MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 5, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:32 a.m.	Depository Agreement Discussion—Krista Bohn Cory Noonan is not present due to another meeting • Krista Bohn provided an overview on the ORC requirements for Depository Agreements • Krista Bohn received Depository Agreement Proposals for 2025-2029 and has reviewed them • Provided an overview of proposals received • Discussion on recommendations for 2025-2029 approved depositors • Commissioners will plan to take action on today's agenda
8:49 a.m.	RECESS
9:07 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner

	APPROVE AGENDA AS PRESENTED **Under Resolution/Signatures, add Resolutions#445-25 through #449-25 for Depository Agreements** ***Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL 1. **Approve the minutes of May 22, 2025 general session.** 2. **Approve the minutes of May 27, 2025 general session.** 3. **Approve the minutes of May 29, 2025 general session.** ***Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.*** 4. **Consent Agenda:** a. **Resolution #430-25.** Approve travel expenses. b. **Resolution #431-25.** Supplemental appropriation for the Dog and Kennel Fund 2005. c. **Resolution #432-25.** Supplemental appropriation for the Community Development Fund 2414. d. **Resolution #433-25.** Supplemental appropriation for the Community Development Fund 2414. e. **Resolution #434-25.** Authorize a warrant of transfer from the Health Department Fund 8810 to the Sick and Vacation Leave 8829. f. **Resolution #406-25A.** Amend Resolution #406-25, authorize an advance from the Sanitary Engineers Surplus Fun 5035 to the Slabtown Bluelick Sewer Improvement Project Fund 4570. g. **Resolution #435-25.** Authorize "then and now" purchases. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

RESOLUTIONS/SIGNATURES:

1. **Resolution #436-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA fund 2893 and authorizes issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

2. **Resolution #437-25.** Accept payment from County Risk Sharing Authority for property damage of county buildings. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

3. **Resolution #438-25.** Accept proposal and enter into contract with All Temp Refrigeration for the removal and installation of a water source heat pump at the Justice Center. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

4. **Resolution #269-25A.** Amend Resolution #269-25, accept proposal and enter into contract with Parr Public Safety Equipment for the purchase and installation of equipment for two (2) vehicles for the Allen County Sheriff's Office. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

5. **Resolution #439-25.** Enter into a Memorandum of Understanding with the Allen County Veterans Memorial Civic and convention Center Trustees. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

6. **Resolution #440-25.** Approve and grant the Veterans Memorial Civic and Convention Center Trustees the authority to enter into a Memorandum of Understanding/Agreement with the City of Lima to provide services. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

7. **Resolution #441-25.** Authorize the Allen County Engineer to purchase one (1) used 6" Silent Pump from Ohio CAT. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

8. **Resolution #442-25.** Authorize the Allen County Engineer to execute an LPA Federal Local-LET Project Agreement for ALL-CR 11-4.54 Buckeye/Fort Amanda Roundabout Project and authorize Brion E. Rhodes, Allen County Engineer, to serve as the LPA Representative for said project on behalf of the Board of Allen County Commissioners. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

9. **Resolution #445-25.** Award a Depository Agreement for a four (4) year period with Fifth Third Bank. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

10. **Resolution #446-25.** Award a Depository Agreement for a four (4) year period with The Huntington National Bank. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

11. **Resolution #447-25.** Award a Depository Agreement for a four (4) year period with JP Morgan Chase Bank and WesBanco (Formerly Premier Bank). ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

	12. **Resolution #448-25.** Award a Depository Agreement for a four (4) year period with State Bank & Trust Co. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.*** 13. **Resolution #449-25.** Award a Depository Agreement for a four (4) year period with Union Bank. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***
	DISCUSSION **A. <u>County Engineer</u>** 1. **Resolution #443-25.** Approve one (1) real estate purchase and sale contract with Ohio State University, for the Thayer Road Reconstruction Project. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert.*** **Purchase of roadway is needed for shifting of current roadway at a cost of $43,000.00.** ***The roll was called and the resolutions were approved unanimously.*** **B. <u>Sheriff's Office</u>** 1. **Resolution #444-25.** Enter into a subgrant award agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner.*** **Requested grant amount is $7,814.00 with a cash match of $2,604.70.** ***The roll was called and the resolutions were approved unanimously.***
	ANNOUNCEMENTS
9:16 a.m.	**RECESS**
9:31 a.m.	**Building and Grounds Weekly Update – Jason Patchet and Brian Mauk** • **Discussion on AVAYA Phone System Support is expired** **-Lumen contract was $14,000.00 annually**

