# MINUTES
# BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION |
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| DATE | April 10, 2025 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
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| | **PRESENT: Beth Seibert**<br>**Cory Noonan**<br>**Brian Winegardner** |
| **TIME:** | **GENERAL SESSION – RECORDED** |
| **9:00 a.m.** | **AGENDA MEETING** |
| | **PLEDGE—Brian Winegardner** |
| | **APPROVE AGENDA AS PRESENTED**<br><br>***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.*** |
| | **ITEMS FOR REVIEW AND APPROVAL**<br><br>**1. Consent Agenda:**<br><br>**a. Resolution #252-25.** Approve travel expenses.<br>**b. Resolution #253-25.** Authorize a warrant of transfer from the County Water Fund 5036 to the Allen Water District County Reserve Fund 8756.<br>**c. Resolution #254-25.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the American Bath WWTP Capital Improvement Project Fund 5402.<br>**d. Resolution #255-25.** Supplemental appropriation for the USDA Debt Service Fund 8754. |

e. **Resolution #256-25.** Authorize a warrant of transfer from the AWD USDA Debt Service Fund 8754 to the AWD USDA Debt Service Fund 8750.
f. **Resolution #257-25.** Supplemental appropriation for the USDA Debt Service Fund 8754.
g. **Resolution #258-25.** Authorize a repayment of an advance from the USDA Debt Service Fund 8754 to the AWD Debt Service Fund 8750.
h. **Resolution #259-25.** Supplemental appropriation for the WORTH Center Fund 8880.
i. **Resolution #260-25.** Supplemental appropriation for the Dog & Kennel Fund 2005.
j. **Resolution #261-25.** Supplemental appropriation for the Health Department Fund 8810.
k. **Resolution #262-25.** Supplemental appropriation for the Unclaimed Money Fund 1700.
l. **Resolution #263-25.** Supplemental appropriation for the General Fund 1001.
m. **Resolution #264-25.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017.
n. **Resolution #265-25.** Supplemental appropriation for the Capital Improvement Fund 4017.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #266-25.** Renew milestone Care Plus Software Support Agreement with Northwestern Ohio Security Systems, Inc. for the Allen County Courthouse. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #267-25.** Approve the Pre-Award Condition Forms from the Ohio Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant and authorize Beth Seibert of the Board of Allen County Commissioner to execute same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #268-25.** Authorize the purchase of two (2) 2025 Ford Explorer Police Interceptor vehicles from Reineke Family of Dealerships for the Allen County Sheriff's Office through the State of Ohio Cooperative Purchasing Program. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #269-25.** Accept proposal and enter into contract with Parr Public Safety Equipment for the purchase and installation of equipment for two (2) vehicles for the Allen County Sheriff's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

5. **Resolution #270-25.** Resolution to receive the 2025 Minutes from the Tax Incentive Review Council, and the Tax Incentive Review Council's recommendations of amendments to the following Enterprise Zone (EZ) Agreements, and taking Board action pursuant to R.C. 5709.85, and declaring this act an emergency. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

6. **Resolution #271-25.** Re-appoint Michael Leis to the Allen Water District Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

7. **Resolution #272-25.** Re-appoint Richard Schroeder to the Allen County Regional Transit Authority Board of Trustees pursuant to R.C. 306.02. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

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| | **DISCUSSION**<br><br>**A. <u>County Engineer</u>**<br><br>1. **Resolution #273-25.** Allocate and encumber funds to the Village of Elida from the Motor Vehicle Permissive Tax Fund. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.*** **The project will be micro-surfacing two streets in Elida, utilizing $25,000.00 of Permissive Tax Funds.** ***The roll was called and the resolution was approved unanimously.***<br><br>2. **Resolution #274-25.** Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Lincoln Highway Rehabilitation Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.*** **Bid opening is scheduled for May 1, 2025 at 11:00 a.m.** ***The roll was called and the resolution was approved unanimously.*** |
| | **ANNOUNCEMENTS**<br><br>**Meet and Greet of Spencerville Village Administrator, Ben Suever** |
| **9:08 a.m.** | **RECESS** |
| **9:34 a.m.** | **Building and Grounds Weekly Update– Jason Patchet**<br><br>• **Jail Exit Ramp and Drain Projects have been completed**<br>**-will begin work on CSEA Retaining Wall Project and Justice Center Drainage Project next week**<br>• **Received proposals from Durolast for the Civic Center Roof**<br>**-Option #1-$252,335.97**<br>**-Option #2 with alternate-$144,590.66 (less crane and labor work)**<br>**-will be meeting next Tuesday with CORSA to review damage for insurance claim as well as the roof damage at the ODOT property**<br>• **Provided an update on preparation of the Old Jail Demolition Project**<br>**-95% of items have been removed from the Old Jail**<br>**-waterline has been disconnected**<br>**-discussion on gas line that may need to be severed prior to demolition** |

