MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 15, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:01 a.m.	Administration Building Security Discussion—Judge Staley, Sheriff Treglia and Jason Patchet • Commissioners have requested this meeting to discuss details for security of the new Administration Building At 8:01 a.m. Commissioner Winegardner made a motion to enter into executive session pursuant to ORC 121.22(G)(6) to discuss security details. All present will remain present. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously. Jason Patchet left the meeting at 8:58 a.m. Back in General Session at 9:08 a.m. • No decisions being made today—all current policies and procedures will remain in place at this time • Commissioners will plan to have discussion with Jason Patchet regarding ideas on additional security for the rear parking lot of the Administration Building
9:09 a.m.	RECESS

9:28 a.m.	**Staff Update/County Projects** ****Brian Winegardner not present**** **Sofia Clifton—** • **Wellness Contacts meeting was held last Friday** **-Wellness year ends June 30th** **-Wellness 2026 will be July 1, 2025 through June 30, 2026** **-No major changes to the Wellness Program per CEBCO** **-Commissioners are good with continuing through 2026 with the same requirements for completion of Wellness –Wellness visit, Preventative Care item and Bloodwork** **-Sofia Clifton will begin working on revising the Wellness Policy for 2026** • **Blood Pressure Check Day is May 7th** **-Apollo students will be coming to provide checks for employees** • **Primary Care Provider Day is May 14th** **-will be having a lunch and learn presentation on the importance** • **Healthy Cooking Demonstration on April 23rd** **-Lima Senior Students will be providing presentation** • **Working on Loss Control Incentive and Bonus Program** • **Sanitary Engineer Office has requested a Defensive Driver Program for all employees** **-will be scheduling through CORSA** • **Working on providing CORSA the 2025 Cybersecurity Grant information for a $5,500.00 reimbursement** **Kelli Singhaus—** • **Requested to discuss an annual increase in compensation requested by Julie Shellhammer, Dog Warden, for the Dog Warden's Office** **-will discuss at the end of the meeting in executive session** **Brittany Woods—** • **Discussion on County Engineers for the approval of a RUMA**

-Commissioners would like further information prior to moving forward with approving the proposed RUMA

- **Received Notification from American Township of an American Township Board of Zoning Appeals public hearing on April 24th at 4:00 pm regarding a property owner applying for a variance on property located on Diller Road**
- **FOP Memorial Service will be on Wednesday, May 7th at 12:00 pm at the FOP Lodge**
  -Brittany Woods will prepare the proclamation

Beth Seibert—

- **Received an email from Kimberly Stiles regarding revisions to the Allen Water District By-Laws**
  -Commissioners are comfortable with the revisions related to the appointing authority of members be notified of attendance issues of board members
  -Commissioner Seibert will let Kimberly Stiles know they are
- **Discussion on proposed CRA**
  -revised version has been sent to Cindy Leis and John Stock for their review
- **Dave Buettner's term is set to expire April 30th on the Airport Authority Board**
  -Mr. Buettner would like to be reappointed, and the board is in agreeance
  -re-appointment will be placed on the agenda for approval
- **Veterans Commission is planning their Memorial Day Program**
  -requested a proclamation be presented at the program
  -Brittany Woods will prepare the proclamation and a Commissioner will plan to present
- **John Heaphy invited the Commissioners to an event with the Ohio Department of Development on May 1st**
  -Commissioners will be attending the National Day of Prayer and will not be available
- **Lima Senior Veterans Wall Groundbreaking on May 1st**
  -Commissioner Seibert plans to attend after the National Day of Prayer event

