MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 26, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED • **Resolution #507-25 heading should read "Resolution to adopt the revised Allen County Stormwater Management & Sediment Control Regulations and the Stormwater Design Specifications applicable to the unincorporated area of Allen County, Ohio".** • **Under Consent Agenda, add Resolution #510-25, Reappoint members to the Floodplain Appeals Board.** ***Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL 1. **Consent Agenda:** a. **Resolution #496-25.** Approve travel expenses.

b. **Resolution #497-25.** Authorize a warrant of transfer from the Sanitary Engineer Capital Surplus Fund 5035 to the Wastewater Collection Capital Projects Fund 5405.
c. **Resolution #498-25.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Fund 4017.
d. **Resolution #499-25.** Supplemental appropriation for the General Fund 1001.
e. **Resolution #500-25.** Establish the Vandemark Building Project Fund.
f. **Resolution #501-25.** Accept the resignation of Daphne Romo from the Allen County Department of Job and Family Services.
g. **Resolution #502-25.** Resolution to hire Emily Marks as an Eligibility/Referral Specialist 2 at the Allen County Department of Job and Family Services.
h. **Resolution #503-25.** Resolution to hire Patricia Porter as Kennel Tech at the Allen County Dog Warden's Office.
i. **Resolution #504-25.** Declare county property located at the Commissioner's Office obsolete and unsuitable for county use and authorizes to discard of same pursuant to ORC 307.12 (I).
j. **Resolution #510-25.** Reappoint members to the Floodplain Appeals Board.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #505-25.** Accept proposal and enter into contract with CBTS for Avaya Phone System Support. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

2. **Resolution #506-25.** Approve Gudakunst Replat of lots #18345-#18349 of Ridgewood Subdivision in Bath Township, Allen County, Ohio and approve the plat for recording. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	3. **Resolution #507-25.** Resolution to adopt the revised Allen County Stormwater Management & Sediment Control Regulations and the Stormwater Design Specifications applicable to the unincorporated area of Allen County, Ohio. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
	DISCUSSION **A. <u>WORTH Center</u>** 1. **Resolution #508-25.** Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for Violence Against Women Act Grant Program. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Noonan.*** **Grant is a 25% reimbursable grant, and funding will be utilized for staff training.** ***The roll was called and the resolution was approved unanimously.*** 2. **Resolution #509-25.** Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for the Edward Byrne Memorial Justice Assistance Grant. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **Grant is a 25% reimbursable grant and funds will be utilized for vocational training.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:07 a.m.	**RECESS**
1:00 p.m.	**Meeting with Ohio Public Defender Assistant Director, Patrick Clark, John Willamowski Jr. and Kelli Singhaus** • **Commissioner Noonan provided an overview on the pilot program for the Northwest Regional Public Defender Hub** **-sill waiting on final decision of HB 96 for the pilot to move forward** • **Review of the proposed Memorandum of Understanding for the pilot program which will detail respective obligations of Allen County and the State Public Defenders Office**

	-July 22nd is the goal for the Memorandum of Understanding to be finalized -proposed pilot program will be funded at 100%, except for capital cases, which will be reimbursed at the determined reimbursement amount -it is proposed that current county Public Defender employees will be transferred to State employment effective August 25th -State Public Defender has secured the Enterprise Building for housing the pilot program, however the first months rent for space will not be reimbursable • Discussion on county inventory to be transferred to the state • Discussion on salary scales for employees of the pilot Regional Hub • Commissioners requested Brittany Woods to schedule a meeting with Kenny Sturgill, Public Defender, and Common Pleas Judges to discuss to pilot program • General discussion on pilot program and transitioning from County Public Defender Office to the State Public Defender Office -discussion on computers/laptops, phones and other equipment -Commissioners requested Brittany Woods to schedule a meeting with IT to discuss needs for transition • Commissioners and John Willamowski Jr. will review the proposed Memorandum of Understanding and make notes of any desired revisions
1:44 p.m.	RECESS
2:00 p.m.	Civic Center Equipment and Janitorial Discussion—Abe Ambroza, Lauren Frazer, Sofia Clifton and Kelli Singhaus • Discussion on responsibility of janitorial services at the Civic Center -current Memorandum of Understanding states that the Civic Center is responsible for janitorial services • General discussion on budget as it relates to Civic Center staff covering janitorial services -Abe Ambroza will review and communicate with the Commissioners if current staffing can handle janitorial services, or if another employee will need to be hired

	• **Discussion on possible use of golf cart for the transportation of items to and from the amphitheater for events** **-Commissioners would like Abe Ambroza to discuss with their legal to determine if the golf cart can be donated/sold to the Foundation for their use** • **Discussion on current projects at the Civic Center** **-Bathroom renovations** **-roof replacement** **-HVAC upgrades** **-Boiler replacement** • **General discussion on process of determining board appointments**
2:32 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** **Cory Noonan** Brian Winegardner **Brian Winegardner**