MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 17, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	Staff Update/County Projects Jason Patchet present to discuss employee compensation Jason Patchet— • Discussion on two (2) employees that will be completing their six (6) month probationary period -resolution for hire of Josh Fultz stated employee would receive their $0.50 increase at the completion of probationary period -employee was hired prior to the 3.5% wage increase and Jason Patchet would like to have said employees wage reflect the increase of 3.5% for a total hourly wage of $19.98 -resolution for hire of Brooke Helser stated employee would receive their $0.50 increase at the completion of probationary period -employee was hired prior to the 3.5% wage increase and Jason Patchet would like to have said employees wage reflect the increase of 3.5% for a total hourly wage of $15.56 -Commissioners are in agreeance with said increases and Jason Patchet will submit to Brittany Woods to place on agenda

- **Discussion on Civic Center Duralast Roof replacement quote with a 25-year warranty in the amount of $261,566.27**
  -Commissioners are in agreeance with moving forward and Jason Patchet will begin gathering contract documents to place on the agenda
- **General update on Administration Building Project**

Sofia Clifton—

- **Provided an update on a county vehicle accident**
  -county employee not at fault, but has been submitted to CORSA
- **Wellness Reminders have been sent out, as the program year ends June 30th**
  -will continue sending reminders out through the month
- **Self Defense Lunch and Learn has been scheduled**
- **CORSA will be holding a Defensive Driving Training for the Sanitary Engineer Department on June 27th**
- **BWC Safety Council attendance incentive has been received for 2025**
- **Discussion on a BWC Claim for an unpaid intern at Juvenile Court**
  -claim will be submitted under our supplemental BWC policy as the individual is an intern, once documentation is received from the department

Kelli Singhaus—

- **Discussion on Spencerville EMS request for dispatch services**
  -Spencerville EMS is reviewing the contract language and will notify Kelli Singhaus once decision is made on when to begin services
- **Discussion on Auditor Capital IT requests**
  -there is a delay in receiving updated proposals
  -Kelli Singhaus has moved funds for said projects from the Capital Cash Balance, and Commissioners would rather the funds come from the General Fund Cash Balance—Kelli Singhaus will make correction
- **Discussion on Civic Center Rood Replacement**
  -Kelli Singhaus will get funds in place for said project

Beth Seibert—

- **Discussion on dismissing the Public Defender Board once the North Regional Public Defender Office is formed**
- **Discussion on the Stormwater Management and Sediment Control Regulations revisions**
  -1st and 2nd Hearing was held to discuss proposed revisions, only point to consider is if a performance/surety bond is needed for projects

At 9:45 a.m., John Willamowski Jr. entered the meeting

- **John Willamowski Jr. believes the County Engineer can manage the bonds, but if there is any action needed on the bonds, the Commissioners would have to take enact action by resolution**
- **Discussion on potentially not requiring a bond**

Commissioner Noonan stated there will be a brief recess at 9:55 a.m.

Back in session at 10:06 a.m. –John Willamowski Jr. left the meeting

Beth Seibert (Cont.)—

- **Discussion on VFW Commander's request from space at the Annex Building on North Elizabeth Street**
  -Beth Seibert had discussion with Bill King, Veterans Service Commission Board, in which Mr. King stated that all parties currently located in the Annex Building is in agreeance to allocate and allow the VFW and AM Vets to utilize space within the Annex Building
  -Discussion on drafting an agreement with the Veterans Service Commission to permit them the discretion on who is to be utilize space with in the Annex Building space allocated for the Veterans Commission
  -Commissioners would like to schedule a meeting to discuss with the Veterans Service Commission

Cory Noonan—

- **Discussion on Veteran's Day Event at the Fairgrounds**

	-Vietnam Veterans will be brought in by bus prior to the beginning of the event • **Discussion on notification received in regards to possible new Diversion Program that will be housing 200 individuals** **-Commissioner Noonan will further discuss with Shane Coleman, City of Lima**
10:23 a.m.	**RECESS**
11:03 a.m.	**Spencerville/Spencer Township Annexation Discussion –John Willamowski Jr. and Ben Suever** • **John Willamowski Jr. provided an overview of the proposed petition annexation-expedited I of territory to be annexed from Spencer Township to the Village of Spencerville** **-annexation agreement has been entered between Spencer Township and Village of Spencerville** **-all parties are in agreeance with said proposed annexation** • **Petition meets Ohio Revised Code requirements for an expedited Annexation Type I, which the Code also states the Commissioners are to approve once filed in their next meeting** **Resolution #470-25.** Consideration of petition for annexation of territory located in Spencer Township, Allen County, Ohio, to the Village of Spencerville, Ohio, petitioned for by Ben Suever—Agent for the Petitioner. ***Commissioner Seibert made a motion to approve. Motion seconded by Commissioner Noonan. The role was called and the resolution was approved unanimously.***
11:11 a.m.	**RECESS**
11:34 a.m.	**CRA Agreement Discussion and Notice of CRA Agreement to Schools—John Willamowski Jr.** • **John Willamowski Jr. provided an update on the CRA Agreement with potential company** **-John Willamowski Jr. and the attorney for said company are continuing to work through revisions on the proposed agreement, and will plan to further discuss next week with the Commissioners**

	- once the Commissioners review and are comfortable with moving forward, the proposed agreement will be sent to Elida Schools for their review and approval • A meeting will be scheduled for June 24th at 1:00 p.m. for further discussion and review of the proposed CRA Agreement
11:41 a.m.	RECESS
1:00 p.m.	Fair Mid-Year Update—Troy Elwer • Waterline project is complete and went well • Asphalt Project is complete –60 ft x 240 ft was completed for the space that is utilized for the Veterans Tent area during the fair -three additional roadways at the fairgrounds were completed as well -total cost for all four (4) projects was $11,500.00 • Provided an update on Union Bank Show Arena renovations, including renovations to the bathrooms -deadline for completion is July 25th • Bleacher Installation has been completed for the Union Bank Show Arena • Concession Campground Area has been converted to 50-amp service • Discussion on newly installed Moorice Sculpture -Visit Greater Lima provided funds for the sculpture -Agricultural Society is providing funding for the pad/sidewalk, fencing and landscaping -a ribbon cutting will be scheduled once all concrete, fencing and landscaping is complete -discussion on maintenance of the sculpture • Provided an overview of Fair preparations -discussion on documentary that has been in the works for the past five (5) years to encapsulate the history of the Allen County Fair, as this year will be the 175th Fair -documentary will be aired on WLIO the Monday prior to the fair • Provided an update on the Farm Bureau Facility -plans for the facility are currently being reviewed by the Building Department • General discussion on roles and responsibilities for the buildings on the fairgrounds between the Agricultural Society and the entities that utilize the buildings

	-it has been determined that the Agricultural Society is responsible for the exterior of the building and property insurance, where the entities are responsible for all interior items and liability insurance **-agreement with an addendum addressing such has been sent out to all entities for their review and signatures** • **Discussion on leftover funds from the Waterline Project** **-originally, $500,000.00 was earmarked for the Waterline Project, and project was done for $300,00.00** **-Troy Elwer asked if the remaining $200,000.00 in funds were available for other projects at the Fairgrounds** **-Commissioners discussed the possibility of constructing an Administration Building for the Fair and OSU Extension, and if said building is possible, they would like to use the leftover $200,000.00 towards said Administration Building**
2:01 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** **Cory Noonan** Brian Winegardner **Brian Winegardner**