

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 20, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:02 a.m.	Capital Budget Discussion <ul style="list-style-type: none"> • Kelli Singhaus provided the Commissioners with an updated spreadsheet of project requests received -Commissioners reviewed the updated spreadsheet -discussion on revisions to be made to the spreadsheet -Kelli Singhaus will make revisions • Discussion on the allocation of funds for the reimbursable grant for a Bomb Robot Truck -Kelli Singhaus will follow-up with Jared Gesler, EMA/Homeland Security Director, to determine when the funds will be reimbursed • General discussion on requests and priority of said requests
8:55 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner

	<p>APPROVE AGENDA AS PRESENTED</p> <p>Under Resolutions/Signatures, add Resolution #130-25, Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Fund 4022.</p> <p><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #120-25. Approve travel expenses. b. Resolution #121-25. Supplemental appropriation for the General Fund 1001. c. Resolution #122-25. Supplemental appropriation for the CDBG Fund 2414. d. Resolution #123-25. Supplemental appropriation for the Enhanced Operations Fund 8834. e. Resolution #124-25. Supplemental appropriation for the Soil & Water Fund 8835. f. Resolution #125-25. Supplemental appropriation for the General Fund 1001. g. Resolution #113-25A. Amend Resolution #113-25, Supplemental appropriation for the Enhanced Operations Fund 8834. h. Resolution #126-25. Establish the One Ohio Foundation Fund. <p><i>Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #127-25. Resolution to approve an Allen County Department of Job and Family Services Line Staff Handbook & Wage and Benefits Package. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>

	<p>2. Resolution #130-25. Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Fund 4022. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #128-25. Approve the 2025 Road Program meeting dates. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. County Engineer will be meeting with the Township Trustees on March 25th and 27th, with the Final Meeting being held on April 9th with the Commissioners. The roll was called and the resolution was approved unanimously.</i></p> <p>B. <u>Juvenile Court</u></p> <p>1. Resolution #129-25. Authorize submission of a Juvenile Detention Center Training Grant Agreement to the Ohio Department of Youth Services. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Grant agreement has been award in the amount of \$25,000.00, with the funds needing to be spent by the end of June. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:05 a.m.</p>	<p>RECESS</p>
<p>9:30 a.m.</p>	<p>Building and Grounds Weekly Update– Jason Patchet and Kelli Singhaus</p> <ul style="list-style-type: none"> • WDC Group will be touring the Cook Tower and review blueprints today to view space for potential relocation of Child Support Enforcement Agency • Discussion on excavation and waterproofing work to be completed at the Justice Center -previously received a quote from N.R. Lee for an amount of \$15,000.00

-received a new quote from Integrity Contractors for an amount of \$14,704.30

- **Discussion on exit ramp replacement and drain work at the Justice Center**

-Integrity Contractors provided a quote for the exit ramp for an amount of \$66,159.70

-there would be an approximate \$7,000.00 savings if the ramp sidewalk is not replaced

-received a quote from Integrity Contractors for replacement of the floor drains and piping for an amount of \$20,029.00

- **Discussion on replacement of Civic Center Air Handler #5 and #6**

-received a quote from All Temp Refrigeration for replacement of both for an amount of \$238,143.00

- **Discussion on moving the HVAC unit that services part of the Courthouse currently located on the Old Jail prior to demolition**

-All Temp Refrigeration provided a quote for moving the unit for an amount of \$56,389.00

-there will also be an additional cost for moving the electrical service which Jason Patchet estimates approximately \$18,600.00

-Commissioners would like to move forward with this project

-Jason Patchet will work on getting contract documents from All Temp Refrigeration and Kelli Singhaus will get a purchase order prior to

Brittany Woods placing on the agenda for approval

-Jason Patchet will get an actual quote for the electrical work as well as a quote for fencing to be placed around the units once moved

- **Commissioners would also like to move forward with the Civic Center boiler and air handler replacements, the Justice Center exit ramp, floor drains and the excavation and waterproofing on the North side of the Justice Center**

-Jason Patchet will work on getting contract documents and Kelli Singhaus will get purchase orders prior to Brittany Woods placing on the agenda for approval

- **Jason Patchet will be meeting with Berlin Carroll, Juvenile Court, next week to discuss fencing needs at the Juvenile Detention Center**

- **Discussion on HVAC Controls for the Justice Center**

-the head end controller was replaced in 2024 and Jason Patchet does not feel like it is as high of a priority to replace the secondary controllers at this time and believes the project could be moved to 2026

- **Discussion on Common Pleas carpet replacement request**
 - Commissioners agree to move forward with replacement of the carpet replacement in the hallways from the front reception to the corrections door and two (2) jury rooms through T&D Interiors for an amount of \$13,000.00**
 - Jason Patchet will work on getting contract documents and Kelli Singhaus will get a purchase order prior to Brittany Woods placing on the agenda for approval**
- **Discussion on Civic Center repair of weather proofing and rooftop ductwork**
 - some repairs have been made and Jason Patchet believes the ductwork will be updated as the air handlers are replaced**
- **Discussion on Civic Center exterior painting**
 - Jason Patchet believes this project can be moved to 2026**
- **Discussion on a generator for the Court of Appeals Building**
 - will continue discussions to determine the necessity**
- **Discussion on potential Museum capital needs**
 - Jason Patchet provided an overview of HVAC upgrades that are needed, which the Museum is attempting to obtain grant funds for said upgrades**
 - project is proposed to be multi-million dollars due to needing all of the HVAC systems to connect as one unit due to all of the extensions to the building having their own HVAC systems, which would help control current humidity issues**
 - discussion on if the project can be done in segments**
 - Jason Patchet will review the Museum's proposed plans and discuss with All Temp Refrigeration on a potential cost**
- **Discussion on Parking Garage**
 - Commissioner Noonan would like to have discussion with Abe Ambroza in regards to closing off the 4th floor of the garage if there is snow for liability purposes**
- **Discussion on the Administration Building**
 - working with Sofia Clifton on obtaining Builders Risk Insurance Policy for the project**


	<ul style="list-style-type: none"> -provided an overview of recent progress at the site—footers should be poured next week • Discussion on issue with Pay Applications due to contractor requesting payment for materials that is being stored offsite <ul style="list-style-type: none"> -WDC Group has denied the Pay Application at this time -Bricker and Graydon has provided guidance on what need to be done to allow for payment of these materials
<p>11:00 a.m.</p>	<p>RECESS</p>
<p>11:06 a.m.</p>	<p>Community Reinvestment Area Discussion—Assistant Prosecutor John Willamowski Jr. and Cindy Leis-Allen Economic Development Group</p> <ul style="list-style-type: none"> • Commissioners have requested the meeting to further discuss proposed boundaries of the requested Community Reinvestment Area (CRA) • John Willamowski Jr. discussed the benefits of expanding the boundaries when developing the CRA rather than trying to expand the approved CRA or needing to create an additional CRA at a later time • Cindy Leis provided an updated map showing options for the CRA <ul style="list-style-type: none"> -review of additional parcels/homes that could be added to the proposed CRA -a total of 55 parcels and approximately 1,000 acres • Discussion on benefits of the proposed larger area being a CRA for future development <ul style="list-style-type: none"> -roadways -current zoning of the area -utilities -upcoming roadway improvements • Discussion on the proposed parcels being part of an Enterprise Zone per Resolution #477-92 and if it is beneficial to create a CRA to include all Townships included in the Enterprise Zone/create individual CRA’s for each Township included <ul style="list-style-type: none"> -Townships included in the Enterprise Zone are Bath, American, Perry, Shawnee and Marion • Commissioners would like to focus on the current proposed CRA with the additional parcels included rather than move forward with a CRA that would incorporate an entire Township or the entire County at this time, but would be open to have more discussion in the future

- **John Willamowski Jr. will work on drafting a resolution to be placed on the agenda to create the proposed CRA with the additional 55 parcels once the Housing Study is complete**

12:04 p.m.

ADJOURN

Submitted by:




Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Beth Seibert



Cory Noonan



Brian Winegardner