# MINUTES
# BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION |
|---|---|
| DATE | July 3, 2025 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
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| | **PRESENT: Beth Seibert**<br>**Brian Winegardner** |
| **TIME:** | **GENERAL SESSION – RECORDED** |
| **9:00 a.m.** | **AGENDA MEETING** |
| | **PLEDGE – Brian Winegardner** |
| | **APPROVE AGENDA AS PRESENTED**<br><br>***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.*** |
| | **ITEMS FOR REVIEW AND APPROVAL**<br><br>1. **Approve the minutes of June 3, 2025 general session.**<br>2. **Approve the minutes of June 5, 2025 general session.**<br>3. **Approve the minutes of June 10, 2025 general session.**<br>4. **Approve the minutes of June 12, 2025 general session.**<br>5. **Approve the minutes of June 17, 2025 general session.**<br>6. **Approve the minutes of June 24, 2025 general session.**<br>7. **Approve the minutes of June 26, 2025 general session.**<br>8. **Approve the minutes of July 1, 2025 general session.** |

***Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.***

**9. Consent Agenda:**

**a. Resolution #511-25.** Approve travel expenses.
**b. Resolution #512-25.** Intradepartmental transfers.
**c. Resolution #513-25.** Supplemental appropriation for the TCAP Fund 2880.
**d. Resolution #514-25.** Supplemental appropriation for the Unclaimed Funds Fund 1700.
**e. Resolution #515-25.** Supplemental appropriation for the Capital Improvement Fund 4017.
**f. Resolution #516-25.** Authorizes a warrant of transfer from the Capital Fund 4017 to the Vandemark Building Project Fund 4028.
**g. Resolution #517-25.** Supplemental appropriation for the Vandemark Building Project Fund 4028.
**h. Resolution #518-25.** Authorize an advance from the Sanitary Engineers Surplus Fund 5035 to the Slabtown Bluelick Sewer Improvement Project Fund 4570.
**i. Resolution #527-25.** Supplemental appropriation for the Veterans Garage Fund 4024.
**j. Resolution #519-25.** Authorize "Then and Now" purchases.
**k. Resolution #520-25.** Approve use of credit cards for the 3rd Quarter of 2025 pursuant to section 301.27, Ohio Revised Code.
**l. Resolution #521-25.** Resolution to hire Damien Dudgeon as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #522-25.** Approve Change Order #1A-1 with Charles Contracting, LLC. dba Charles Construction Services for 1A-General Work & Labor and Site Contractor Contract for the New Administration Building Project.

   ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #523-25.** Resolution declaring it necessary to renew a tax levy in excess of the ten-mill limitation for the purpose of the Children Services Program and determine for submission to the electors pursuant to sections 5705.24 and 5705.03, of the revised code.

   ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

3. **Resolution #524-25.** Authorize the purchase of a 2025 Chevrolet Traverse from Lima Chevrolet Cadillac for the Allen County Sheriff's Office.

   ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

4. **Resolution #525-25.** Enter into a Real Estate Purchase Agreement with Steven A. Romey, Trustee of the Steven A. Romey Living Trust for property located at 330 N. Main Street, Lima, Ohio.

   ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

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| | 5. **Resolution #526-25.** Enter into a Real Estate Purchase Agreement with Lima Goodman Properties, LLC. for property located at 201 N. East North Street, Lima, Ohio.<br><br>***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*** |
| | **DISCUSSION** |
| | **ANNOUNCEMENTS** |
| **9:04 a.m.** | **RECESS** |
| **9:30 a.m.** | **Building and Grounds Weekly Update – Jason Patchet**<br><br>• **Carpet at Common Pleas Court is installed.**<br>• **Scheduled to start Civic Center Boiler Project on Monday. Scrapped generator with recycling company and check has been received and paid into the county.**<br>• **Dispatch heat pump unit is scheduled for Tuesday over a period of two (2) days. Command Bus will be there to be used but not capable of handling 911 calls until upgrade.**<br>• **Trying to schedule 318 parking lot to be sealed and striped on Friday and Blue Lot scheduled for Saturday/Sunday. Next parking area to be scheduled is the lot behind the hotel/Chamber.**<br>• **Commissioner Seibert reminded Jason Patchet she still needs a list of individuals who has keys for Elizabeth Street property. She would also like a listing of parking spaces for the Veterans.**<br>• **Commissioner Seibert stated that by September 1, 2025, all items will be removed from the Public Defender's Office to new location. This will be the responsibility of the State. She asked Jason Patchet to follow-up and ensure building is secured.**<br>• **Gryzbowski Law Office has moved out of their office in the Savings Building. Office is in good condition and all keys have been returned.**<br>• **Discussed font for the sign on the Administration Building. Times New Roman was chosen. Address will be added on the arch. Discussed name for the building. The Board liked Allen County Government Center. Jason Patchet will check into the signage with this wording.** |

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| | • **Discussed Terrazzo flooring for the Administration Building. The cost for the second floor lobby is an additional $63,548. The third floor lobby cost is $81,193. Jason Patchet recommends if we go with Terrazzo that it be installed to the landing of the stairway on each floor. It is also being recommended to do away with epoxy on the stairs and go with either raw concrete or rubber treads. Jason Patchet will proceed with official change order request. Color selection will need to happen soon.**<br>• **Provided update on the construction status of the Administration Building Project.**<br>• **Commissioner Winegardner brought up the east/west alley up to the north/south alley. He believes that the alley needs to be barricaded/closed off – not just during construction but permanently.**<br>• **Asked if there was additional information on the Parking Lot meeting. At this time, no new information.**<br>• **Discussion regarding the county owned bridge that is over Union Street. The City of Lima Bridge Inspector states that we need to remove the bridge. Jason Patchet has asked for assistance from Brion Rhodes, County Engineer, on removing the bridge. Brion Rhodes suggested a Quit Claim Deed be put in place to remove the parcel from the county and transfer to the City of Lima. It was suggested the information be sent to Asst. Prosecutor John Willamowski to provide guidance.** |
| **11:25 a.m.** | **ADJOURN** |
| | **Submitted by:** _____<br>**Sofia A. Clifton, Asst. Clerk**<br><br>**Approved by: Board of Allen County Commissioners**<br>_____<br>**Beth Seibert**<br>_____<br>**Cory Noonan**<br>_____<br>**Brian Winegardner** |