

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 7, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:01 a.m.	<p>Waterline Project – Troy Elwer and Brian Langhals</p> <ul style="list-style-type: none"> • Troy Elwer provided a copy of current plans for the Waterline Project for review -final changes to plans are being completed and hoping to put out for bid soon • General discussion on the scope of the project • Discussion on \$106,000.00 grant funds received from the Ohio Department of Development -funds will be utilized for new telescopic bleachers
8:35 a.m.	RECESS
9:05 a.m.	<p>Staff Update</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Kelli Singhaus reported on behalf of Sofia Clifton to discuss request for dues for Activate Allen County -yearly dues is \$1,000.00 -Commissioners do not wish to have Sofia Clifton continue participating • Discussion on Ottawa River Coalition Membership -membership dues for 2025 is \$100.00 -Commissioners are in agreeance with continuing membership for 2025

- **Received notification last week from the Sheriff's Office of a Separation Agreement for an employee with a settlement in the amount \$15,000.00**
-discussion on which fund the settlement amount will come from
-Kelli Singhaus will have the Sheriff's Office work with the Auditor's Office on determining which fund the settlement will be paid from, which recommendation that the funds will be moved from the Salary Line to whichever fund is determined
- **Received a thank you letter from Children Services for participating in the 2024 Adopt-A-Family Program**
- **Discussion on billing and contract with Attorney Kurt Kauffman for Workers Compensation cases**
-resolution states not to exceed \$10,000.00, however due to one of the current cases, the amount has been exceeded
-amount was exceeded due to a particular case, and it was not due to normal Attorney fees
- **Discussion on Retainage Accounts for the Administration Building Project**
-Kelli Singhaus will further discuss with Huntington National Bank prior to finalizing accounts

Brittany Woods—

- **Discussion on Allen Water District Fiscal Agreement Addendum #2**
-Allen Water district Board will be approving this week and Brittany Woods will place on agenda once they have signed for the Commissioners approval
- **Received the contracts from Fishel Downey Albrecht & Ripenhof LLC, Attorney at Law, for 2025 for Allen County as well as the Sheriff's Office**
-will be on Thursdays Agenda for approval
- **Received an invitation from Lima Noon Optimist Club for their annual Youth Appreciation Program for February 5th**
-will place on the calendar and Brittany Woods will prepare the proclamation
- **Discussion on Boundary and Acreage Change Notification received from the USDA for farmland owned by the county**
-Kelli Singhaus will compare to the lease agreement with Mr. Miller for farming the ground

- **Discussion on Apiary Inspector for 2025**
-Brittany Woods will continue to try to contact Tim Arheit for 2024 Invoicing and if he desires to continue for 2025
- **General discussion on Great Lakes Community Action Partnership (GLCAP) administration of Community Development Block Grant (CDBG)**
-Kelli Singhaus and Brittany Woods will further discuss with Angie McDonnell and Ben Martens
-Kelli Singhaus provided an overview on how mortgages will be handled with CDBG once Regional Planning Commission is no longer administering CDBG

Beth Seibert—

- **Discussion on draft Memorandum of Understanding (MOU) for the Community Opioid Recovery Program for local matching funds for Region 15 Opioid Funds funded projects**
-Commissioners provided feedback on the MOU and Commissioner Seibert will review and revise prior to sending to the Assistant Prosecutor, John Willamowski Jr., to review
- **General discussion on severe weather process**
-Kelli Singhaus will update contact list

Cory Noonan—

- **Discussion on additional funding available from the state for the Children and Youth Grant**
-Commissioners are comfortable with Carole Enneking requesting the additional funds through email, and once agreement is received, it will be placed on agenda for approval
- **General discussion on Family Children First Council staffing**
-Council is looking at hiring a Part-Time Assistant that will be housed within the Commissioners Office
-discussion on replacement of Carole Enneking being hired prior to her retirement to allow training time –will be looking at adding cubicles in the Commissioners Office to house
- **Overview of Parking Garage Meeting yesterday**
-there was discussion on received RFQ for the Parking Garage Management from the Civic Center
-Commissioner Noonan is reviewing the RFQ prior to sending to legal for their review

County Projects Discussion

- **General discussion on plan for tomorrows Groundbreaking ceremony for the Administration Building**
- **Discussion on Child Support Enforcement Agency (CSEA) Project**
-once feedback is received from Vicki Tarr, it will be shared with WDC Group
- **Discussion on potential new building for office space for OSU Extension**
- **General discussion on potential location for Veterans Garage**
-will further discuss during Jason Patchet's weekly update on Thursday
- **Discussion on potential purchase of the Vandemark Building for possible temporary location for the Clerk of Courts during the Courthouse Renovations**
- **Discussion on scheduling a meeting with Tony Collins, Owner of Chase Tower, to discuss leasing/renovations of space for CSEA**
-Brittany Woods will schedule a meeting for the end of January/beginning of February
- **Brittany Woods received communication from Lima Land Commercial Dealership for furnishings of the Administration Building**
-will reach out to WDC Group on a timeline on when bid specifications should go out for furnishings

County Projects Discussion is cancelled, as items were discussed during Staff Update

10:54 a.m.	RECESS
11:00 a.m.	County Projects Discussion-CANCELLED <ul style="list-style-type: none">• Items were discussed during Staff Update
	RECESS
2:00 p.m.	Task Force LIMA **Please see Task Force LIMA Minutes
3:00 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
Beth Seibert

Cory Neenan
Cory Neenan

Brian Winegardner
Brian Winegardner