

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 1, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #335-25. Approve travel expenses. b. Resolution #336-25. Supplemental appropriation for the ACBDD Fund 2018. c. Resolution #337-25. Supplemental appropriation to the WORTH Center Fund 8880. d. Resolution #338-25. Supplemental appropriation for the Adult Probation Drug Court Fund 2816. e. Resolution #309-25A. Amend Resolution #309-25A, Supplemental appropriation to the Allen FCFC Fund 8072.

- f. Resolution #339-25.** Authorize a warrant of transfer from the Drug Court Fund 2816 to the Mental Health Fund 2815.
- g. Resolution #340-25.** Authorize a repayment of an advance from the Enhanced Operations Fund 8834 to the Health Department Fund 340-25.
- h. Resolution #341-25.** Authorize “then and now” purchases.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #342-25.** Authorize probationary wage increase for Juliana Carmean at the Allen County Child Support Enforcement Agency. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #343-25.** Authorize probationary wage increase for Mayble Shauf at the Allen County Child Support Enforcement Agency. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #344-25.** Authorize 18-month wage increase per the Collective Bargaining Agreement for Taylor Sellers at the Allen County Child Support Enforcement Agency. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #345-25.** Accept the resignation of Joshua Parker from the Allen County Department of Job and Family Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #346-25.** Authorize Julie Shellhammer, Allen County Dog Warden, to enter into a County Use Agreement with the Allen County Job and Family Services for the use of the Workforce Development Center. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #347-25.** Enter into a contract with Buckeye Exterminating, Inc. for the Allen County Dog Warden. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #348-25.** Declare disposal of unneeded equipment as per ORC Section 307.12(D) and authorize the Sanitary Engineering Department to sell one (1) 2016 Cues CCTV Sprinter Van to the Village of Spencerville, Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #349-25.** Authorize the renewal of Cloud Services Subscription with Brightly Software, Inc. for the Allen County Building and Grounds Department. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #350-25.** Appoint Dalton Smith to the Allen County Regional Airport Authority Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 10. Resolution #302-25A.** Amend Resolution #302-25, authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Liquid Asphalt for Chip Seal Work for the 2025 County Engineer's Road Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

11. Resolution #351-25. Set date, time and place for the Second Public Hearing for the CHIP PY 2025 and authorize Great Lakes Community Action Partnership (GLCAP) to advertise for same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. County Engineer

1. Resolution #352-25. Authorize the Allen County Engineer to purchase one (1) 2025 Ford Super Duty F-350 SRW Crew Cab Pickup Truck from Raabe Ford for the Ditch Maintenance Department. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Purchase will replace 2017 GMC 2500 due to high mileage and new vehicle will be capable of towing spray wagons and equipment. The roll was called and the resolution was approved unanimously.***

B. Department of Job and Family Services

1. Resolution #353-25. Enter into a Sub-grant Agreement with the Ohio Department of Job and Family Services and the Ohio Department of Medicaid. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This is an annual agreement to allow Allen County to apply for state and federal grants. The roll was called and the resolution was approved unanimously.***

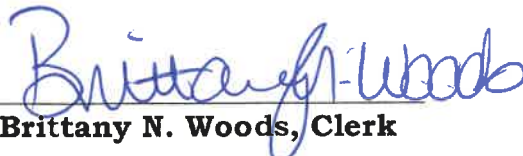
2. Resolution #354-25. Authorize the Allen County Department of Job and Family Services and the Child Support Enforcement Agency to renew contract with Medical Mutual of Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This renewal includes an 8% increase with the same coverage as previous year. The roll was called and the resolution was approved unanimously.***

	<p>C. <u>Adult Probation</u></p> <ol style="list-style-type: none"> 1. Resolution #355-25. Approve a Memorandum of Understanding between Allen County Common Pleas Court and the Ohio Department of Rehabilitation and Correction for the Targeted Community Alternatives to Prison Program. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This MOU outlines TCAP conditions for FY 2026/2027. The roll was called and the resolution was approved unanimously.</i> 2. Resolution #356-25. Authorizes submission of a grant application to the Ohio Department of Rehabilitation and Correction for the CCA 2.0, PSG and TCAP Grants for FY' 2026/2027. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Budget is currently static. Any increases will be done through an amendment at a later date. The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS
9:10 a.m.	RECESS
9:31 a.m.	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on sealing and striping of parking lots -there may be a small increase from original quote for striping but sealing prices remain the same -should have an updated quote next week • Discussion on payment of rental of roll-off container utilized at the sign shop to create storage space in preparation for the Electric Migration Project at the Old Jail -cost for the roll-off container is \$550.00 -Commissioners would like Jason Patchet to pay from the ODOT Property Services Account • Discussion on found gas line at the Old Jail -gas is off and continuing to research if the line has been severed or not • Discussion on AEP billing of the Courthouse Account -researched this year use compared to last year use to decipher why such an increase -in researching, kilowatt usage has increased this year, which may be due to a longer cold period -generation charges are the same