-Brian Mauk has reached out to other vendors for Support options

- Brian Mauk provided overview of services that CBTS offers under a Support Agreement
  -quote to cover current phone system for the first year is $32,465.95
  -Year two and three would be approximately $20,000.00 annually for Avaya and 911
  -Discussion on how Support Agreement would be paid for, as original Support Agreement through Lumen was paid through the original Avaya Phone System Contract
  -Jason Patchet believes his Services Line would have sufficient funds to cover proposed Support Contract
- Discussion on updates that CBTS would provide through the Support Agreement that Lumen had not done
- Commissioners are in favor of moving forward with the Support Agreement with CBTS
  -Jason Patchet will obtain contract documents and it will be placed on the agenda for approval

At 9:56 a.m., Brian Mauk left the meeting

- Jason Patchet provided an overview of proposed Master Maintenance for Educational Services buildings to strip and wax flooring, grout and tile cleaning and carpet cleaning
  -amount for services is $6,483.50, which Jason Patchet has budgeted within his funds
  -Commissioners are in agreeance with moving forward and Jason Patchet will get contract documents and will be placed on the agenda for approval
- Provided an update on sealing and striping of various county lots
- Juvenile Detention fence work should be completed tomorrow by Elwer Fencing if ground is dry enough

At 10:02 a.m., Chris Widener, WDC Group entered the meeting

- Jason Patchet provided an update on the Administration Building Project
  -Masons on site and ready to continue work on elevator shaft once rain clears up
- Chris Widener had discussion on the latest correction letter from the Building Department

-discussion on Fire Caulk
-discussion on door revisions in regards to ADA accessibility in the rear of the building –issue should be resolved
-discussion on code requirement of continuous insulation—Building Department does not consider spray foam insulation continuous insulation according to the Energy Code –Chris Widener believes issue has been resolved with an approximate $35,000.00 cost savings and creates a larger R-Value for the building

- Discussion on submittals that will still need to be submitted to the Building Department for review
- Discussion on WDC Group process for reviewing contractor submittals
  -change in materials from original specs are not accepted unless it is a betterment to the overall project
- Discussion on color selections
  -WDC Group has been receiving color samples and will compile color board options for the Commissioners to review
  -when meeting is held with elected officials to determine what furnishings will be moving to the Administration building, WDC Group would like the color schemes chosen at that time as well
- Discussion on location of structural pillars
  -Commissioners would like WDC Group share this information with elected officials sooner rather than later so that they are aware of where those pillars are located within their office space
- Review of CSEA Relocation Renovations Floorplans
- Discussion on potential of the building owner performing the construction and having cost included into the lease agreement, rather than the county performing the renovation
  -Bricker Graydon is reviewing this possibility to determine if that is an option
- Proposed lease for Child Support Enforcement Agency will be sent to Bricker Graydon for their review
- Discussion on Civic Center Bathroom Renovations Project
  -project is ready to go out for bid
- Steel supplier is wanting the joist and decking to be delivered soon, so it will be stored at Charles Construction

11:11 a.m.	**RECESS**
11:31 a.m.	**Bid Opening-Contract Paving** **Engineer's Estimate: $2,051,667.50** **Bids Received:** **Bluffton Paving, Inc— $1,874,413.40** **Shelly Company— $1,998,425.00**
11:33 a.m.	**RECESS**
1:00 p.m.	**Building Department Quarterly Update—Doug Ditto and Kasey Corbet** • **Doug Ditto provided an overview of the Building Department Fee Report for April** **-April was down considerably from the prior two years** **-current with plan reviews, nothing currently outstanding** **-current average review period is 11.2 days** • **Discussion on contracts with third party plan reviewers** • **Plan Examiner position posting closes Friday, will hope to have interest in the position** • **General discussion on concerns of review time as a client for final plans to be signed off on as the Building Department** **-discussion on items still needing to be finalized prior to final approval by the Building Department** **-all should be resolved within the next submittal to the Building Department** • **Discussion on new online application software** **-working through issues as getting acclimated with the new system**
1:20 p.m.	**RECESS**
2:03 p.m.	**Meeting with Developers to review Stormwater Management and Sediment Control Regulations and Design Manual** **1st Floor Conference Room—Not Recorded** • **No Developers attended**

2:04 p.m.	**RECESS**
3:00 p.m.	**Stormwater Management and Sediment Control Regulations and Design Manual Updates 1st Public Hearing** **1st Floor Conference Room—Not Recorded** • **Brian Winegardner opened the Public Hearing** • **Joe Gearing and Lydia Archambo provided an overview of revisions to the Stormwater Management and Sediment Control Regulations and Design Manual Updates** • **No correspondence was received by the Clerk from the public** • **2nd Public Hearing will be on June 10th at 2:00 pm**
3:03 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** **Cory Noonan** Brian Winegardner **Brian Winegardner**