

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 6, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
8:03 a.m.	Lucas County Coroner Medical Examiner Contract Discussion -Dr. John Meyer, Michelle Moeller and Kelli Singhaus <ul style="list-style-type: none">• Dr. Meyer and Michelle Moeller have been working with the Assistant Prosecutor, John Willamowski Jr., and Lucas County on the contract with Lucas County Coroner for autopsy services• General discussion on the proposed contract for services<ul style="list-style-type: none">-quarterly pre-billing is being proposed based on the prior year projections• General discussion on the number of deceased individuals that are sent for autopsy Discussion on the possibility of using another county Medical Examiner office for autopsy services<ul style="list-style-type: none">-Montgomery County would be within a reasonable-Michelle Moeller, Coroner Administrative Assistant, has reached out to Montgomery County for a contract to review, but it has not been received, only a proposal for services were sent• Once the Prosecutor has reviewed the contract, the Coroner's Office will provide feedback to the Commissioner's• Discussion on staffing needs

	<p>-Dr. Meyer provided data on counties with similar caseloads and the number of Investigators they have on staff</p> <p>-Dr. Meyer will plan to draft a proposal for adding additional staff and present the proposal to the Commissioners once prepared</p>
8:27 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #150-25. Approve travel expenses. b. Resolution #151-25. Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035. c. Resolution #152-25. Supplemental appropriation for the Capital Improvement Fund 4017. d. Resolution #153-25. Supplemental appropriation for the Real Estate Assessment Fund 2014. e. Resolution #154-25. Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002. f. Resolution #155-25. Supplemental appropriation for the Admin Building Fund 4022. g. Resolution #774-14A. Amend Resolution #774-14 and authorizes a warrant of transfer from the General Fund 1001 to the CEBCO Wellness Fund 2050. h. Resolution #121-25B. Amend Resolution #121-25, Supplemental appropriation for the General Fund 1001. i. Resolution #156-25. Authorize “then and now” purchases. <p><i>Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>

	<p>RESOLUTIONS/SIGNATURES:</p> <ol style="list-style-type: none"><p>1. Resolution #157-25. Accept the resignation of Tiffany Russell from the Allen County Department of Job and Family Services. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p><p>2. Resolution #158-25. Declare county property located at the Allen County Common Pleas Court obsolete and unsuitable for county use and authorize to discard of same pursuant to ORC 307.12(I). <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p><p>3. Resolution #214-23B. Amend Resolution #214-23A, appoint/reappoint members to the Transportation Improvement District Board of Trustees. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p><p>4. Resolution #159-25. Accept proposal and enter into contract with All Temp Refrigeration for the relocation of Multi City Heat Pumps at the Allen County Courthouse. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p><p>5. Resolution #160-25. Accept proposal and enter into contract with All Temp Refrigeration for the boiler replacement at the Allen County Veterans Memorial Civic and Convention Center. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>

	<p>6. Resolution #161-25. Accept proposal and enter into contract with All Temp Refrigeration for the replacement of Air Handler Units #5 and #6 at the Allen County Veterans Memorial Civic and Convention Center. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>7. Resolution #162-25. Approve an amended scope of work for the Community Housing Impact and Preservation Program (CHIP) Grant for PY 2021. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION</p> <p><u>A. Allen County Regional Airport Authority</u></p> <p>1. Resolution #142-25A. Amend Resolution #142-25, Authorize submission of the Sponsor Grant Certifications for the Allen County Regional Airport Authority to Conduct/Update Airport Drainage Study No. 3-39-0046-030-2025 to the Federal Aviation Administration (FAA) and authorize Brian Winegardner to execute same. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Application will be sent with Sponsor Certifications. The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENTS
9:04 a.m.	RECESS
9:34 a.m.	<p>Building and Grounds Weekly Update– Jason Patchet</p> <ul style="list-style-type: none"> Discussion on security fencing options at the Juvenile Detention Center <ul style="list-style-type: none"> -Elwer Fencing provided the following quotes for fencing requests from Juvenile Detention -additional ribbon razor wire in the corners and security ties at the base being installed on current fencing at a cost of \$3,250.00 -quote for additional interior fencing at a cost of \$13,861.00

-quote for additional exterior fence with small mesh and privacy slats \$52,682.00

-quote for additional exterior fence with regular mesh and privacy mesh \$58,714.00

-Commissioners would like to see a quote for the regular (2") fencing without the privacy mesh – Jason Patchet will get updated quotes and provide to the Commissioners

- **Discussion on relocation of Multi City Heat Pump Units from the old jail prior to demolition**

-All Temp Refrigeration relocation costs—\$56,380.00

-Elwer Fence provided a quote for an 8 ft. fence to be placed around the units—\$5,960.00

-internal cost for temporary electric—\$6,500.00 for temporary electricity

-still waiting for AEP to provide a quote for poles

- **Provided an update on the Administration Building Projects**

-footers have been poured and core samples were pulled today and should be tested tomorrow to verify everything is at the correct pressures

-rebar is currently being set and forms should begin to being set Friday or Monday

- **Discussion on needed water barrier to be installed for the basement/exposed footer**

-originally specified membrane is not rated for underground use therefore a Change Order is needed

-contractor has requested a Change Order to the Architect to use a spray on water barrier and water stop membrane on the basement walls and exposed footer for an amount of \$17,250.00, once approved by Architect, will be sent to the Commissioners for their approval

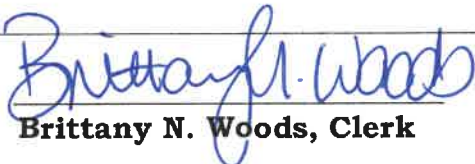

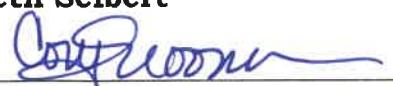

- **Discussion on the Building Department's request per code for 7.5 R-Value continuous insulation along the wall**

-there is an issue with creating a continuous flow of insulation due to the location of I-beams/studs and the originally specified material

-contractor has a proposed solution with Dupont Foil board, just needing to determine if it will require a Change Order or not, depending on cost of solution vs. originally specified materials

-Chris Widener, WDC Group, will confirm with the Building Department if the proposed solution will satisfy the code requirements prior to moving forward

	<ul style="list-style-type: none"> • Fenson Contracting has installed the necessary water retention materials and all is connected • Jason Patchet stated that all the contractors working on the project are doing a great job and are all hard workers • Jason Patchet gave Thanks to the Commissioners for the supplemental pay provided to General Fund employees
10:41 a.m.	RECESS
12:31 p.m.	<p>WOCAP Potential Board Member Interview—Georgiana Saffle</p> <ul style="list-style-type: none"> • Introductions were provided by the Allen County Commissioners. • Discussion over Georgiana’s interest in the WOCAP Board. • Provided Discussion over history of WOCAP Board. • Commissioner Seibert expressed when and where WOCAP Board meets for their meetings. • Discussion over the Commissioners appointment to the WOCAP Board. • The Allen County Commissioners get to appoint 1 member to serve in their place on the WOCAP Board. • Georgiana expressed her interest as to why she wants to serve on the WOCAP Board. • Georgiana provided a discussion of an overview of herself and her family history. • Discussion was provided over Georgiana’s work history over the years. • Commissioner Winegardner expressed his question as to time commitment when serving on the Board. • Georgina expressed that she wants to help the Community in any way she can and is excited to have the opportunity as a potential candidate. • The Allen County Commissioners expressed to Mrs. Saffle that if she is appointed to the WOCAP Board that she serves as an extension of the Commissioners in their place as their appointment. • Final discussion was had by the Commissioners and Mrs. Saffle and closing statements were conducted.
12:52 p.m.	RECESS

1:01 p.m.	<p>Building Department Quarterly Update—Doug Ditto and Kasey Corbet</p> <ul style="list-style-type: none"> • Doug Ditto provided an overview of the February Fee Report • New full time Plans Examiner will be starting Monday • Discussion on a potential new developer that may be locating on Jay Begg Parkway <ul style="list-style-type: none"> -developer has reached out to the Building Department to inquire on their processes for development • Plan review time is currently 28-29 days <ul style="list-style-type: none"> -discussion on if a Plan Review is not completed within 30 days –Building Code does permit plans to be approved by default if not approved within the 30 days, however the Building Department is making communication with submitters if their plan review will take longer than 30 days • New software and portal will go live on April 1st • Review and discussion of the proposed Lima/Allen County Building Department Service Contract Renewal for 2025 <ul style="list-style-type: none"> -fee structure has not changed -Commissioner Seibert expressed concerns in turnaround time –Kasey Corbet stated that she believes with the new employee and contract with SafeBuilt, turnaround time on plan reviews should prevent plan reviews from being delayed in the future -Commissioner's asked Brittany Woods to place contract on the agenda next week for approval
1:18 p.m.	ADJOURN
	<p>Submitted by:  Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p> Beth Seibert</p> <p> Cory Noonan</p> <p> Brian Winegardner</p>