MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 18, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	Staff Update/County Projects Sofia Clifton— • Discussion on Sheriff's Office vehicle accident -accident will be submitted to CORSA • Discussion on County Engineer's interest in participation in the Enterprise Program -currently have 17 vehicles they would like to get rid of and plan to replace through Enterprise -meeting to discuss further will be scheduled with the County Engineer's Office • Discussion on Soil & Water Drones insurance coverage -Liability Insurance has been added at no additional cost -Webb Insurance suggested to add Physical Damage Coverage on top of the Liability Insurance –cost to add $15.00 to add Physical Damage coverage for both drones -Commissioners are in agreeance to adding the Physical Damage Coverage on the two (2) Soil & Water drones • Discussion on next round of Enterprise Vehicles -2025 Phase has one vehicle—EMA would be trading in a 2018 Dodge Durango and would like a Ford Expedition or something similar with towing capability

-monthly quote for 2025 Ford Expedition $1,046.74
-Commissioners would like to look into the cost of a truck with a bed cab or other similar vehicles to determine if another option would work for the EMA needs

- **County Blood Screens will be held at the Health Department this coming Friday and Monday if employees choose**

Kelli Singhaus—

- **Discussion on Check Sealer for the Auditors Office**
  -Annual Service Agreement will be need to be in place starting in June for an additional $650.00 each year
  -Commissioners would like to have Kelli Singhaus move funds from Contingency to the Auditor's Maintenance Account to cover the Service Agreement for this year
- **Received the renewal for the Registrar and Drivers Exam Station at the Title Building**
  -Addendum includes a 3% increase in rent as well as an extension of said lease
  -Commissioners are in agreeance to move forward with the Addendum for a two (2) year period
  -Addendum will be placed on the agenda for approval
- **Received a request from Juvenile Court to move funds for four (4) employees to make payroll consistent and employee paid from one account, rather than multiple accounts**
  -requested movement of funds does not line up with the accounts the employees were previously paid from
  -Kelli Singhaus will have further discussion with Juvenile Court prior to making any movement of funds

Brittany Woods—

- **Discussion on participation in 2026 Group Retrospective Rating Program through CCAO Service Corporation**
  -Commissioners would like to continue participation
  -Brittany Woods will place on agenda for approval
- **Received two (2) Mortgage Releases from Regional Planning Commission**

-both mortgages were satisfied in November of 2024
-resolutions will be prepared to release said mortgages

- Discussion on suggested Standard Indemnification Agreement provided by Bond Counsel
-Commissioners would like to have Assistant Prosecutor John Willamowski Jr. review prior to implementing
- Discussion on Althaus Two Stage Ditch Project
-Agreement has been reviewed and approved by Assistant Prosecutor John Willamowski Jr.
-contract will be between Mr. Althaus and the County Engineer, with the Commissioners signing as authorizing the contract pursuant to R.C. 307.55—working with John Willamowski Jr. on how to include that in the resolution and will also inquire if the Auditor needs to sign said contract since no county funds are being utilized
-Contract will be placed on the agenda Thursday for approval
- Discussion on scheduling Carman and Schieltz Two Stage Ditch Maintenance Hearings
-will plan to schedule for April 15th and a resolution will be on Thursday agenda to set the date and time
- Discussion on General Drainage Improvement Fund (GDIF) Memorandum of Understanding
-County Engineer is continuing to work on revisions
-Joe Gearing would like to add verbiage to include the possibility of utilizing the GDIF to provide upfront funding for Two Stage Ditch projects, which would in turn be reimbursed through Ohio Department of Agriculture/H2Ohio grant funds

Beth Seibert—

- Jack DeWitt has expressed his desire to be placed on the Regional Transit Authority Board after his previous meeting with Commissioner Seibert
-Commissioners would like him to be appointed to the unexpired term of Joan Davis
-Brittany Woods will place on resolution for approval
- Discussion on Replat of American Township Property that will be coming to the Commissioners for approval once all other signatures are obtained

-once received, Brittany Woods will place on an agenda for approval

- Had discussion with Board Member, Mr. Webb, of the Regional Airport Board
  -Board would like the Commissioners to consider Dalton Smith as a board member
  -Sofia Clifton will schedule an interview with Mr. Dalton and the Commissioners
- Joe Patton, Director of DJFS, is a finalist for the Chamber of Commerce's Athena Award
- Provided the Commissioners with the final draft Memorandum of Understanding (MOU) Agreement with Mental Health and Recovery Services Board in regards to the OneOhio funds expenditures
  -MOU has been sent to Tammie Colon for signature
  -Brittany Woods will place on the agenda for approval once Tammie Colon signs
- Discussion on PY 2021 CHIP Project
  -one of the projects located in Putnam County needed an extension due to a vehicle running through the house when only 75% of the planned project was competed
  -home owner has declined the payout offered for damages from the insurance company at this time due to them not believing said funds will cover the damages
  -Putnam County would like to have a meeting with Allen County to further discuss how to get the project completed because the CHIP project cannot be completed until the accident damage is handled
  -will most likely need to obtain a legal opinion, because if the project is not completed, the county (Putnam, Allen or both) may be responsible for the project amount of $60,000.00 from CHIP funds

Brian Winegardner—

- Continuing to work with Tony Collins, Cook Tower Owner, on potential lease of property for the relocation of CSEA
- Had discussion with Vicki Tarr on the portion of funding CSEA is able to provide for furnishings
- Brian Winegardner will be attending the Children Services Luncheon and Flag Raising

	County Projects Discussion • **Kelli Singhaus is continuing to work on getting payroll information corrected for prevailing wage on Pay App 2** • **Discussion on Retainage Fund reporting** **-currently Kelli Singhaus is not able to view the account and is working with the Bank to get her access** • **Jason Patchet will be reporting Thursday on a roof leak at the Civic Center**
10:48 a.m.	**RECESS**
1:00 p.m.	**WOCAP Board Appointment Interview – Jolene Highley** • **Brian Winegardner and Beth Seibert provided introductions** • **Jolene provided an introduction over herself and her career experiences over the years** **-she expressed her thoughts and interest in non-profit boards specifically WOCAP Board** • **Commissioner Winegardner expressed his concerns over time commitment** **-dates, times, and location was discussed as to when the WOCAP Board meetings will be held throughout the year** • **Discussion was had over the Commissioners appointing to each Board seat and that their appointees serve in place of the them** • **Had discussion over any other potential Boards that Jolene would be interested in** • **Commissioners will have further discussion and Sofia Clifton will notify Jolene of their final decision** • **Closing statements were provided by Jolene and the Commissioners**
1:18 p.m.	**RECESS**
1:33 p.m.	**WOCAP Board Appointment Discussion** • **Provided discussion over Georgiana Saffle and Jolene Highley interviews in regards to WOCAP Board.** • **The Commissioners would like to move forward with appointing Georgiana to the WOCAP Board**

	-She will be replacing the unexpired term of Jerome O'Neal • Sofia Clifton will move forward with communicating the Commissioners decision to Georgiana and Jolene
1:41 p.m.	RECESS
2:30 p.m.	Swartz Joint County Ditch Re-Evaluation Hearing Hearing will be held in Auglaize County Assembly Room – 209 S. Blackhoof Street, Wapakoneta, Ohio **Please see Auglaize County Commissioners Minutes**
2:52 p.m.	ADJOURN
	Submitted by: Brittany N. Woods Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners Beth Seibert Cory Noonan Brian Winegardner