

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

| DESCRIPTION      | GENERAL SESSION   |
|------------------|---|
| <b>DATE</b>      | <b>January 14, 2025</b>   |
| <b>LOCATION</b>  | <b>COMMISSIONER'S MEETING ROOM</b>  |
|                  | <p><b>PRESENT: Beth Seibert<br/>Cory Noonan<br/>Brian Winegardner</b></p>   |
| <b>TIME:</b>     | <b>GENERAL SESSION – RECORDED</b>   |
| <b>8:01 a.m.</b> | <p><b>Personnel Discussion—Sanitary Engineer—Brad Niemeyer, Ron Meyer and Bill Horvath</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Winegardner noted that this meeting was requested by the Sanitary Engineer, Brad Niemeyer, to discuss possible disciplinary action of a public employee</b></li> </ul> <p><b>At 8:02 a.m. Commissioner Winegardner made a motion to enter into executive session pursuant to ORC 121.22 (G)(1) to consider discipline of a public employee. Brad Niemeyer, Ron Meyer and Bill Horvath will remain present during executive session. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</b></p> <p><b>Back in general session at 8:24 a.m.</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Winegardner stated that the evidence presented during executive session warrants dismissal of the public employee</b><br/> <b>-the employee had entered into a Last Chance Agreement last year, and actions have violated that agreement</b><br/> <b>-Commissioners will allow employee to voluntarily resign up until 4:00 p.m. on January 15<sup>th</sup> if they desire, otherwise they will be terminated on January 16<sup>th</sup> -Brad Niemeyer will be providing</b></li> </ul> |

|                         |  |
|-------------------------|--|
|                         | <p><b>Brittany Woods with the proposed resolution for Thursdays Agenda</b></p> <ul style="list-style-type: none"> <li>• <b>General discussion on sewer billing increases</b> <ul style="list-style-type: none"> <li>-the proposed increased will be for three years</li> <li>-current quarterly rate is \$148.50, with yearly increases to quarterly fees of \$162.00, \$171.00 and \$177.00</li> <li>-Brad Niemeyer will provide the Commissioners with a draft notification for customers for them to review prior to the notification being sent out in the February billing</li> </ul> </li> <li>• <b>General discussion on staffing</b></li> </ul>  |
| <p><b>8:38 a.m.</b></p> | <p><b>RECESS</b></p>   |
| <p><b>9:00 a.m.</b></p> | <p><b>Staff Update/County Projects</b></p> <p><b>Kelli Singhaus—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Detention Training Grant for Juvenile Court</b> <ul style="list-style-type: none"> <li>-Juvenile Court is requesting the General Fund upfront the costs of \$25,000.00 due to the grant being a reimbursable grant</li> <li>-Commissioners would like to meet with Juvenile Court to discuss</li> <li>-Kelli Singhaus will work on scheduling a meeting</li> </ul> </li> <li>• <b>Discussion on the annual agreement with Allen Economic Development Group (AEDG)</b> <ul style="list-style-type: none"> <li>-review of proposed revisions provided by Cindy Leis, AEDG CEO/President</li> <li>-Commissioner Noonan will have discussion with Cindy Leis on revisions</li> <li>-Commissioners agree that Kelli Singhaus can move forward with making payment for January</li> </ul> </li> <li>• <b>Discussion on Procter and Gamble Development Project Agreement</b> <ul style="list-style-type: none"> <li>-waiting to hear from the Allen County Engineer and AEDG on scheduling a meeting to discuss</li> </ul> </li> <li>• <b>Discussion on Tax Increment Financing (TIF)</b> <ul style="list-style-type: none"> <li>-Brion Rhodes, Allen County Engineer, would like to have a meeting with himself, the Commissioners, the Allen County Auditor and AEDG to discuss TIFs</li> <li>-there will be a Township Meeting on February 13<sup>th</sup> to discuss TIFs, but Commissioners believe there needs to be an educational meeting sooner than that—Commissioner Seibert will work with Brittany Woods on scheduling</li> </ul> </li> </ul> |

- **Discussion on Regional Planning Commission membership invoice**  
-Commissioner Seibert would like the Memorandum of Understanding with Regional Planning Commission updated prior to payment being made
- **Discussion on agreements with GLCAP for administration of Community Development Block Grant**  
-agreements are on this week's agenda for approval  
-once agreements are signed, Kelli Singhaus will work with Regional Planning Commission on having all Community Development Block Grant files be brought to the Commissioner's Office – Commissioners would like a log of information being provided to the Commissioners as well as a statement saying they had been administering CDBG until specified date of the files being received by the Commissioners Office
- **Discussion on Sheriff's Office Settlement Agreement with employee**  
-funds will be moved from the Sheriff Gold Fund to the Sundry Fund to issue payment

**Sofia Clifton—**

- **Discussion on County Loss Control Coordinators Association (CLCCA) dues**  
-Commissioners are agreeable to renewal of membership for Sofia Clifton and Brittany Woods will place on agenda for approval
- **Discussion on communication received from Webb Insurance stating that a lawsuit was filed on the WORTH Center, with the Commissioners being named in the suit**  
-previous employee is claiming wrongful termination and discrimination  
-WORTH Center does not believe that the Commissioners should be named in the suit  
-Webb Insurance is working on getting the Commissioners removed from the lawsuit
- **Discussion on Sofia Clifton and Brittany Woods attending Young Professionals for professional development**  
-membership is \$50.00 a year  
-Commissioners do not believe it would be professional development for the office but would be supportive if Sofia Clifton and Brittany Woods wanted to attend at their personal expense

**Brittany Woods—**

- **Discussion on State Historic Preservation Office Programmatic Agreement**  
-Brittany Woods will send to Assistant Prosecutor Willamowski for review

**Beth Seibert—**



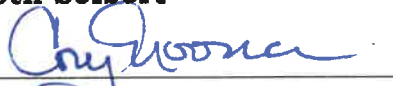

- **Discussion on Jennifer Truman's interest on being placed on the Children Services Board**  
-Commissioner Seibert has sent her application and resume over to Director Sarah Newland to determine if there would be any conflict of interest of Ms. Truman being placed on the Board  
-if there is no conflict of interest, Sofia Clifton will schedule an interview with Ms. Truman

**Cory Noonan—**

- **Discussion on Apiary Inspector for 2025**  
-continuing to look for a new inspector  
-looking into mileage reimbursement and price per hive for said inspector
- **Discussion on upcoming meeting with Auditor/IT and CORSA in regards to IT security as well as what to do of possible ransom**  
-will also be meeting afterwards with the Auditor to discuss and understand how Health Premiums are paid as well as how reimbursements are processed if necessary for budgeting purposes

**Brian Winegardner—**

- **Discussion on employee bonuses**  
-will have further discussion tomorrow during the Budget Discussion
- **Received notice from the Sheriff's Office regarding a quote for radios for the cruisers**  
-current radios will become obsolete in July  
-quote is for \$64,595.00  
-Commissioners initial on the quote with intention of purchasing  
-Kelli Singhaus has began moving funds and the resolution to purchase will be on the agenda for approval Thursday

|                          |   |
|--------------------------|---|
|                          | <p><b>County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>• Meeting this afternoon to discuss Child Support Enforcement Agency Building</li> <li>• Retainage accounts have been setup<br/>-Kelli Singhaus provided an overview of how the review of the accounts will be conducted daily</li> </ul>   |
| <p><b>11:27 a.m.</b></p> | <p><b>RECESS</b></p>  |
| <p><b>1:02 p.m.</b></p>  | <p><b>Child Support Enforcement Agency Building Discussion—Vicki Tarr and Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• Review of revised proposed floorplans</li> <li>• Discussion on space for potential growth<br/>-currently 6 offices would be for potential growth</li> <li>• Discussion on cubicles vs. offices</li> <li>• General review and discussion on floorplans</li> <li>• Commissioners will plan to schedule a meeting with the property owner of Chase Tower to discuss leasing of property and potential renovations to the space</li> </ul> |
| <p><b>1:42 p.m.</b></p>  | <p><b>ADJOURN</b></p>   |
|                          | <p>Submitted by: <u></u><br/>Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u><br/>Beth Seibert</p> <p><u></u><br/>Cory Noonan</p> <p><u></u><br/>Brian Winegardner</p>           |