

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business



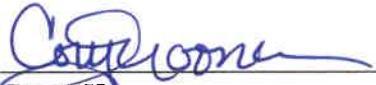
<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>January 30, 2025</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE — Brian Winegardner</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <p>The 9:30 am update with Jason Patchet will not have a Budget Discussion as stated on the agenda</p> <p><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p style="text-align: center;"><b>RESOLUTIONS/SIGNATURES</b></p> <ol style="list-style-type: none"> <li>1. <b>Resolution #65-25.</b> Approve the 2025 estimated monthly expenditures for county-issued credit cards for various departments. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></li>   <li>2. <b>Resolution #66-25.</b> Renew an agreement with the Allen Economic Development Group for the provision of Economic Development services. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></li> </ol>

	<p><b>DISCUSSION</b></p> <p><b><u>A. Child Support Enforcement Agency</u></b></p> <p><b>1. Resolution #67-25.</b> Authorize the renewal of a contract between the Allen County Child Support Enforcement Agency and the Allen County Sheriff's Office. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is a renewal of the Security Contract for 2025. The roll was called and the resolution was approved unanimously.</i></p> <p><b><u>B. Sanitary Engineer</u></b></p> <p><b>1. Resolution #68-25.</b> Approve Change Order #1 with Shaferly Utilities LLC for the construction of the Slabtown &amp; Bluelick Roads Low Pressure Sewer Improvement Area Project. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This Change Order is the Final Change order and is in the amount of \$37,980.00 bringing the contract total to \$194,984.05. The roll was called and the resolution was approved unanimously.</i></p> <p><b><u>C. Allen County Regional Airport Authority</u></b></p> <p><b>2. Resolution #69-25.</b> Authorize the Allen County Regional Airport Authority to accept a matching grant offer from the Ohio Department of Transportation for funding under the SFY2025 Ohio Airport Improvement Grant Program. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:05 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:34 a.m.</b></p>	<p><b>Building and Grounds Weekly Update– Jason Patchet and Jen McBride</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Clerk of Courts reimbursing for postage for passport mailings due to the increase to the postage account</b></li> <li>-<b>Building and Grounds will send quarterly invoices to the Clerk of Courts for reimbursement</b></li> </ul> <p><b>At 9:41 a.m., Jen McBride left the meeting</b></p>

	<ul style="list-style-type: none"> <li>• <b>Building and Grounds team is currently investigating the broken coil in the air handler at the Civic Center</b> -will try to perform a temporary fix until the air handler is replaced</li> <li>• <b>Provided an update on the Administration Building Projects</b> -contractors are continuing to install the tie backs for shoring -will begin looking into color choices for materials of the exterior of the building -discussion on options for sewage pump in the basement -discussion on use of insulation wrapped pvc piping vs. cast iron piping for plumbing -discussion on Foundation and Footing Permit— Jason Patchet is waiting to hear back from the City of Lima if he needs to obtain or if the contractors need to -discussion on stock piling excess clay/dirt from the building site for future projects</li> <li>• <b>Discussion on potential renovations to the Chase Tower for relocation of CSEA</b> -Jason Patchet will ask WDC Group to provide costs for proposed renovations with six offices being stick built and the remainder offices will be cubicles</li> <li>• <b>General discussion on potential property for Veterans Garage</b> -Commissioners will be further discussing potentially purchasing the property with Assistant Prosecutor in the coming weeks</li> </ul>
10:29 a.m.	<b>RECESS</b>
10:59 a.m.	<p><b>Board Member Interview – Courtney Owens</b></p> <ul style="list-style-type: none"> <li>• <b>Introductions were provided by the Board of Allen County Commissioners.</b></li> <li>• <b>Courtney Owens provided an overview of herself.</b></li> <li>• <b>Courtney discussed her upbringing as well as her educational background.</b></li> <li>• <b>Courtney provided an overview of her family as well.</b></li> <li>• <b>Courtney discussed her previous employment with Allen Met Housing.</b></li> <li>• <b>Discussion was had in regards to time commitment with serving on a Board.</b></li> <li>• <b>Discussion over Courtney’s degree and how she has used her education degree over the years.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• Discussion over challenges in her previous employment with Met Housing.</li> <li>• Discussion over how Boards operate.</li> <li>• Discussion over the funding and operation of each Board.</li> <li>• Provided discussion over how the Board members who are appointed by the Allen County Commissioners are to serve on these Boards due to the Commissioners not being able to serve on each Board.</li> <li>• Discussion over Courtney's compassion she has for the Community of Lima.</li> <li>• The Commissioners opened the floor with open discussion/questions for Courtney.</li> <li>• The Commissioners advised Courtney that they are also interviewing other members of the Public as potential Board Appointments for the Children Services Board.</li> <li>• Courtney stated that she was open to the possibility of potentially being appointed to other Boards.</li> <li>• The Board of Commissioners will further discuss and reach out to Courtney with their decision on who they decide on appointing to the Board.</li> <li>• Final closing statements were made.</li> </ul>
11:20 a.m.	RECESS
1:02 p.m.	<p><b>November/December Month End Budget Update – Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• Kelli Singhaus provided the Commissioners with copies of Capital Requests received</li> <li>• Discussion on bonuses for General Fund employees <ul style="list-style-type: none"> <li>-discussion on including employees that work in a General Fund department but are paid from Non-General Funds</li> <li>-only General Fund paid employees will be included in the bonuses, except for GIS/Tax Map that will receive said bonus through the Conveyance Fee Fund</li> </ul> </li> <li>• Review of Fund 3999-Debt Service</li> <li>• Review of Reserve Account</li> <li>• Review of Fund 1010 Medicaid Transition</li> <li>• Review of Fund 2000 Paid Leave Fund</li> <li>• Review of RLF Fund</li> <li>• Review of Rent/Lease Revenues <ul style="list-style-type: none"> <li>-all current</li> <li>-general discussion on calculations for CSEA Lease</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Provided an update on Dispatch Billing</b></li> <li>• <b>Review of Conveyance Fee Fund</b></li> <li>• <b>Review of Contingency Fund</b></li> <li>• <b>Review of Transfers Out</b></li> <li>• <b>Review of collections from Advances</b></li> <li>• <b>Review of General Fund</b></li> <li>• <b>Review of revenue received for Capital</b></li> <li>• <b>General review and discussion on Capital</b></li> <li>• <b>Review of Administration Building Fund</b></li> <li>• <b>Review of CSEA Building Fund</b></li> <li>• <b>Review of Veterans Garage Building Fund</b></li> <li>• <b>Review of Board of Elections Capital Request for upgrades to their server</b> -estimated cost is \$20,000.00 -Kelli Singhaus will discuss further with IT</li> <li>• <b>Review of Sheriff's Office Capital Requests</b> -Three (3) patrol vehicles at a cost of \$136,176.00 and \$51,241.00 for equipment -review of Technology and Gun Range fees request -Kelli Singhaus will schedule a meeting with the Sheriff's Office to further discuss the requests</li> </ul> <p><b>Commissioners will recess for the 2:30 p.m. meeting and reconvene the Budget Discussion prior to the 3:15 p.m. meeting if time allows</b></p>
2:20 p.m.	<b>RECESS</b>
2:30 p.m.	<b>Joint Board Phone Conference re: Swartz Ditch</b>  <b>**Please see Auglaize County Commissioners Minutes**</b>
2:33 p.m.	<b>RECESS</b>
2:37 p.m.	<b>Budget Discussion Continued</b> <ul style="list-style-type: none"> <li>• <b>Commissioners would like to discuss potential bonuses for 2025</b></li> </ul> <p><b>At 2:38 p.m. Commissioner Winegardner made a motion to enter executive session pursuant to ORC 121.22(G)(1) to discuss consider compensation of a public employee to discuss bonuses. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</b></p> <p><b>Back in general session at 3:12 p.m.</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion was had if an employee had been employed for the entire year of 2024 and then</b></li> <li>•</li> </ul>

	<p>retired/rehired at some point during that year, are they eligible for the full bonus?  -The Commissioners are in agreeance that the employee would be eligible or the full bonus</p>
<p>3:13 p.m.</p>	<p>RECESS</p>
<p>3:15 p.m.</p>	<p>Union Contract Discussion – Ben Albrecht</p> <ul style="list-style-type: none"> <li>• Commissioners will be calling their Union Representative Attorney Ben Albrecht to discuss bonuses and upcoming Union Contract negotiations</li> </ul> <p>At 3:16 p.m. Commissioner Winegardner made a motion to enter executive session pursuant to ORC 121.22(G)(1) to discuss compensation of public employees. Motion seconded by Commissioner Seibert. Ben Albrecht will be present during executive session via phone. The roll was called and approved unanimously.</p> <p>Back in general session at 3:56 p.m.</p> <ul style="list-style-type: none"> <li>• Commissioner Winegardner noted that Attorney Ben Albrecht left the meeting at 3:51 p.m.</li> <li>• No decisions will be made today, but the Commissioners will take under consideration the conversation had with the Attorney</li> </ul>
<p>3:57 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u>  Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u>  Beth Seibert</p> <p><u></u>  Cory Noonan</p> <p>_____  Brian Winegardner</p>