	<ul style="list-style-type: none"> -capacity charges have increased by approximately \$20.00 -Jason Patchet will continue reviewing other accounts as well to decipher reasons for increase in electric billing • Discussion on lighting and wiring in the Administration Building as it is currently setup for the lights to be on a main timer to be on from 7 am to 7 pm <ul style="list-style-type: none"> -WDC Group is checking to determine if this can be changed and still be compliant per the electric efficiency codes • Provided an update on the stairway shafts being built at the Administration Building site <ul style="list-style-type: none"> -elevator shaft will be started after the stairways are complete • Provided an update on electric work being completed at the Administration Building site • Discussion on Charles Constructions' struggles with communicating with the Sub-Contractor, TK Elevator, on obtaining the drawing/specs for Administration Building elevators • General discussion on Access Control Security <ul style="list-style-type: none"> -current plans call for thirteen (13) boxes for Access Control -received a proposal from NWOSS for \$401.11 to change twelve (12) of the boxes to two (2) larger boxes, therefore there would be a total of three (3) boxes rather than thirteen (13) -this change would make it easier for servicing -Commissioners are comfortable with making this change, as the \$401.11 will come from the allowances of the NWOSS Contract -Jason Patchet will move forward with the Change Order • General discussion on color choices for materials for the Administration Building <ul style="list-style-type: none"> -Contractors would like selections to be made in preparation of any tariffs that may be imposed for materials -review of proposed renderings for the interior of the Administration Building -Jason Patchet will inquire with WDC Group if renderings for all office spaces can be done so the Commissioners are able to utilize when choosing material colors
10:49 a.m.	RECESS

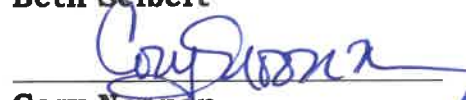
11:00 a.m.	<p>Bid Opening— Lincoln Highway Rehabilitation Project</p> <table> <tr> <td>Engineer's Estimate</td><td>\$373,440.00</td></tr> <tr> <td>Bluffton Paving, Inc.</td><td>\$307,403.00</td></tr> <tr> <td>Shelly Company</td><td>\$362,308.00</td></tr> <tr> <td>Helms & Sons Excavating</td><td>\$391,362.00</td></tr> </table>	Engineer's Estimate	\$373,440.00	Bluffton Paving, Inc.	\$307,403.00	Shelly Company	\$362,308.00	Helms & Sons Excavating	\$391,362.00
Engineer's Estimate	\$373,440.00								
Bluffton Paving, Inc.	\$307,403.00								
Shelly Company	\$362,308.00								
Helms & Sons Excavating	\$391,362.00								
11:02 p.m.	RECESS								
2:06 p.m.	<p>Discussion on ORC 3735.671 Process and Procedure— Assistant Prosecutor John Willamowski Jr.</p> <p>Brian Winegardner amended the Agenda to add a discussion of an Enterprise Lease Vehicle for Building and Grounds Department at the conclusion of this meeting</p> <ul style="list-style-type: none"> • John Willamowski Jr. provided an overview of the process for the creation of a Commercial Community Reinvestment Area (CRA) Agreement -said agreement would be between the County and owner of property -Ohio Revised Code states that the Director of the Department of Development will create a model agreement, however it has not been created • Discussion on the requirement of an application or not for a CRA • General discussion on what to include within the CRA Agreement -general discussion on parameters of proposed agreement • Commissioners will begin generating a list of parameters they would like to include/requirements of the proposed company to be considered to enter into a CRA Agreement <p>Building and Grounds Department Enterprise vehicle discussion is no longer needed today</p>								
2:44 p.m.	ADJOURN								

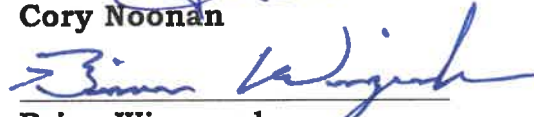
Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner