

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 24, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED Add Resolutions #1046-24, #1047-24 and #1048-24 to the Consent Agenda. <i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of December 3, 2024, 2024 general session. 2. Approve the minutes of December 9, 2024 special session. 3. Approve the minutes of December 10, 2024 general session. 4. Approve the minutes of December 11, 2024 special session. 5. Approve the minutes of December 12, 2024 general session. 6. Approve the minutes of December 16, 2024 special session.

- 7. Approve the minutes of December 17, 2024 general session.**
- 8. Approve the minutes of December 18, 2024 special session.**
- 9. Approve the minutes of December 19, 2024 general session.**

Commissioner Winegardner moved to approve the minutes. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

10. Consent Agenda:

- a. Resolution #1023-24.** Approve travel expenses.
- b. Resolution #1024-24.** Intradepartmental transfers.
- c. Resolution #1025-24.** Supplemental appropriation for the TCAP Fund 2818.
- d. Resolution #1026-24.** Supplemental appropriation for the Soil and Water Conservation Fund 8835.
- e. Resolution #1027-24.** Supplemental appropriation for the General Fund 1001.
- f. Resolution #1028-24.** Supplemental appropriation for the TB Program Fund 2026.
- g. Resolution #1029-24.** Authorize a warrant of transfer from the TB Program Fund 2026 to the Health Department Fund 8810.
- h. Resolution #1002-24.** Amend Resolution #1002-24, Intradepartmental transfers.
- i. Resolution #1030-24.** Establish the Bixel Two Stage Ditch #1349 Fund.
- j. Resolution #1046-24.** Authorize a warrant of transfer from the General Fund 1001 to the Narcotics Fund 2828.
- k. Resolution #1047-24.** Supplemental appropriation for the Behavioral Health Grant Fund 2879.
- l. Resolution #1048-24.** Authorize a repayment of advance from the Behavioral Health Grant Fund 2879 to the General Fund 1001.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #1031-24.** Declare county property located at the Allen County Children Services obsolete and unsuitable for county use and authorizes to discard of same pursuant to ORC 307.12(I). **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #1032-24.** Declare county property located at the Allen County Board of Developmental Disabilities obsolete and unsuitable for county use and authorizes sale of same by internet auction pursuant to ORC 307.12(E). **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #1033-24.** Approve the 2024 estimated monthly expenditures for county-issued credit card for Solid Waste. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #1034-24.** Enter into an agreement with the Local Government Services section of the Office of Auditor of State for compilation of basic financial statements for Allen County. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #1035-24.** Enter into a grant agreement with the Ohio Development Services Agency for the State of Ohio, State Community Development Block Grant Program. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 6. Resolution #1036-24.** Approve a General Warranty Deed for the transfer of property from the Board of County Commissioners, Allen County, Ohio to the Board of Township Trustees, Bath Township, Allen County, Ohio. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #1037-24.** Authorize an agreement with WDC Group, LLC. for bid specifications and design services for renovations at the Allen County Dog Warden's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #1038-24.** Authorize the purchase of Data Software Upgrade Equipment from Starfish Computer. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #1039-24.** Enter into a Memorandum of Understanding with the Allen County Historical Society. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 10. Resolution #1040-24.** Authorize the Board of the County Commissioner in Allen County, Ohio to enter into an Enterprise Zone Agreement with PCS Nitrogen Ohio LP. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. County Engineer

- 1. Resolution #1041-24.** Authorize the Allen County Engineer to purchase one (1) Single Axle Dump Truck Bed, Plow and Accessories through Kalida Truck Equipment, Inc. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The chassis has been purchased and the cost for these additions is \$115,700.00. The roll was called and the resolution was approved unanimously.***

B. Allen County Regional Airport Authority

- 1. Resolution #1042-24.** Authorize the Allen County Regional Airport Authority to submit a grant application and sponsor grant certifications for the Airport Apron Reconstruction Project to the Federal Aviation Administration (FAA) and authorize the Board President, Beth Seibert, to execute same. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The grant is for apron lighting and if awarded, local contractors would be performing the work. The roll was called and the resolution was approved unanimously.***

C. Sanitary Engineer

- 1. Resolution #1043-24.** Enter into a First Amendment for a Water & Wastewater Infrastructure Program Grant Agreement for the Hamlet of Hume Sewer Improvement Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Amendment is needed to provide an extension through June for design services. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #1044-24.** Enter into an agreement with Local #1770, AFSCME and Ohio Council 8 of the American Federation of State, County, and Municipal Employees, AFLCIO. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is a three (3) year contract. The roll was called and the resolution was approved unanimously.***

	<p>3. Resolution #1045-24. Approve a wage increase for Administrative Employees at the Allen County Sanitary Engineering Department. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Said increase will be same as what has been determined in the Union contract for 2025. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:13 a.m.</p>	<p>RECESS</p>
<p>9:34 a.m.</p>	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Received communication from Juvenile Court stating that one of their vehicles has a crack in the windshield and employee is not sure how it occurred -Sofia Clifton is waiting on a quote for repair -Department will be responsible for repairing • Received communication from Children Services Board uplifting a potential Board Appointment— Courtney Owens -Commissioners would like Sofia Clifton to schedule an interview with Courtney Owens as well as Jennifer Truman <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Currently working on November Month End Budget -will be presenting November and December Month End together in January • Budget has been entered into Munis and the Auditor’s Office has been notified -Discussion on the funds set aside for elected officials increases -since the increase did not pass, Kelli Singhaus will move funds to Contingency • Continuing to work with Huntington National Bank on setting up retainage accounts for the Administration Building Project

Brittany Woods—

- **Discussion on the Allen Water District Fiscal Agent Agreement**
-Brittany Woods will ask Kimberly Stiles to have their legal begin preparing Amendment for the agreement
- **Discussion on contracted services for autopsies**
-Assistant Prosecutor is recommending that the Coroner not enter into contract with Lucas County for services in 2025
-the Coroner's Office is reaching out to Montgomery County to potentially enter into contract with them for autopsy services
- **Discussion on County Apiary Inspector for 2025**
-Brittany Woods will reach out to Tim Arheit to inquire if he is interested in continuing services for 2025 and will inquire about 2024 Invoice, as one has not been received
- **Received notification from Dinsmore that Bon Secours-Mercy Health will be doing a big bond next year (around March), and would like to use Allen County as the issuer again as previous bonds**
-Brittany Woods has asked Dinsmore to share information with the County Auditor's Office
-More information will be provided as the bonds get closer
- **Discussion on implementing an Omnibus Indemnity Agreement for all Bon Secours Mercy Health issuances**
-Bond Counsel has suggested implementing this for further protection for the county in addition to the indemnity language already in the current Bon Secours-Mercy Health documents
-Brittany Woods will ask that Bond Counsel provide the documents when preparing other documents for Bon Secours-Mercy Health documents
- **Received the invoice for 2025 CCAO Membership dues**
-amount is \$11,743.00
-Brittany Woods will place on the agenda for approval

Brian Winegardner—

- **Had discussion with Chief Mohler in regards to Memorandum of Understandings for the Union Employees for the bonus in 2025**

-Commissioners will determine the final amount and provide the information to Attorney Ben Albrecht to draft the agreements

Beth Seibert—

- **Commissioners plan to attend the Chamber Breakfast on January 31st**
- Beth Seibert will place on the calendar**

10:12 a.m.

RECESS

11:07 a.m.

County Projects Discussion


****Commissioner Seibert absent****

- **Kelli Singhaus received a prevailing wage update and will send out that information**

11:07 a.m.

ADJOURN


Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Cory Noonan


Brian Winegardner


Beth Seibert