

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>  |
| <b>DATE</b>        | <b>January 9, 2025</b>  |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>  |
|                    | <b>PRESENT: Beth Seibert<br/>Cory Noonan<br/>Brian Winegardner</b>  |
| <b>TIME:</b>       | <b>GENERAL SESSION - RECORDED</b>   |
| <b>9:01 a.m.</b>   | <b>AGENDA MEETING</b>   |
|                    | <b>PLEDGE—Brian Winegardner</b>   |
|                    | <b>APPROVE AGENDA AS PRESENTED</b><br><br><b>Resolution #23-25 should read, "Authorize submission of a grant application to the Ohio pet Fund for 2025".</b><br><br><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i>   |
|                    | <b>ITEMS FOR REVIEW AND APPROVAL</b><br><br><b>1. Consent Agenda:</b><br><br><b>a. Resolution #12-25.</b> Approve travel expenses.<br><b>b. Resolution #13-25.</b> Supplemental appropriation for the Admin Building Fund 4022.<br><b>c. Resolution #14-25.</b> Authorize a warrant of transfer from the Certificate of Title Admin Fund 2402 to the General Fund 1001 and Clerk of Courts-Title Fund 1070. |

- d. Resolution #15-25.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091 and 911 Fund 2004.
- e. Resolution #16-25.** Authorize a warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088 and GIS Fund 2089.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Request from Ohio Division of Liquor Control-Red Lobster Hospitality LLC DBA Red Lobster #544— D1 D2 D3 D6 Permit**

**Request a Hearing/do not request a Hearing.**

***Commissioner Noonan moved to DO Not Request a Hearing. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.***

- 2. Resolution #7-25A.** Amend Resolution #7-25, approval of the annual appropriations for the General Fund for calendar year 2025. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #17-25.** Authorize membership and payment of annual dues to various organizations for calendar year 2025. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #18-25.** Appropriate funds to the Executive Director's Fund for the Children Services Board pursuant to Section 5153.35, Ohio Revised Code. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #19-25.** Enter into a 2025 Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #20-25.** Accept proposal and enter into contract with Materials Testing, Inc. for construction materials testing, and State of Ohio special inspections for the Allen County Administration Building Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved with Commissioner Seibert abstaining from the vote.***
- 7. Resolution #21-25.** Approve the renewal of an agreement with Fishel Downey Albrecht & Riepenhoff LLP, for professional services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #22-25.** Approve the renewal of an agreement with Fishel Downey Albrecht & Riepenhoff LLP, for professional services on behalf of the Allen County Sheriff's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #1036-24A.** Amend Resolution #1036-24, resolution approving a General Warranty Deed for the transfer of property from the Board of County Commissioners, Allen County, Ohio to the Board of Township Trustees, Bath Township, Allen County, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

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|                  | <p><b>DISCUSSION</b></p> <p><b>A. <u>Dog Warden</u></b></p> <p><b>1. Resolution #23-25.</b> Authorize submission of grant application to the Ohio Pet Fund for 2025.<br/> <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The grant if awarded is in the amount of \$2,500.00. The roll was called and the resolution was approved unanimously.</i></b></p>  |
|                  | <b>ANNOUNCEMENTS</b>  |
| <b>9:06 a.m.</b> | <b>RECESS</b>   |
| <b>9:33 a.m.</b> | <p><b>Building and Grounds Weekly Update and Budget Discussion – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Recap of the Groundbreaking Ceremony yesterday for the new Administration Building</b></li> <li>• <b>Provided an update on potential space for Child Support Enforcement Agency (CSEA) at the Chase Tower</b> <ul style="list-style-type: none"> <li>-Vicki Tarr has reviewed the floorplans and has provided feedback on suggested revisions</li> <li>-discussion on cubicles vs. offices</li> <li>-general discussion on floorplan</li> <li>-Commissioners would like to have a meeting with CSEA Director, Vicki Tarr, to further discuss possible revisions –Brittany Woods will get scheduled</li> </ul> </li> <li>• <b>General discussion on the future of the Savings Building if Child Support Enforcement Agency moves into the Chase Tower</b></li> <li>• <b>General discussion on potential purchase of 330 N. Main Street</b> <ul style="list-style-type: none"> <li>-Building and Grounds team would be able to complete any remediation needed</li> </ul> </li> <li>• <b>Discussion on the potential purchase of Goodman Property for the Veterans Garage</b> <ul style="list-style-type: none"> <li>-review of soil sample testing results</li> <li>-all contamination levels at 10 feet are underneath the BUSTR levels</li> <li>-further borings will need to be completed when Closure in Place procedures are done if property is purchased</li> <li>-Jason Patchet will get a proposal for closure in place prior to the Commissioners determining if</li> </ul> </li> </ul> |


they would like to move forward with the purchase of the property

- **Provided an update on the Administration Building Project**
  - shoring contractors will be here next week to begin work –all permits for shoring have been approved by the City of Lima
  - Electrical Contractor will be placing the temporary service tomorrow
- **Discussion on repositioning of the Mitsubishi HVAC systems at the old jail that service the Courthouse due to the old jail being planned to be demolished**
  - will need to provide temporary electric for the units once repositioned
- **General discussion on Capital Projects and potential timeline for said projects**
- **General discussion on Building and Grounds staffing**
  - currently full staffed and things are going well
- **Discussion on cannon that was previously located at Memorial Hall and then temporarily located at the VFW**
  - the cannon is currently being housed at a personal property and the Commissioners would like to have the cannon stored at a county facility until a permanent location for the cannon is determined
  - Commissioner Seibert will make accommodations for the cannon to be stored at a county facility

11:45 a.m.

ADJOURN

Submitted by:

  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner