss budget forecast in regards to levies
  -Commissioners believe that would be a discussion between their board prior to discussing with the Commissioners
- Discussion on Public Defender Intradepartmental Transfer request
  -Commissioners are good with transfer
  -Brittany Woods will place on the agenda for approval

Cory Noonan—

- Discussion on proposed Child Support Enforcement Agency Lease Agreement

	-Brittany Woods will provide the proposed lease agreement to Vicki Tarr for her review and invite her to the 3:00 p.m. meeting **County Projects—** • Pay App 6 has been received from Charles Construction -will be reviewing and placing on agenda for payment to be processed • Closing documents and cashier's check have been delivered to Kilco Title for the purchase of the Vandemark Building -once Deed is recorded and provided to the Board, Sofia Clifton will get the building added to insurance • Bricker Graydon and WDC Group have agreed on language for the Child Support Enforcement Agency Amendment No. 7 -Commissioners have reviewed and Brittany Woods will place on the agenda for approval
11:09 a.m.	**RECESS**
1:07 p.m.	**Access Management Appeals and Variance Board – Variance Hearing** **Board Members Present: Brian Winegardner, Kurt Neeper, Rebecca Phillips and Brad Core** • Brian Winegardner provided an overview of the requested access management variance received from Jack Miller • County Engineer has denied the variance as per the access management plan states that each parcel is allowed one-driveway and this parcel currently has three drives, with a desire to widen one of the drives -County Engineer is willing to allow the property to be considered commercial, which would allow a wider driveway, but individual is requesting a 70 feet wide drive, where access management allows for 36 feet wide drive • Erik Robey provided an overview on a survey completed on the area which concluded that the road has high traffic as well as high speed -current drive is approximately 18-20 feet -County Engineer is agreeable to widening of the drive to the allowed 36 feet wide drive

	• **Rebecca Phillips provided a traffic count for the area—annual average traffic is 471** • **Jack Miller discussed the request he received from Perry Schools to utilize his drive as a bus turn around, which is why he is requesting the widening of the drive** **-Mr. Miller does have semis and big machinery that would allow for more convenience of use for his equipment, but stated he is ultimately requesting the variance to assist the schools in allowing space for a bus turn around** • **General discussion on possible other options rather than expanding the throat of the proposed current drive** • **General discussion on the board's thoughts on the requested variance** **-board believes the objective of the requester can be achieved without the variance of a wider driveway being granted** **Brad Core made a motion to deny the variance. Motion seconded by Rebecca Phillips. The roll was called and the variance was denied unanimously.**
1:42 p.m.	**RECESS**
2:07 p.m.	**Ditch Condition Report Review –Nathan Davis and Joe Gearing** • **Nathan Davis provided an overview of ditch conditions** **-discussion on requested assessments for 2026** **-review of known work that will need to be completed** **-$2.00 per parcel from the collected assessments will be designated to go to the Rotary Fund** • **Review of current funds available in the Rotary Fund** **-review of proposed Rotary Fund carry-over balance for 2026** • **Commissioners are in agreeance with moving forward with the proposed assessments for Allen County ditches** **-Brittany Woods will begin scheduling Joint Board meetings to discuss proposed assessments for joint ditches**
2:31 p.m.	**RECESS**

3:04 p.m.	**Child Support Enforcement Agency (CSEA) Lease Discussion—Austin Musser and Mark Evans, Bricker Graydon Law Firm and Vicki Tarr, CSEA via ZOOM** • **Review of proposed draft lease agreement** • **Discussion on revisions to the proposed lease** **-Vicki Tarr wants to ensure that no one would have access to the CSEA area without a member from CSEA being present** **-discussion on designated parking spots for CSEA staff** • **Discussion on RFP/Competitive Bidding for lease** **-Brian Winegardner had viewed several locations for possible relocation of CSEA as well as the possibility of remodeling their current space prior to deciding to enter into lease for space located at Cook Tower** **-Bricker Graydon will prepare RFP documents to place on the agenda to advertise and once received will have committee review prior to entering into lease**
3:47 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by: Board of Allen County Commissioners** **Beth Seibert** **Cory Noonan** **Brian Winegardner**