MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 8, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	Staff Update/County Projects Julie Shellhammer, Dog Warden, is present to discuss possible probationary termination of an employee At 9:01 a.m., Commissioner Winegardner made a motion to enter into executive session to discuss discipline and/or dismissal of a public employee pursuant to ORC 121.22 (G)(1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously. Julie Shellhammer will remain present during executive session. Back in general session at 9:12 a.m. • Discussion was had on two (2) employees at the Allen County Dog Wardens Office -First employee has shown a pattern of abuse of sick time and lack of job performance -Commissioners believe there are terms for termination of employee but are allowing the option for said employee to resign by 2:00 pm if so desired -resolution action will be taken on July 10th -Second employee was hired, but has not reported to work since hired -termination of said employee will be on the July 10th agenda

Sofia Clifton—

- **Discussion on Juvenile Court BWC claim**
  -Berlin Carroll has advised Sofia Clifton that communication in regards to said claim can be sent directly to him, and no longer copy Judge Kohlrieser on communication, as he will keep him informed
  -intern has not provided a First Report of Injury (FROI) and seems she will not be submitting as herself and her mother have sought legal counsel, which will result in the claim being denied by BWC
  -due to pending litigation, all communication will be through CORSA and the intern's attorney going forward
- **Received an invoice for Safety Council dues**
  -will be placed on agenda for approval
- **Received communication from the Sheriff's Office requesting to purchase a new vehicle for the Sheriff**
  -Captain Howard's vehicle was in an accident and will be totaled out
  -Sheriff is requesting that the funds from the totaled vehicle be used toward the purchase a Jeep Wagoneer with TCAP covering the additional cost
  -Sheriff will receive the Wagoneer and current fleet vehicles will be rotated for Captain Howard to receive one of the other vehicles in the current fleet
- **General discussion on current fleet at the Sheriff's Office and how many vehicles are needed for the Sheriff's Office**
  -Commissioners would like to have a discussion with the Sheriff's Office on utilizing Enterprise for their administration vehicles
  -Sofia Clifton will schedule a meeting to further discuss
- **Received a request from the Sheriff's Office for a new dive boat and trailer**
  -proposal to pay for through TCAP and/or Contract Services funds
  -discussion on if other entities involved in the dive team will be providing any funds toward the purchase
  -will further discuss with the Sheriff's Office
- **Wellness 2025 has ended**
  -review of 2026 Wellness Incentive Policy

- **Discussion on vacancy on the Port Authority Board**
  -Cindy Leis has provided the Commissioners with a request for appointment of Tim Buit
  -Commissioners would like Sofia Clifton to schedule an interview
- **Discussion on Health and Wellness Expo collaboration with the City of Lima**
  -Commissioners are in agreeance with continuing collaboration to hold an event again this year
- **Sun E-Side Up Food Truck will be at the Courthouse tomorrow for employees**

Brittany Woods—

- **An annexation for property in Marion Township has been filed to be annexed into the City of Delphos**
  -Legal description and map have been sent to Tax Map for their review and a request for the County Engineer to provide his report
  -will be placed on the Agenda Thursday for acceptance and scheduling of the hearing for September 18th at 11:00 a.m.
- **Received communication from Doug Post stating he owns property within Indianbrook, therefore he will not be able to be the proxy for Cory Noonan**
- **Discussion on attending July and August Regional Planning Commission meetings while Kelli Singhaus is out of the office**
  -Beth Seibert will let Brittany Woods know if attendance is needed
- **Requested an update from John Willamowski Jr. on his review of the proposed Public Defender Regional Hub Agreement and AEP ODOT Easement**
  -he is still reviewing
- **Discussion on inviting John Willamowski Jr. to weekly staff updates to keep items moving along**
  -Commissioners will discuss with Prosecutor Destiny Caldwell
- **Judge Reed has requested the meeting for Public Defender Regional Hub Update be held in the Law Library Conference Room**
  -Commissioners are in agreeance to this

	Beth Seibert— • **Discussion on the creation of a Housing Council and need for appointments to said council if/when a Community Reinvestment Area Agreement is entered into** **-Commissioner Seibert will reach out to possible candidates on interest of serving on said council** **Brian Winegardner—** • **Discussion on barricading the vacated East/West alley where it meets at the North/South alley at the Administration Building site** **-Jason Patchet is scheduling a meeting with the City of Lima and Heir Force Academy to discuss alley access moving forward** **-Citizens National Bank is in agreeance with the barricade** **County Projects—** • **Proposed CSEA Lease Agreement is still being reviewed by Bricker Graydon** • **Letters of Engagement and request for Outside Counsel for Fairgrounds Administration Building and Courthouse Renovations is being reviewed and requested by John Willamowski Jr.** • **Discussion on use of current Public Defender building once they move to the Enterprise Building for the Northwest Regional Hub** **-discussion on placing the Clerk of Courts at said location rather than the Vandemark Building** **-discussion on possibly temporarily housing OSU Extension in the Vandemark Building** • **Discussion on mitigating the underground storage tanks on the Goodman Property/Veteran's Garage** **-will have Jason Patchet begin planning to have completed once property is purchased** • **Discussion on placing flags/plaques to commemorate military branches at the Veterans Garage** **-will discuss with Veterans Service Commission**
11:13 a.m.	**ADJOURN**

	Submitted by: Brittany N. Woods **Brittany N. Woods Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** Cory Noonan **Cory Noonan** Brian Winegardner **Brian Winegardner**