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| | -Microfilm will be moved to Lanes for storage<br>-Building and Grounds are working on preparing for rerouting of power and HVAC<br>• Administration building's next section of wall is scheduled to be poured tomorrow, which will leave just the West wall left to be completed<br>• Masonry work and Waterproofing at the Administration Building is scheduled to begin the week of April 21st<br>• Discussion on Submittal Approval Process<br>-there is a time struggle between the Contractors and the Architect Firm<br>-General discussion on project timeline<br>• Discussion on color sample decisions<br>-will need to schedule a meeting soon to determine color choices for the interior of the Administration Building |
| 10:19 a.m. | RECESS |
| 11:01 a.m. | CHIP First Public Hearing – Tiffaney Shaver, GLCAP<br><br>• Tiffaney Shaver provided an overview of available funds for Community Development Block Grant (CDBG) and Community Housing Impact and Preservation Program (CHIP)<br>• Discussion on partnership between Allen County, Putnam County and the City of Delphos<br>• Review of CHIP Program<br>-Allen County, Putnam County and City of Delphos Partnership is planning to apply for a total of $1.1 Million for the CHIP Program<br>-$400,000.00 for Allen County<br>-$400,000.00 for Putnam County<br>-$300,000.00 for City of Delphos<br>-unused funds can be utilized among any of the three entities of the Partnership<br>• Deadline for application is June 18th<br>• Allen County is eligible to apply for the Critical Infrastructure Program up to an amount of $500,000.00<br>-application is due June 11th<br>• Discussion on Economic Development Loan Program<br>-application period begins July 1st with a maximum award of $500,000.00<br>• Discussion on Economic Development Public Infrastructure for a maximum award of $500,000.00 |

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| | • **Discussion on Residential Public Infrastructure Grant Program**<br>**- application period begins July 1st with a maximum award of $750,000.00, with a minimum of $100,000.00 project amount with a max of $200,000.00 per project**<br>• **Discussion on Flexible Grant Program**<br>**-max amount is $250,000.00**<br>• **Discussion on New Horizons Fair Housing Assistance Grant Program** |
| **11:18 a.m.** | **RECESS** |
| **1:31 p.m.** | **Joint Board Meeting re: Little Ottawa Maintenance Contract Extension -Jarrod Wehinger and Danny Boroff**<br><br>**Auglaize County Commissioners:**<br><br>**John Bergman**<br>**Douglas Spencer**<br>**David Bambauer**<br><br>**https://www.gotomeet.me/AllenCountyCommissioners**<br><br>**You can also dial in using your phone.**<br>**United States (Toll Free): 1 866 899 4679**<br>**United States: +1 (571) 317-3116**<br><br>**Access Code: 606-059-605**<br><br>• **Jarrod Wehinger provided an overview of work completed as well as work still needing completed per the 2025 Little Ottawa River Maintenance Contract**<br>**-discussion on additional work that needs to be completed, which amounts to an additional $7,000.00**<br>**-total contract will be amended to $27,000.00**<br><br>**Commissioner Spencer made a motion to approve Resolution #275-25. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.** |
| **1:34 p.m.** | **RECESS** |
| **2:16 p.m.** | **Palmer Energy Update—Amy Hoffman**<br><br>• **Review of collective RFP for 67 program participants for County Facilities** |

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| | -review of the three contracts that cover said participants<br>• Group 1 will be contracted with Dynegy at a rate of $0.08046 kwh. The contract will go until May 2027. Allen County has 95 meters in Group 1.<br>• Group 2 will be contracted with CPV at a rate of $0.05767 with a capacity pass through. Allen County has 3 meters in Group 2.<br>• Allen County does not have any meters in Group 3<br>• New contracts will go through May 2027<br>• General discussion on Electric Aggregation<br>-current contract goes through December 2025<br>• General discussion on Gas Aggregation<br>-still unable to obtain a rate lower than the utility (East Dominion)<br>• Amy Hoffman has reached out to Delphos to discuss the aggregation opportunities available through Palmer Energy |
| 2:37 p.m. | RECESS |
| 3:03 p.m. | Discussion re: Ditch Funding et al – Brion Rhodes<br><br>• General discussion on funding of the proposed two-stage ditch projects<br>-Commissioners would like to utilize the funding moved from the Conveyance Fee Fund originally intended to populate the General Drainage Improvement Fund (GDIF) to upfront the funds for the proposed two-stage ditch projects since the GDIF has not been finalized yet<br>-funds are currently in the General Fund, which if utilized would then be replenished when reimbursed by the Ohio Department of Agriculture (ODA) grant funds<br>-County Engineer appreciates the Commissioners consideration in utilizing the funds for the proposed two-stage ditch projects and ultimately it is the Boards decision to utilize the funds as they wish<br>-Commissioners will plan to move forward with funding the two-stage ditch projects which will then be reimbursed back to the General Fund through the ODA grants |

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| | • **Discussion on Regional Planning Commission Membership**<br>**-discussion on what services the Regional Planning Commission provides on behalf of the Commissioners, which is paid per invoice, which is an addition to the membership fee that the Commissioners currently pay**<br>**-Discussion on proposing the County Engineer and the Commissioners split the Membership Fee**<br>**-Brion Rhodes is in agreeance with splitting the membership fee with the Commissioners for one (1) year with the desire of the County Engineer and Beth Seibert to review and revise the current fee structure with the Regional Planning Commission**<br>• **Discussion on the County Engineer's interest of Enterprise Lease Program**<br>**-County Engineer is interested in trying the program with a couple vehicles**<br>**-County Engineer will continue to explore the option of utilizing the Enterprise Lease Program** |
| **4:28 p.m.** | **ADJOURN** |
| | **Submitted by:** Brittany N. Woods<br>**Brittany N. Woods, Clerk**<br><br>**Approved by:** **Board of Allen County Commissioners**<br>Beth Seibert<br>**Beth Seibert**<br>Cory Noonan<br>**Cory Noonan**<br>Brian Winegardner<br>**Brian Winegardner** |