

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 11, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	Juvenile Court Capital Requests Discussion – Berlin Carroll, Jason Patchet and Kelli Singhaus <ul style="list-style-type: none">• Review and discussion on additional fencing requests quote<ul style="list-style-type: none">-quotes for exterior fencing came in at approximately \$52,000.00-ODRC had suggested installation of additional razor ribbon on the current fencing and waterfall razor ribbon at all four corners and install wire ties as needed at the base of the fence—Jason Patchet stated that the quote for said work is \$3,250.00-Berlin Carroll would like program fencing to be installed, which has a quote of \$13,861.00—Commissioners do not wish to move forward with this fencing at this time, But Berlin Carroll would like to explore finding funding for said fencing-Commissioners are ok with Berlin Carroll exploring funding options-Commissioners agree with moving forward with the ODRC recommendations but second perimeter fencing or programming fencing will not be installed at this time• Discussion on the Bosch camera system<ul style="list-style-type: none">-Berlin Carroll and IT have meetings schedule to further discuss-will provide Commissioners with updated quote for server upgrades

	<ul style="list-style-type: none"> -Juvenile Court has purchased a new computer for the Control Room, but will still have a request for the server upgrades • Discussion on request for walk-through metal detector at Juvenile Court and replacement of walk-through metal detector at Wardhill <ul style="list-style-type: none"> -Berlin Carroll believes that the metal detectors are high priority -one has already been purchased for the access Center -Berlin Carroll will obtain quotes and provide to the Commissioners
8:26 a.m.	RECESS
8:32 a.m.	<p>Guardianship Services Board Memorandum of Understanding Discussion – Kelli Singhaus, Berlin Carroll, Tim Hamman and Elizabeth Schaefer</p> <ul style="list-style-type: none"> • Berlin Carroll provided an overview of the funding for the Guardianship Services Board <ul style="list-style-type: none"> -Probate Court is the fiscal Officer, but there is no oversight on how the Board spends their funds • Elizabeth Schaefer and Tim Hamman provided an overview of funding received for the Guardianship Services Board <ul style="list-style-type: none"> -Mental Health and Recovery Services initially provided \$109,000.00 for the startup but now is only committing \$50,000.00 due to a grant no longer available -other funding agencies are not sure what funding they will be able to provide moving forward • Currently have 62 open cases, and if the Board were to take on additional cases, additional staffing and funding will be needed • General discussion on the need for services • The Guardianship Services Board is requesting \$10,000.00 from the General Fund yearly to help with expansion of cases • Current funds received are as follows: <ul style="list-style-type: none"> -\$50,000.00-Mental Health -\$50,000.00-Board of DD -\$25,000.00-Mercy Hospital -\$20,000.00-Lima Memorial Hospital -\$15,000.00-United Way • General discussion on budget <ul style="list-style-type: none"> -Last years budget was \$150,000.00 but total spend was \$157,000.00, which carry-over from startup costs covered the overage of \$7,000.00

	<ul style="list-style-type: none"> -this year will also hold a deficit if additional funding is not obtained • Discussion on individuals needing services that are currently on a waitlist <ul style="list-style-type: none"> -there are currently four (4) on a waitlist -other counties are also asking for expansion into their counties • Commissioners will further discuss when Commissioner Noonan is present
9:02 a.m.	RECESS
9:11 a.m.	<p>Staff Update/County Projects</p> <p>Jason Patchet—</p> <ul style="list-style-type: none"> • Discussion on Change Order for Waterproofing at the Administration Building <ul style="list-style-type: none"> -Architectural Firm is requesting a deduct in price, however the Contractor is stating that they cannot show a credit due to not having the product listed in their bid, as it was changed during the addendum process, but it was not clearly stated what the changes were to be for waterproofing—also the waterproofing provided in addendum process was not rated for below grade use, which is where the waterproofing is needed -Jason Patchet provided an overview of discrepancies within the bid specs addendums -Change Order is in the amount of \$17,250.00, which will come from the project's allowances at this time • Discussion on Change Order threshold amount for Jason Patchet to approve, without bringing to the Board of Commissioners for approval <ul style="list-style-type: none"> -Commissioners would like to allow up to \$20,000.00 for Jason Patchet to approve Change Orders -Brittany Woods will prepare a resolution to be approved on Thursday's agenda -the Commissioners also would like Jason Patchet to notify WDC Group and Charles Construction that they are comfortable with moving forward with the Change Order for the waterproofing in the amount of \$17,250.00

Sofia Clifton—

- **Invoice for Builders Risk Insurance for the Administration Building was received from CORSA in the amount of \$1,197.69**
-Kelli Singhaus will process payment from the Sundry Account for the Administration Building
- **Received a phone call from the Sheriff's Office notifying of an accident involving a Sheriff's Office cruiser during a traffic violation incident**
-other party was at fault
-Sheriff's Office employee has completed the CORSA Defensive Driving Training
-there was a Workers Comp Claim filed, but no injuries were found and employee returned to work that day
- **Received a call from the County Engineer's Office in regards to interest of participating in the Enterprise Lease Program**
-they have a total of 17 vehicles they would like to participate in the program with
-Sofia Clifton did confirm that the County Engineer is on board with participating in the program
-Commissioners would like the County Engineer's Office provide a list of the vehicles they will be replacing with the Enterprise Lease vehicles
- **Discussion on statement requested by Sedgwick on their performance for their renewal**
-Sofia Clifton provided a draft statement to the Commissioners for their review prior to sending to Sedgwick

Kelli Singhaus—

- **Nothing to report**

Brittany Woods—

- **Received a phone call from a staff member of Bernie Moreno's office requesting to utilize office space on March 19th for mobile office hours**
-Brittany Woods will reach out to Department of Job and Family Services on their conference room availability prior to calling them back
- **Cash Assessments for the Dutch Hollow Improvement Project have started to come in**

Beth Seibert—

- **Attended a workgroup meeting last week at EMA on the Avian Flu**
 - impact is not being seen in wild birds
 - there are currently no concerns in Allen County
- **John Willamowski Jr. is continuing to work on the OneOhio Opioid Memorandum of Understanding and should have it completed soon**
 - once received, Commissioner Seibert will send to Tammie Colon, Mental Health and Recovery Services for her review as well as fellow Commissioners
- **Commissioners will be speaking in Bluffton Friday at the Bluffton Chamber of Commerce**

Brian Winegardner—

- **Nothing to report at this time**


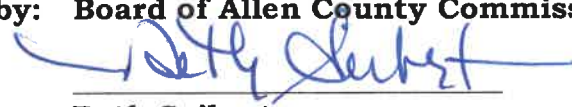


County Projects—

- **Kelli Singhaus has received Pay App #2 for the Administration Building**
 - currently questioning one of the prevailing wage payroll reports and once straightened out, we will hope to have on resolution this Thursday for approval
- **Brian Winegardner met with the Public Defender's Office yesterday to tour the open spaces at Cook Tower**
 - Pubic Defender, Kenny Sturgill, will discuss with the State Public Defender's Office and will get back with the Commissioners on option of utilizing that space for the proposed Regional Public Defender Office
 - the State will not be allowing satellite offices in partnering counties, so space will be needed for all staff
- **Commissioner Winegardner would like Brittany Woods to reach out to John Willamowski Jr. to check on status of acquisition of the Vandemark Building and Goodman Property as well as the proposed lease for Child Support Enforcement Agency relocation to Cook Tower**

10:18 a.m.

RECESS

<p>10:33 a.m.</p>	<p>Joint Board Conference Call re: Blanchard River Stream Enhancement Project Discussion</p> <p>Zoom: https://us02web.zoom.us/j/81408669070?pwd=wpgnAmX4WP8QVRDarbRrMKPUV4viuN.1</p> <p>**Please see Hancock County Minutes**</p>
<p>10:52 a.m.</p>	<p>RECESS</p>
<p>1:03 p.m.</p>	<p>Dog Warden Quarterly Update Meeting—Julie Shellhammer</p> <ul style="list-style-type: none"> • Provided an overview on general statistics • Review of Dog License sales <ul style="list-style-type: none"> -12,471 tags sold for 2024, with 263 total permanent tags sold -1,857 delinquent • New database is up and running and seems to be working great • Discussion on staffing <ul style="list-style-type: none"> -Kennel Position is still unfilled and will be planning to advertise through Ohio Means Jobs -may look into hiring two (2) for the position as there is kennel work seven (7) days a week that needs done -Commissioner Seibert will provide contact information for possible connections with FFA or current/recent high school graduates as potential candidates -Tim Bly will be returning from medical leave on April 21st • Provided an overview of voucher stats for spay and neuter <ul style="list-style-type: none"> -146 vouchers have been given out -invoice has been submitted to the City of Lima for \$5,000.00 for 2025 • Attended Winter Conference • Was on radio on January 15th • Discussion on Ohio Dog Warden Association working on improving dangerous dog laws • Commissioner's received emails from a citizen in regards to concerns of lack of capacity at the Humane Society <ul style="list-style-type: none"> -the County/Dog Warden has no authority over the Humane Society and that has been expressed to the citizen

1:29 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>