MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 1, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	**Opioid Litigation Update with John Willamowski Jr and Al Smith/Staff Update/County Projects** • **John Willamowski Jr. stated that no new information was received for the Opioid Litigation update, therefore there was no update provided -once an update is received, the information will be provided to the Commissioners** • **Discussion on purchase of Vandemark Building -Kelli Singhaus is working with Kilco Title on scheduling closing for purchase** **Sofia Clifton—** • **2025 Wellness year ended yesterday and 2026 Wellness year begins today -will update Commissioners on completion rate once calculated** • **CORSA Defensive Driving Training was held last Friday at Sanitary Engineer Department and was available to answer any Wellness questions for their staff** • **Planning a Defensive Driving Training at the Sheriff's Office** • **Discussion on OCTF Prevention Council Board Appointments -one of the board members has stepped down and Carole Enneking has requested placing Peyton Rose as replacement**

-Commissioners would like to ensure there is no conflict with Peyton Rose being an FCFC employee and a board member
-if no conflict, Commissioners are good with moving forward with the appointment of Peyton Rose

- **Discussion on reappointment of Becky Taylor and Keith Eiden to the RLF Board**
  -Commissioners are good with reappointment
  -Sofia Clifton will prepare a resolution to be placed on the agenda

Kelli Singhaus—

- **Discussion on Change Order for Charles Construction for a decrease of $35,310.15**
- **Discussion on utilizing part of the allowance funds for the Northwest Security Contract for additional card readers**
  -Commissioner Winegardner signed off on the amount of $2,950.46 to be used from the allowances
- **Discussion on PerryProTech lease of copiers as it relates to the discrepancy of calculations for the previous Juvenile Court lease buyout**
  -Perry ProTech has provided a check to cover the additional costs of lease buyout
- **Review of proposed Budget Letter**
  -discussion on revisions
  -discussion on scheduling of Budget Meetings—Kelli Singhaus has began blocking out time on the calendar
- **Discussion on Rolling Easement on ODOT Property**
  -Commissioners believe the easement needs to be transferred to the Commissioners and continue with the AEP lease of easement
  -Kelli Singhaus will have John Willamowski Jr. review to ensure Allen County are the legal owners, not ODOT per the Governor's Deed

Brittany Woods—

- **Received a request from the First Family Society for a proclamation for their event on July 26th**
  -Commissioner Seibert will plan to attend and present said proclamation

- **Amy Hoffman, Palmer Energy, has requested the President of the Board to sign an Aggregator Registration Application for Palmer Energy to obtain pricing for the next electric aggregation**
  -Commissioner Winegardner signed said application and Brittany Woods will send to Amy Hoffman
- **Discussion on Week of August 4th schedule**
  -Agenda will be moved to Tuesday, August 5th due to limited staff in the office that week
  -schedule will be adjusted to accommodate

Beth Seibert—

- **Discussion on Crafts Scholarship and Lima Community Foundation**
  -Commissioners have closed their portion of the Crafts Scholarship and Lima Community Foundation will handle any form of Crafts Scholarship going forward
- **Discussion on Addendums to Lease Agreements provided by the Fair Board for buildings located on the Fairgrounds**
  -all entities signed said addendums except for Farm Bureau
  -Farm Bureau will be reviewing the contract

Brian Winegardner—

- **Discussion on Sheriff's Office request for the purchase of Body Cameras and Cruiser Cameras**
  -Sheriff's Office has agreed to follow the CORSA Policy as it pertains to Body Camera use
  -general discussion on cost of purchase and maintenance for the requested Cameras
  -Kelli Singhaus will follow up with the Sheriff's Office on their request to get clarification on quantities needed
  -will continue discussing next week

County Projects Discussion—

- **John Willamowski Jr. is reviewing Letters of Engagement from Bricker Graydon for providing outside counsel for the Fairgrounds Administration Building and Courthouse Renovations**
  -John Willamowski Jr. will also be seeking permission from the Common Pleas Judge for the Commissioners to utilize said outside counsel

	• **Bricker Graydon is reviewing Addendum No. 7 for the CSEA Building Project as well as the proposed lease agreement for office space at Cook Tower** **-a resolution will be prepared to approve said amended once signed off on by Bricker Graydon** • **Discussion on proxy for Commissioner Noonan for the Indianbrook Project** **-Brittany Woods will reach out to Doug Post for his interest** • **General discussion on preparation of funds for leasing of space at the Cook Tower for the CSEA Relocation**
10:28 a.m.	**RECESS**
1:00 p.m.	**Department of Job and Family Services Disciplinary Discussion—Joe Patton and Josh Luke** • **Joe Patton requested to discuss potential discipline of a public employee** **At 1:00 p.m. Commissioner Winegardner made a motion to enter executive session to discuss the potential discipline of a public employee pursuant to ORC 121.22 (G)(1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously. Joe Patton and Josh Luke will remain present during executive session.** **Back in general session at 1:13 p.m.** • **While in executive discussion the abuse of sick leave was discussed for an employee at the Department of Job and Family Services** **-said pattern of abuse of sick leave has been discussed with the employee in previous evaluations, and the pattern continued** **-Joe Patton has suggested a 5-Day unpaid suspension for said employee and the Commissioners agree** **-said suspension will be effective July 21, 2025** • **Discussion on current Assistant Director leaving** **-Joe Patton would like to promote Deanna Bassinger to Assistant director, effective July 14, 2025 at an hourly rate of $48.00** **- Commissioners are in agreeance and a resolution will be prepared for the July 10th agenda**

	• **Discussion on additional roles and responsibilities that Jessie Doyle, Job Center Administrator, will be taking on with Deanna Bassinger being promoted to Assistant Director** **-Commissioners are in agreeance and a resolution will be prepared for the July 10th agenda** **-Joe Patton would like to provide an increase in pay as a result of additional roles and responsibilities for an hourly rate of $45.19** **- Commissioners are in agreeance and a resolution will be prepared for the July 10th agenda**
1:23 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** **Cory Noonan** Brian Winegardner **Brian Winegardner**