

MINUTES

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 25, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE – Brian Winegardner
	APPROVE AMENDED AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #131-25. Approve travel expenses. b. Resolution #132-25. Supplemental appropriation for the \$25 Filing Fee Fund 2701. c. Resolution #133-25. Supplemental appropriation for the Solid Waste District Fund 8044. d. Resolution #134-25. Authorizes a warrant of transfer from the Solid Waste Fund 8044 to the New Building Fund 8053. e. Resolution #135-25. Supplemental appropriation for the Capital Improvement Fund 4017. <i>Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</i>

RESOLUTIONS/SIGNATURES:

- 1. Resolution #136-25.** Authorize membership and payment of membership dues for the Allen County Department of Job and Family Services to various organizations.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 2. Resolution #137-25.** Resolution to hire Kendra Baker as a Social Service Worker 2 Position at the Allen County Department of Job and Family Services.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- 3. Resolution #138-25.** Resolution to hire Kyle Koontz as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 4. Resolution #139-25.** Accept the resignation of Catherine Neal from the Allen County Department of Job and Family Services.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- 5. Resolution #131-25A.** Amend Resolution #130-25, authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. Engineer’s Office

- 1. Resolution #140-25.** Authorize the Allen County Engineer to enter into an agreement for Engineering Services with Richland Engineering Limited for the inspection of the Metcalf Street Bridge, over the Norfolk and Western Railroad.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. This is the annual inspection in the amount of \$24,900 and will be split 50/50 with the City of Lima. The county’s portion of the share is \$12,450. The roll was called and the resolution was approved unanimously.

B. Juvenile Court

- 1. Resolution #141-25.** Authorize submission of Amendment #3 to the FY’2025 Subsidy Grant and Targeted Reclaim Grant with the Ohio Department of Youth Services.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. This is the supplemental pay for grant funded employees. The roll was called and the resolution was approved unanimously.

C. Allen County Regional Airport Authority

- 2. Resolution #142-25.** Authorize submission of the Sponsor Grant Certifications for the Allen County Regional Airport Authority to Conduct/Update Airport Drainage Study No. 3-39-0046-030-2025 to the Federal Aviation Administration (FAA) and authorize Brian Winegardner to execute same.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

9:08 a.m.

RECESS

9:47 a.m.

Staff Update

Sofia Clifton

- **Provided discussion over LCIP HR Training that Sofia has scheduled for September 10th, 2025 from 9:00am-11:00am.**
- **Sofia has started to work on the 2025 CORSA Loss Control Incentive Program.**
- **CORSA and Sofia are planning to review Children Services for the Building inspection this year.**
- **Discussion was provided over county blood screenings for the Wellness Program.**
- **The Allen County Health Department will be providing these services for the Wellness Program.**
- **Discussion was had over what blood panel to have for employees to get tested.**
- **Sofia will provide employees with in-network Primary Care physicians to those employees who do not have a family doctor.**
- **Provided discussion over CORSA Claim that the Sheriff's Office was into an accident earlier last week.**
- **The Sheriff's Office was not at fault. The claim has been submitted to CORSA.**

Kelli Singhaus

- **Provided Discussion over Capital Projects.**
- **Discussion was had over the Sheriff's Office Capital Project request.**
- **Discussion over Wellness Grant Funds.**
- **In 2014 the General Fund advanced \$4,000 dollars to get the Wellness Program started.**
- **The \$4,000 dollars was never reimbursed to the General Fund.**
- **The Commissioners have decided to turn the advance into a transfer and the General Fund will not be reimbursed for the \$4,000 dollar amount that was fronted in 2014.**
- **A resolution will be passed and Kelli will be working with the Auditor's Office to ensure this is done correctly.**
- **Kelli will be working on closing grants.**
- **Discussion was had over Volbert Property.**
- **Provided discussion over supplemental pay and departments are extending their gratitude to the Commissioners.**
- **Discussion was had over late payments in regards to Perry Pro Tech.**

- Kelli stated that she hasn't received any of these bills timely and expressed this to The Auditor's Office and Perry Pro Tech. She never received a bill in January.
- Kelli has reached out to the Auditor's Office and our Rep with Perry Pro Tech.
- Provided discussion over MOU in regards to CDBG.

Beth Seibert

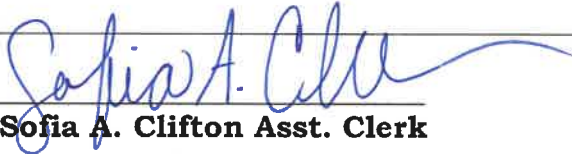
- Discussion over updating the Allen County TID Board. Sofia will be amending the ACTID Board representee to Rebecca Phillips.
- Discussion over WOCAP Board to replace Jerome O'Neil who is the Commissioners appointment has missed the past 10 meetings. The Commissioners plan to ask action to replace him and appoint a new member. Sofia will be setting up interviews with two members of the public who have showed interest in being on the WOCAP Board.
- Discussion over Regional Planning Assessment. Brittany is waiting on the County Engineer to schedule that meeting.
- Provided discussion over RTA Board open seat that was created by the passing of Joan Davis. Beth will be reaching out to Jack Dewitt in regards to potentially serving on this Board.

Brian Winegardner


- No updates at this time.

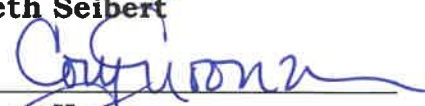
10:35 a.m.


ADJOURN

Submitted by: 
Sofia A. Clifton Asst. Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner