

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 28, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL <ol style="list-style-type: none"> 1. Approve the minutes of December 23, 2024 special session. 2. Approve the minutes of December 24, 2024 general session. 3. Approve the minutes of December 31, 2024 general session. 4. Approve the minutes of January 2, 2025 general session. 5. Approve the minutes of January 3, 2025 general session. 6. Approve the minutes of January 7, 2025 general session. 7. Approve the minutes of January 8, 2025 special session.

8. Approve the minutes of January 9, 2025 general session.
9. Approve the minutes of January 14, 2025 general session.
10. Approve the minutes of January 15, 2025 special session.
11. Approve the minutes of January 16, 2025 general session.
12. Approve the minutes of January 17, 2025 special session.
13. Approve the minutes of January 21, 2025 general session.
14. Approve the minutes of January 23, 2025 general session.

Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.

15. Consent Agenda:

- a. **Resolution #59-25.** Approve travel expenses.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #60-25.** Authorize membership and payment of membership dues to the Job and Family Services Human Resources Association.
Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.
2. **Resolution #61-25.** Designate the official representative and alternate for the purpose of voting at the annual meeting of County Commissioners Association of Ohio in 2025. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*

	<p>3. Resolution #62-25. Authorize the renewal of a contract with Allen Economic Development Group for Enterprise Zone/Community Reinvestment Area Technical Assistance for 2025. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
	<p>DISCUSSION</p> <p>A. <u>Commissioner’s Office</u></p> <p>1. Resolution #63-25. Authorize the Clerk of Board to Post Notice of Intent to request release of funds and inform the public that the Environmental Review Record for the Community Development Block Grant Program, CFDA No. 14.228, Grant Number B-F-24-1AB-1 is complete. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>B. <u>EMA</u></p> <p>2. Resolution #64-25. Authorize a Memorandum of Understanding with the Allen County Hazardous Material Emergency Planning Committee also known as the Local Emergency Planning Committee. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:05 a.m.</p>	<p>RECESS</p>
<p>9:31 a.m.</p>	<p>Staff Update</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Received a voicemail from Lima Community Foundation stating they had questions about their lease <ul style="list-style-type: none"> -general discussion on potential future of the Savings Building leases -discussion on possible relocation of CSEA to the Chase Tower—Brittany Woods will schedule a meeting with John Willamowski Jr. to discuss drafting a lease for space

- Kelli Singhaus will reach out to Lima Community Foundation to identify what their questions are
- Working with Jon Willamowski Jr. on drafting a lease between the Commissioners and Regional Planning Commission in regards to the transition of CDBG Administration back to the Commissioners Office
- Kelli Singhaus has provided Rebecca Phillips on an update of the transition as well
- Discussion on funds available for scanning in the Commissioners Office
- Kelli Singhaus will reach out to Mary Hoersten to determine if she will return this summer to continue scanning
- Discussion on possible office renovations for new Family Children First Council staff
- will further discuss once it is determined if Mary Hoersten will return this summer for scanning
- Discussion and review of letter to be sent to Departments for 2025 Capital Requests
- General discussion on potential Supplemental Pay/bonus for employees

Brittany Woods—

- Discussion on EMA Grant for Robot Bomb Truck
- Commissioners are good with moving forward with placing on the agenda

Beth Seibert—

- Received communication from Regional Transit Authority Treasurer to the Board that Dick Shroeder's term is coming to an end on the Board, and he is interested in continuing if the Commissioners wish
- Commissioners are in agreeance with reappointing
- Also received communication that Joan Davis has passed away and a replacement will need to be appointed
- Commissioner Seibert believes Jack DeWitt or Steven Cleaves could be a good replacement appointment for Joan Davis' seat
- Commissioners would like Commissioner Seibert to reach out to Steven Cleaves to see if he is interested

	<p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on Sanitary Engineer’s proposed mailing to customers in regards to rate increases -review of proposed revisions to the letter • Received a request for a letter of support for America 250 Grant -Commissioners will complete and sign • Provided an overview of meeting with Cindy Leis, Allen Economic Development Group (AEDG), in regards to the annual AEDG Agreement -discussion on revisions to the agreement and what deliverables will be required for the year -agreement will be placed on the agenda for approval • Discussion on Lima-Allen County Building Department -has requested the total amount of funds that is collected by the Building Department as well as what the cost is to operate the Building Department
<p>10:33 a.m.</p>	<p>RECESS</p>
<p>11:04 a.m.</p>	<p>County Projects Discussion – Jason Patchet</p> <ul style="list-style-type: none"> • General discussion on funds available for Capital Projects in 2025 -discussion on moving additional funds from the General Fund to Capital for potential property purchases • Jason Patchet provided additional items to include on the Capital Projects list -Mitsubishi Heat Pumps will need to be relocated from the Old Jail prior to demolition—estimate to relocate is \$54,500.00—Jason Patchet will ask if that could be included in the demolition project or not -Children Services Parking Lot Resurfacing—estimated cost is \$22,075.00 -Removal of Underground Storage Tanks at the proposed Veterans Garage site—estimate for removal is \$80,000.00 to \$85,000.00—Kelli Singhaus believes those funds would come from the Veterans Garage Project not Capital -Juvenile Detention Center Fencing -no estimate received from Juvenile Court yet -Air Handler Replacement at the Civic Center - estimate is \$100,000.00 to replace each Air

	<p>Handler, which there are seven in total that are original to the building</p> <ul style="list-style-type: none"> • General review of the Capital Projects list and rating of importance and necessity • Discussion on top priorities • Kelli Singhaus will revise the 2025 Capital Projects list with additions provided by Jason Patchet with the priorities noted
12:25 p.m.	RECESS
1:00 p.m.	<p>Board Appointment Interview – Jennifer Truman</p> <ul style="list-style-type: none"> • Commissioner Sibert discussed the desire to interview Ms. Truman as a candidate for an appointment to the Children Services Board • Ms. Truman provided a background of herself • Discussion on the time commitment of being a Board member—Ms. Truman does not see the time commitment being any issue • General discussion on what being a member of the Children Services Board entails and the importance of the continuance of the current levy • Ms. Truman will be meeting with the Children Services Board Nominating Committee and then will follow-up with the Commissioners
1:21 p.m.	RECESS
1:32 p.m.	<p>Tax Increment Financing (TIF) Discussion—Allen County Engineer, Allen County Auditor, Allen Economic Development Group and Bricker Graydon</p> <p>Present: Cindy Leis, Dave Stratton, Kathy Henry, Keith Cheney, Brion Rhodes, Jon Honeck (Virtual), James Kennedy (Virtual) and Jim Harris (Virtual)</p> <ul style="list-style-type: none"> • Brion Rhodes provided an overview for the reasoning for requesting an informational meeting for TIF -TIF could be a way to finance infrastructure projects in Allen County as well as funding for the maintenance of said projects as well • Discussion on upcoming projects that could benefit from a TIF -Proctor and Gamble Expansion Project Roundabout and Thayer Road Improvements • General discussion on what a TIF is and how they are implemented

-taxes collected are allocated for certain projects
i.e. to offset the costs of infrastructure projects
-discussion on differences between a tax
abatement and a TIF

-TIFs, EZ Agreements, Tax Abatement and other
incentives can be combined

- General discussion on the process of applying for
a TIF
- Discussion on the impact of TIFs to entities like
schools that will not be receiving those tax dollars
with a TIF in place
- General discussion on TIFs and when to utilize
them for Infrastructure Projects
- Discussion on residential TIFs

2:54 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Beth Seibert



Cory Noonan

Brian Winegardner