MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 20, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:31 a.m.	Bon Secours Mercy Health Public Hearing – Reginald Staples • Reginald Staples provided an overview of the proposed bond issuance • Review of purpose for the bonds - refinancing of hospital facilities and reimbursement for capital expenditures that Mercy health has completed -refinancing of current/existing bonds • Resolution for consideration and approval will be on the agenda at 9:00 am -Signature pages will be sent when obtaining the bonds process begins and then closing documents as well • Allen County is the only issuer for the Ohio Bonds, with 15 counties being part of issuances -all debt responsibility is held by Mercy Health, not Allen County
8:42 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner

	APPROVE AGENDA AS PRESENTED • **Resolution #185-25 is a warrant of transfer, not a warrant of advance** • **Heading amendment for Resolution #200-25, as it is a removal, not a resignation** ***Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL 1. **Consent Agenda:** a. **Resolution #184-25.** Approve travel expenses. b. **Resolution #185-25.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091. c. **Resolution #186-25.** Supplemental appropriation for the General Fund 1001. d. **Resolution #187-25.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017 and Reserve Fund 1011. e. **Resolution #188-25.** Supplemental appropriation for the EMA Fund 2091. f. **Resolution #189-25.** Supplemental appropriation for the CP Re-Entry Fund 2718. g. **Resolution #190-25.** Supplemental appropriation for the Election Assistance Fund 2090. h. **Resolution #191-25.** Supplemental appropriation for the CASA GAL Fund 2717. i. **Resolution #192-25.** Supplemental appropriation for the Soil & Water Fund 8835. j. **Resolution #193-25.** Supplemental appropriation for the General Fund 1001. k. **Resolution #194-25.** Authorize a warrant of transfer from the General Fund 1001 to the Capital Improvement Fund 4017. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

RESOLUTIONS/SIGNATURES:

1. **Request from Ohio Division of Liquor Control- Hidden Creek Golf Club LTD Clubhouse and Pavilion & Golf Course—D1 D2 D6 Permit**

   Request a Hearing/do not request a Hearing.

Commissioner Seibert made a motion to not request a hearing. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

2. **Resolution #195-25.** Accept resignation of Ross Harmon from the Allen County Sanitary Engineering Department. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #196-25.** Resolution to hire Joe Mangas as a Sludge Truck Driver Position at the Allen County Sanitary Engineering Department. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #197-25.** Resolution to hire Robert Rinker as an Auto Diesel Technician II Position at the Allen County Sanitary Engineering Department. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

5. **Resolution #198-25.** Declare county property located at the Allen County Recorder's office obsolete and unsuitable for county use and authorizes to discard of same pursuant to 307.12(I) ORC. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

6. **Resolution #199-25.** Authorize the purchase of a Formax Autoseal FD 1506 Pressure Sealer from Whitaker Brothers. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

7. **Resolution #200-25.** Removal of Jerome O'Neal from the West Ohio Community Action Partnership Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

8. **Resolution #201-25.** Appoint Georgiana Saffle to the West Ohio Community Action Partnership Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

9. **Resolution #202-25.** Accept proposal and enter into contract with Elwer Fence, Inc. for fencing work at the Juvenile Detention Center. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

10. **Resolution #203-25.** Resolution determining the necessity of and authorizing the issuance of hospital facilities revenue bonds, series 2025 (Bon Secours Mercy Health, Inc.), in one or more series; authorizing the execution and delivery of bond indentures securing said bonds; authorizing the execution and delivery of an amended and restated sublease and amendments or supplements thereto; authorizing the execution and delivery of tax regulatory agreements with respect to said bonds; authorizing the execution of contracts of purchase; approving preliminary and final official statements in respect of said bonds; authorizing the execution and delivery of certain agreements of lease or amendments thereto in connection with the addition or release of certain property; and taking other related action. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

11. **Resolution #204-25.** Authorize the release of a mortgage for a Community Housing Improvement Program property located on Mills Road, Lima, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

12. **Resolution #205-25.** Authorize the release of a mortgage for a Community Housing Improvement Program property located on Mills Road, Lima, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

13. **Resolution #206-25.** Enter into a 2026 Workers' Compensation Group Retrospective Rating Plan Agreement with CCAO Service Corporation. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. <u>Department of Job and Family Services</u>

1. **Resolution #207-25.** Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for Multi-Business Outreach Efforts. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.*** **Contract is in the amount of $10,000.00 for advertising on a digital billboard located on Bellefontaine Ave.** ***The roll was called and the resolution was approved unanimously.***

2. **Resolution #370-21C.** Amend Resolution #370-21, approve a lease agreement between the Allen County Department of Job and Family Services and the State of Ohio for the lease of office space at 951 Commerce Parkway, Lima, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.*** **Auditor of State will be leasing space for an additional two (2) years with no change in rent amount.** ***The roll was called and the resolution was approved unanimously.***

B. EMA/Homeland Security

1. **Resolution #208-25.** Authorize acceptance of the FY'2024 Emergency Management Performance Grant from the Ohio Emergency Management Agency and authorize Jared Gesler, Director, to sign associated paperwork necessary to administer said grant. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner.*** **There was an amendment to the grant agreement and the State grant number was modified. There were no changes to the terms or amount.** ***The roll was called and the resolution was approved unanimously.***

C. County Engineer

1. **Resolution #209-25.** Accept bid and enter into contract with Sand Ridge Excavating for the Landeck Road Bridge Replacement Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan.*** **Project will replace a box culvert at a cost of $92,956.16, which was 17% under the Engineer's estimate.** ***The roll was called and the resolution was approved unanimously.***

2. **Resolution #210-25.** Accept bid and enter into contract with Sand Ridge Excavating for the Lincoln Highway Bridge Replacement Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.*** **Project will be completed for an amount of $108,700.56, which is 16% under the Engineer's estimate.** ***The roll was called and the resolution was approved unanimously.***

3. **Resolution #211-25.** Authorize the Allen County Engineer to enter into contract with King's Trenching and Excavating, LLC. to construct the Althaus Two-Stage Ditch Project, with the Board of County Commissioners authorizing said contract pursuant to ORC 307.55. ***Commissioner Seibert moved to table the resolution to further explore contract language. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.***

	4. **Resolution #212-25.** Set date, place and time for a Maintenance Hearing for the Carman Two-Stage Ditch Project. ***Winegardner moved for approval. Motion seconded by Commissioner Noonan.*** **Hearing for project to be placed on permanent maintenance once completed will be held on April 15, 2025 at 2:00 pm.** ***The roll was called and the resolution was approved unanimously.*** 5. **Resolution #213-25.** Set date, place and time for a Maintenance Hearing for the Schieltz Two-Stage Ditch Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.*** **Hearing for project to be placed on permanent maintenance once completed will be held on April 15, 2025 at 2:30 pm.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:14 a.m.	**RECESS**
9:35 a.m.	**Building and Grounds Weekly Update– Jason Patchet** • **Discussion on water infiltrating into the theater at the Civic Center last weekend due to a roof leak over the theater** **-patch repair has been completed and theater is currently dry** **-further repairs will need to be completed and Jason Patchet will obtain quotes for said work and provide to the Commissioners** **-Jason Patchet will discuss with Sofia Clifton on filing an insurance claim for the damage being caused from wind during the past weekend's storm** • **Discussion on the Jail Drain Project** **-while sawing, six (6) conduits were cut due to the conduit not being marked on the plans that were reviewed prior to sawing the concrete** **-Building and Grounds team is working on repairing** • **Discussion on electrical issues at the Jail** **-multiple surge protectors and a wall receptacle burnt up due to phantom voltage** **-Building and Grounds team is investigating and working with AEP and Sydney Electric to determine the issue**

- **Discussion on Tax Map entry in the Administration Building**
  -storefront windows have been proposed by Tax Map
  -Commissioners would like to maintain all offices uniform and consistent, therefore there will not be any storefront windows in the Tax Map office
  -Jason Patchet will notify the Architect of decision
- **Discussion on northeast elevation of the Administration Building**
  -Charles Construction is stating the proposed Change Order for discussed changes is approximately $80,000.00
  -general discussion on alternative options
- **Discussion on tree placement/removal along the front and side of the building**
- **First walls should be poured today**
- **Discussion on possible renovations to the Cook Tower for the relocation of Child Support Enforcement Agency**
  -Commissioners would like Brittany Woods to invite Vicki Tarr to the County Projects discussion next week to review proposed renovations and discuss cubicles
- **Brian Winegardner met with Tony Collins, owner of Cook Tower, and reviewed the proposed renovations and provided a recap of their meeting**
  -discussion on potential lease terms and space included within the lease
  -proposed $15,000.00 per month, which includes utility costs and parking
  -county would provide all cleaning services
  -lease length proposed to be for ten (10) years with the option of an additional four (4) five (5) year renewals
  -County would provide funds toward utility costs during renovation period, and then monthly lease would begin once occupied
  -additional parking lot will be created to connect with the current lot, which will be paved and lighted –owner would like to have that work completed before renovations begin
  -general discussion on snow removal of parking lot
- **Discussion on possibility of Vicki Tarr hiring their own cleaning service for CSEA rather than utilizing a county employee –Jason Patchet will take some time to consider**

11:03 a.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** Beth Seibert **Beth Seibert** Cory Noonan **Cory Noonan** Brian Winegardner **Brian Winegardner**