	Cory Noonan— • **Discussion on IT items for the Public Defender Regional Hub which will be reimbursed at a percentage** **-Kenny Sturgill will provide additional information on needed items** **At 10:06, Commissioner Noonan made a motion to enter into executive session pursuant to ORC 121.22 (G)(1) to discuss compensation of public employees. Kelli Singhaus will remain present. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.** **Back in General Session at 10:16 a.m.** • **Discussed salaries at the Dog Wardens Office and the Commissioners would like to accept the request of adjustments to salaries at the dog Warden's Office due to three receiving a Cost of Living increase and one individual receiving an increase due to ending probationary period** **-Commissioners would also like to extend a 3% increase to Julie Shellhammer, Dog Warden, as well** **-all increases will be covered by the Dog and Kennel Fund** **County Projects Discussion** • **General discussion on door color options for the Administration Building** **-the Commissioners have chosen the color Nutmeg** **-Brittany Woods will notify Jason Patchet of the color choice**
10:20 a.m.	**RECESS**
1:14 p.m.	**Sheriff Bi-Annual Update – Chief Mohler** ****Brian Winegardner not present**** • **Provided an update on basement work being completed to correct drainage issues** • **Next Academy session starts on April 24th** **-Six (6) cadets will be entering** • **Provided an update on vehicles**

	-recently received vehicles that were ordered last year and this year's vehicles have been ordered • General discussion on fleet vehicles for the Sheriff's Office -Commissioners would like the Sheriff's Office to consider joining the Enterprise Fleet Program for Detective vehicles and other non-cruiser vehicles • Discussion on Body Cameras for the Sheriff's office -continuing to work on obtaining information on cloud space and quotes for cost • Discussion on Medical Contract at the Jail -received a $1,500.00 refund • Discussion on renovations needed for the Women's Locker Room -Jason Patchet will look into updating once the drainage issues are resolved • Discussion on the interest on hiring a Grant Writer for various grants • Discussion on the Behavioral Health Jail Navigator Memorandum of Understanding -continuing to work with Captain Breitigan and Tammie Colon on final edits • General discussion on staffing
1:36 p.m.	RECESS
2:00 p.m.	Carman Two-Stage Ditch Maintenance Hearing –Joe Gearing, Nathan Davis, Marcus VanMeter, Jim Shieltz, Ben Cafrman and Greg Carman **Brian Winegardner not present** • Joe Gearing provided an overview of the proposed Carman Two-Stage Ditch Project • Received a grant from ODOD in an amount of $114,100.00 -quote for work received for $74,917.50 from R.D. Jones • Property owner has signed an agreement stating they are responsible for any costs above the grant amount of $114,100.00 • County Engineer's Office is proposing a 1% Maintenance Collection for the first year, with .5% Maintenance Collection the following years to build the Maintenance Fund

	• **Greg Carman, property owner, did have conversation with Hardin County to determine if they would accept the project on their Maintenance, and they would not, therefore Greg Carman has agreed to accept the Maintenance costs on himself** **Commissioner Noonan made a motion to approve Resolution #276-25, accept the Carman Two-Stage Ditch Project on Allen County Ditch Maintenance once the project is complete, at a collection rate of 1% for the first year. Motion seconded by Commissioner Seibert. The roll was called and resolution was approved unanimously.**
2:07 p.m.	**RECESS**
2:32 p.m.	**Schieltz Two-Stage Ditch Maintenance Hearing–Joe Gearing, Nathan Davis, Marcus VanMeter and Jim Schieltz** ****Brian Winegardner not present**** • **Joe Gearing provided an overview of the proposed Shieltz Two-Stage Ditch Project** • **Received a grant funds from ODNR/H2Ohio in an amount of $80,000.00** **-quote for work received for $69,595.00 from Kings Trenching** • **Property owner has signed an agreement stating they are responsible for any costs above the grant amount of $80,000.00** • **County Engineer's Office is proposing a 1% Maintenance Collection for the first year, with .5% Maintenance Collection the following years to build the Maintenance Fund** **Commissioner Noonan made a motion to approve Resolution #277-25, accept the Schieltz Two-Stage Ditch Project on Allen County Ditch Maintenance once the project is complete, at a collection rate of 1% for the first year. Motion seconded by Commissioner Seibert. The roll was called and resolution was approved unanimously.**
2:36 p.m.	**ADJOURN**

	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** Cory Noonan **Cory Noonan** Brian Winegardner **Brian Winegardner**