MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 6, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:02 a.m.	**Staff Update/County Projects** **Sofia Clifton—** • Provided an update on Workers Compensation Pre-Trial regarding the Tick Bite Case -no decisions were made, still waiting to see if Summary Judgement goes in the County's favor -Trial date is scheduled for June 2nd, but attorneys believe that it will be pushed back • Discussion on West Central Ohio crime Task Force Enterprise lease vehicles -would like to continue lease -Sofia Clifton will check to see if it would be beneficial to trade in for a new lease • Blood Pressure Check Day is scheduled for tomorrow -Apollo students will be performing voluntary blood pressure checks for employees • Wellness Year ends June 30th • Discussion on Enterprise Vehicle for Building and Grounds -there is one (1) remaining vehicle to be traded in to Enterprise for a lease vehicle -Jason Patchet would like to trade in a 2016 Ford F250 for a Chevy Silverado 3500 equipped with a snow plow and salt spreader

-Commissioners will further discuss with Jason Patchet on Thursday

- Discussion on the EMA Enterprise lease vehicles
  -Parr provided a quote for various equipment to be moved from the 2022 leased vehicles to the new 2025 leased vehicles at a cost of $7,327.60
  -Commissioners are in agreeance with having Parr transfer the equipment once new lease vehicles are received and will be paid from Capital

Kelli Singhaus—

- Discussion on preparations for Kelli Singhaus to be out on FMLA
  -will be out until approximately July 8th
- Working on Month End Budget to provide to the Commissioners
- Jared Gesler sent Kelli Singhaus a request for new AED pads for our machines
  -lowest quote of three received was $3,583.23
  -Commissioners agree to move forward with purchasing replacement pads
- Received communication from Lt. McKinney regarding Spencerville EMS is inquiring on receiving dispatch services through the county
  -Commissioners would like to have further clarification on if Spencerville Fire and EMS could be combined into one contract and once that is determined, a meeting will need to be scheduled to discuss a potential contract
- Current Dispatch Contracts expire this year and will need to be reviewed once Kelli Singhaus returns from FMLA

Brittany Woods—

- Beth Seibert received a request from Matt Childers for a proclamation for the celebration of 35 years of the Lima/Allen Leadership Program
  -Brittany Woods will prepare a proclamation for Beth Seibert to present
- Discussion on Lucas County Coroner Contract
  -Coroner will be scheduling a meeting to discuss
- Discussion on Drone Insurance
  -Casey Heilman, Allen Soil and Water Conservation, has asked if the Commissioners would attend their next Board meeting on Wednesday, May 21st at 5:30 pm to discuss the Allen Soil and Water Conservation Drone Program

-Commissioners would like to have the meeting at the Commissioners office during business hours

- Received a request from a citizen requesting a variance to add on to an existing driveway
  -Brittany Woods will share the information with the County Engineer's Office
- Discussion on Interim Prevailing Wage Coordinator during Kelli Singhaus' absence
  -Commissioners are in favor of appointing Brittany Woods as Interim Prevailing Wage Coordinator
  -Brittany Woods will place on Thursday's Agenda for approval
- Discussion on received Dutch Hollow Petition Ditch Assessment
  -the form and payment were received within the thirty (30) day period following the Final Hearing, however the Clerk notification was late
  -John Willamowski Jr. researched and stated that the code does state we are to notify land owners to provide notice of intent to pay to the Clerk of the Board within twenty-one (21) days, however the code does not state that the notice is required
  -the amount received from the land owner was $0.34 short
  -Assistant Prosecutor John Willamowski Jr. has suggested we send a letter to the land owner stating that if the remaining balance is paid in full within fourteen (14) days the assessment can be accepted, otherwise the checks will be returned and the assessment will be placed on their taxes, with interest added
  -Commissioners would like to verify that the amount provided to the land owner originally was correct

Cory Noonan—

- Discussion on the Guardianship Board request for additional funding
  -Commissioners are not planning on providing any additional funding at this time

County Projects Discussion—

- It has been requested that the contracts use a specific Prevailing Wage Form as well as provide specific laborer categories for Pay Apps, which is not being done

	-Jason Patchet will be bringing up in the next construction meeting • Discussion on draft lease for the Child Support Enforcement Agency at the Cook Tower -a meeting to discuss insurance has been scheduled -John Willamowski Jr. will be sending the draft contract aside from the insurance language to the building owner, Tony Collins, for him to review
8:51 a.m.	RECESS
1:03 p.m.	County Engineer Bi-Annual Update—Brion Rhodes • Provided an update on personnel -Professional Engineer and Surveyor Erik Robey has been hired and will be working on revising Conveyance Standards -Trent Coke has been hired at the Tax Map Office -Marcus VanMeter will be leaving the County Engineer Drainage Department Two new hires from Apollo for full time employment -working on hiring summer help -general discussion on staffing • Provided an overview on road projects -working on design of Breese Road/ Shawnee Road and Breese Road/Dixie Road -working on design for roundabout at Fort Amanda Road/Buckeye Road, which will be 100% funded through ODOT -working with DGL, consultant for Proctor and Gamble, on the design for their roundabout project • Provided an update on construction projects -Lincoln Highway resurfacing project—bid has been opened and will be awarded soon -Dutch Hollow Petition Ditch bid has been opened and will be awarded soon -Thursday Bid Opening for Liquid Asphalt • Salt has been purchased through Cooperative Purchasing • General discussion on Cooperative Purchase Programs -may need to revise when we renew agreements yearly • Discussion on grant applied for through Transportation Improvement District Board for two (2) studies for transportation improvement -review of areas proposed to be studied

	-waiting to hear if awarded grant • Provided an overview of new equipment to be purchased -currently looking into purchasing three (3) crew cab pickups which will be a better resale value than a regular cab pickup • General discussion on the future of the ODOT property utilized by the County -received a quote for a new above ground fuel tank system which could be relocated if needed but trying to determine if the system should be placed at current County Engineer site or ODOT property -currently trying to obtain funding to offset the cost of fuel tank system -general discussion on other county departments use of fuel from the County Engineer's fuel tank system -discussion on previous conversations regarding possible salt shed being built at the ODOT property and the possibility of the County Engineer office being relocated to ODOT property -Commissioners asked Brion Rhodes to compile proposed plans for review and noted that Courthouse and Jail are next on building project priorities -discussion on if the County Engineer would be looking to spend his own funds for facilities
2:29 p.m.	ADJOURN
	Submitted by: Brittany N. Woods Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners Beth Seibert Cory Noonan Brian Winegardner