MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 3, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan** **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED ***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL **1. Consent Agenda:** **a. Resolution #235-25.** Approve travel expenses. **b. Resolution #236-25.** Intradepartmental transfers. **c. Resolution #237-25.** Supplemental appropriation for the Common Pleas Court Fund 2704. **d. Resolution #238-25.** Supplemental appropriation for the Capital Improvement Fund 4017. **e. Resolution #229-25A.** Amend Resolution #229-25, authorize a warrant of advance from the Health Department Fund 8810 to various funds. **f. Resolution #239-25.** Authorize "then and now" purchases.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #214-23C.** Amend Resolution #214-23, appoint/re-appoint members to the Transportation Improvement District Board of Trustees. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #240-25.** Declare county property located at the Allen County Auditor's Office obsolete and unsuitable for county use and authorize to discard of same pursuant to ORC 307.12(I). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #241-25.** Approve the use of Credit Cards for the 2nd Quarter of 2025. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #242-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

5. **Resolution #243-25.** Authorize the renewal of contracts with Northwestern Ohio Security Systems, Inc. for various buildings. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

6. **Resolution #244-25.** Accept proposal and enter into contract with Integrity Contractors LLC. for the Retaining Wall Project at the Child Support Enforcement Agency. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

7. **Resolution #245-25.** Renew Lawyers Professional Liability Insurance with NDAA Insurance Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

8. **Resolution #246-25.** Enter into a Memorandum of Understanding with the Allen Soil and Water Conservation District for MS4 Stormwater Program Administration for CY'2025. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

9. **Resolution #247-25.** Enter into a 2025 Memorandum of Understanding with the Allen County Engineer and the Allen Soil and Water Conservation District for the Allen County Stormwater Management and Sediment Control Regulations construction site and post construction practices oversight. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

10. **Resolution #248-25.** Approve a Community Housing Impact and Preservation Partnership (CHIP) Agreement between Allen County, Putnam County and the City of Delphos, and authorize Brian Winegardner, Board President, to execute same. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

11. **Resolution #977-24A.** Amend Resolution #977-24, accept and award proposal from Shaferly Utilities, LLC, previously misidentified as Shaferly Excavating, LTD, for the construction of the Adgate Road Low Pressure Sewer System Project, Allen County Sewer District, Shawnee Township, Allen County, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

12. **Resolution #978-24A.** Amend Resolution #978-24, accept and award proposal from Shaferly Utilities, LLC, previously misidentified as Shaferly Excavating, LTD, for the construction of the South Thayer Road/St. Rt. 309 Low Pressure Sewer System Project, Allen County Sewer District, Bath Township, Allen County, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Mental Health and Recovery Services Board

1. **Resolution #249-25.** Approve a Memorandum of Understanding between the Board of Allen County Commissioners and the Mental Health and Recovery Services Board for Opioid Recovery Programming. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner.*** **Discussion was had on how the funds will be used to teach students about substance abuse prevention.** ***The roll was called and the resolution was approved unanimously.***

B. County Engineer

1. **Resolution #250-25.** Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Dutch Hollow Petition Ditch Project #1344. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.*** **The bid opening will be held on April 24, 2025 at 2:00 p.m.** ***The roll was called and the resolution was approved unanimously.***

	C. Department of Job and Family Services 1. **Resolution #251-25.** Approve contract between the Allen County Department of Job & Family Services and Croy's Mowing. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.*** **This is an annual contract for mowing.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:10 a.m.	**RECESS**
9:32 a.m.	**Building and Grounds Weekly Update– Jason Patchet** • **Provided a quote from Lee's Roofing for repairs for wind damage to the Civic Center Roof – $327,800.00** **-quote has been provided to Sofia Clifton to send to CORSA for the Insurance Claim** **-Jason Patchet will also be getting a quote to replace the damaged roof with a Durolast roof rather than what is currently in place, which should be less costly** **-still waiting on quote for removal and replacement of lighting protection when the roof repairs/replacement work is being completed** • **Working on getting quotes to repair roof damages for insurance claim at the ODOT Property** • **Discussion on radio tower at the Civic Center** **-Jason Patchet will confirm if the tower is still in tact or if it has been removed** • **Continuing to work on clearing out the Old Jail in preparation of demolition** **-State Auditors and Appraisers have been relocated to the 4th Floor** • **Discussion on front security scanner and employee entrance area for the Administration Building** **-Jason Patchet will work on getting quotes for the scanner and employee entrance gate** **-Commissioners will have further security discussions with Judge Staley** • **Discussion on power operated exit doors in the Administration Building** **-currently entrance doors are automatic, but the exit doors are not** **-discussion on making all entrance/exit doors be power operated only by a handicapped assist**

	button –Jason Patchet will discuss with Architects/Contractors • Jason Patchet spoke with AEP, and to move power for the HVAC units at the Old Jail when relocated the cost will be $1,500.00 and $2,000.00 • Discussion on tree removal near the Old Jail -Building and Grounds will be removing the trees next week in preparation of Old Jail Demolition Project • Discussion on Justice Center Milestone Software Renewal –$5,883.46 -Jason Patchet will pay out of Services and the Commissioners are in agreeance for Brittany Woods to place on resolution for approval • 92 yards of concrete was poured on Tuesday at the Administration Building Site • Discussion on Elevator Submittals -WDC Group is working through all of the details • Correction Letter from the City of Lima has been answered and will be resubmitted and are hopeful to receive a final review from the City of Lima • Discussion on timeline -currently approximately a month behind original scheduled—Contractors do not seem concerned on the overall deadline at this time • Discussion on addition of Redi-Rock at the NE side of the Administration Building to help level elevation to necessary grade • Discussion on shoring for the Courthouse once the Old Jail is demolished -Core Engineering is working on plans for shoring through the Land Bank Project of demolition • Discussion on Fairgrounds Administration/OSU Extension Building
11:03 a.m.	RECESS
1:27 p.m.	Public Defender Bi-Annual Update – Kenny Sturgill • Discussion on proposed Northwest Regional Hub Public Defenders Office -Regional Director has been hired at State Public Defender's office • Representatives from the Ohio Public Defenders Office will be meeting tomorrow with Kenny Sturgill to discuss all things related to the Northwest Regional Hub Public Defenders Office and will be touring possible locations for the office • Discussion on Public Defenders Office being added as part of the Perry ProTech Copier Lease

	-Kenny Sturgill will discuss how that will work with the beginning of the Northwest Regional Hub Public Defenders Office, with the lease being through the Commissioners Office
1:56 p.m.	RECESS
2:01 p.m.	Joint Board Meeting re; West Jennings Creek Logjam and Sandbar Removal Project Funding WebEx Meeting: https://vwcounty.my.webex.com/vwcounty.my/j.php?MTID=m19439568f7c4fdcb7e07985b94284140 **Please see Van Wert County Minutes** • Brian Winegardner noted that Jason Patchet has requested to meet with the Commissioners to discuss front entrance of Administration Building and a meeting will be added at 2:20 p.m.
2:13 p.m.	RECESS
2:26 p.m.	Building and Grounds Weekly Update– Jason Patchet—Continued Chris Widener is present with Jason Patchet and Cory Noonan is not present due to another meeting • Discussion on details of front entrance/exit of the Administration Building -discussion on revisions to current plans -Chris Widener will make the changes to the plans
2:44 p.m.	ADJOURN

Submitted by: Brittany N. Woods

Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert

Cory Noonan

Brian Winegardner