

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 13, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of January 28, 2025 general session. 2. Approve the minutes of January 30, 2025 general session. <i>Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i> 3. Consent Agenda: a. Resolution #92-25. Approve travel expenses. b. Resolution #93-25. Intradepartmental transfers. c. Resolution #94-25. Authorize a warrant of transfer from the AWD Project Debt Service Fund 8750 to the AWD USDA Reserve Fund 8754.

- d. Resolution #95-25.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Replacement & Improvement Capital Fund 5435.
- e. Resolution #96-25.** Supplemental appropriation for the Unclaimed Money Fund 1700.
- f. Resolution #97-25.** Supplemental appropriation for the AWD County Reserve Fund 8756.
- g. Resolution #98-25.** Supplemental appropriation for the Wellness Fund 2050.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #99-25.** Accept payment from County Risk Sharing Authority for damage to a vehicle operated by the Allen County Board of Developmental Disabilities. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #100-25.** Enter into a contract with Buckeye Exterminating, Inc. for various county buildings. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #101-25.** Enter into a Service Agreement with Buckeye Exterminating, Inc. for pigeon control at the Savings Building. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #102-25.** Enter into a four (4) year lease agreement with Ford Motor Company, LLC. for the lease of a vehicle for the Allen County Prosecutor's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

5. Resolution #103-25. Resolution for termination of a lease for the premises located at 101 N. Elizabeth Street, Suite 506, Lima, Ohio. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

6. Resolution #104-25. Accept grant from the Ohio Pet Fund 2025. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

7. Resolution #105-25. Approve a Cooperative Agreement for a Roundabout Project on Thayer Road between the Port Authority of Allen County, The Proctor & Gamble Manufacturing Company and the Board of Allen County Commissioners. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Department of Job and Family Services

1. Resolution #794-24A. Amend Resolution #794-24, Authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for Transportation Services. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Amendment is to increase the Coleman Services contract amount. The roll was called and the resolution was approved unanimously.**

B. County Engineer

1. Resolution #106-25. Approve one (1) Permanent Easement for County Road purposes with Wawa Midwest, LLC. for the Breese Road and Dixie Highway Intersection Improvement Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Permanent easement is needed for the project to be completed. Cost of easement is \$1.00. The roll was called and the resolution was approved unanimously.**

- 2. Resolution #107-25.** Approve one (1) Easement for County Road purposes and one (1) Work Agreement for the Allen County Engineer to remove the existing bridge on Lincoln Highway, east of Buettner Road, Marion Township, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. A new box culvert bridge will be constructed and the easement is needed to remove exiting bridge and to construct said new bridge. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #108-25.** Approve one (1) Easement for County Road purposes and one (1) Work Agreement for the Allen County Engineer to remove the existing bridge on Landeck Road, east of Sharf Road, Marion Township, Ohio. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Easement is needed for the construction of a box culvert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #109-25.** Accept bid and enter into contract with Ward Construction Co. for the McClain Road and Hanthorn Road Improvement Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Bids were opened on January 16th with the low bid amount being \$386,120.20, which was 2.7% under the Engineer's estimate. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #110-25.** Authorize the Clerk of Board to post notice and advertise for Professional Engineering Services for the design of the Fort Amanda Road & Buckeye Road Roundabout Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. Project will be funded 100% through ODOT, but an Engineering Firm needs to be hired for design services. The roll was called and the resolution was approved unanimously.***

	<p>6. Resolution #698-24A. Amend Resolution #698-24, certify collection assessments for maintenance on various ditches to the Allen County Auditor. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Reassess for 0% for 2024. Credits will be issued to those who have already paid 2024 assessments. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p> <p>Krista Bohn—Tax Announcement</p> <ul style="list-style-type: none"> • Mobile Home and Property Taxes are due February 14th
<p>9:24 a.m.</p>	<p>RECESS</p>
<p>9:55 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Jason Patchet had discussion with the Goodman’s in regards to the potential purchase of property for the Veterans Garage - will be looking forward to hearing from the Commissioners • Discussion on renewal contracts for Buckeye Exterminating - total increase of \$600.00 from last year contracts • Discussion on relocation of HVAC for the old jail - after further investigating, Jason Patchet believes it may be more cost effective to remove one of the current units and install two cabinet heaters into the Courthouse to accommodate the areas served by that current unit—the other HVAC units would still be relocated – Jason Patchet will provide quotes for review - discussion on if the cost could be covered through the Land Bank Demolition Project, but Auditor Rachael Gilroy does not believe that would be able to be done - Auditor Gilroy is filing for an extension of the project, which would allow an extension to June 2026 • Discussion on Air Handler proposals for the Civic Center - All Temp Refrigeration should have quotes available next week • Received proposals for the updated plan for the boiler replacements at the Civic Center

	<ul style="list-style-type: none"> -\$262,378.00 for three boilers • Will be meeting with Berlin Carroll to discuss the fence project at the Juvenile Detention Center later this month • Provided an update on the Administration Building Project <ul style="list-style-type: none"> -have completed site prep and stone has been placed on the site to bring the land up to grade in preparation for asphalt at the end of the project -Contractors will be beginning foundation and footers work within the next couple weeks -discussion on Contractors concerns on lack of communication/delayed response from WDC Group–Jason Patchet and Chris Widener will be discussing how to correct this today at the Construction meeting -Discussion on Rockcast bands and placement of vents within the area of bands –prior to approval of submittals, will be changing the contours of the originally chosen bands where the vents are located to allow for easier install and waterproofing • Have been having good discussion with contractors in regards to coordinating mechanicals of the building • Next construction meeting will be today
<p>10:46 a.m.</p>	<p>RECESS</p>
<p>11:00 a.m.</p>	<p>Budget/Compensation Discussion</p> <ul style="list-style-type: none"> • Discussion on calculations of supplemental pay for full time non-union general fund employees for the year 2024 <ul style="list-style-type: none"> -Commissioners determined that IT Staff Person will be receiving the full supplemental pay for 2024 due to being a contracted employee prior to becoming an Allen County Employee in 2024 – Kelli Singhaus will make that adjustment to the Supplemental Appropriation for the General Fund in the amount of \$843,385.62 <p>Resolution #112-25. Supplemental appropriation for the General Fund 1001. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p>

Resolution #111-25. Approve a one-time Supplemental Pay for Full-time Non-Union General Fund employees. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #119-25. Approve a one-time supplemental pay for current full-time employees within the Tax Map and GIS Offices to be paid through the Conveyance Fee Fund 2093. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #113-25. Supplemental appropriation to the Conveyance Fee fund 2093. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #114-25. Warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #115-25. Warrant of transfer from the Conveyance Fee Fund 2093 to the GIS Fund 2089. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #116-25. Supplemental appropriation to the GIS Fund 2089. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #117-25. Supplemental Appropriation to Tax Map Fund 2088. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

Resolution #118-25. Supplemental appropriation to the EMA Fund 2091. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

11:18 a.m.

RECESS

<p>1:09 p.m.</p>	<p>Child Support Enforcement Agency Quarterly Update- Vicki Tarr</p> <ul style="list-style-type: none"> • Discussion on Policy Changes -HB 29-amending driver’s license suspension and reinstatement criteria -HB338-this will make it uniform across the state to allow Child Support orders for children over the age of 18 if the child has a disability • Domestic Violence Review was completed yesterday—went very well • Review of possible plans from FourU for renovations to the Cook Tower for Child Support Enforcement Agency -plans include the utilization of partitions rather than stick walls for majority of the office spaces -quote would be approximately \$2,800.00 per office space for an approximate total of \$300,000.00 which would include all furnishings for the partitioned and stick wall offices -Vicki Tarr will reach out to other vendors for additional quotes to review • Vicki Tarr requested to go into executive session to discuss Collective Bargaining Agreement <p>At 1:24 p.m. Commissioner Noonan made a motion to enter executive session pursuant to ORC 121.22 (G)(4) to discuss negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Motion seconded by Commissioner Seibert. Vicki Tarr will remain present during executive session. The roll was called and approved unanimously.</p> <p>Back in general session at 1:34 p.m.</p> <ul style="list-style-type: none"> • Vicki Tarr provided an update on the Collective Bargaining contract at Child Support Enforcement Agency during executive session -there is no action to be taken by the Commissioners at this time
<p>1:35 p.m.</p>	<p>RECESS</p>

2:02 p.m.

Perry Pro Tech Lease of Copiers Discussion – George Ventruella and Kelli Singhaus


- **Discussion on next round of offices to be added to the current bulk copier lease through Perry ProTech**
-The following offices will be added: Clerk of Courts, Coroner, Veteran's, Public Defender, Sheriff and Recorder
- **Review of quoted monthly rates for added offices**
- **Review of recommendations of machines for the added office**
- **Review of proposed new agreement**
-\$3,100.00 per month for 60-months which includes up to 40,000 combined Black and White clicks and 9,000 Color clicks per month
-any overages will be charged quarterly at the rate of .0079 each for Black and White and .049 each for Color
- **Discussion on possibility of adding or removing machines during agreement**
-agreement can be amended if needed
- **Review of benefits**
-this new agreement saves the county approximately \$528.00 per month
-nineteen (19) different copier contracts with four (4) different vendors have been combined to two (2) contracts with one (1) vendor, Perry ProTech
- **Commissioners will review the proposed agreement and further discuss prior to taking any action to move forward**

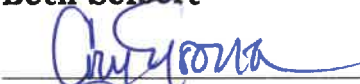
2:21 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**


Beth Seibert


Cory Noonan


Brian Winegardner