

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 17, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #1001-24. Approve travel expenses. b. Resolution #1002-24. Intradepartmental transfers. c. Resolution #1003-24. Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035. d. Resolution #1004-24. Supplemental appropriation for the Health Department Fund 8810. e. Resolution #1005-24. Supplemental appropriation for the Health Building Improvement Fund 8832.

- f. Resolution #1006-24.** Supplemental appropriation for the Dog and Kennel Fund 2005.
- g. Resolution #1007-24.** Supplemental appropriation for the General Fund 1001.
- h. Resolution #1008-24.** Authorize a warrant of transfer from the General Fund 1001 to the Paid Leave Fund 2000.
- i. Resolution #1009-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- j. Resolution #1010-24.** Supplemental appropriation for the 911 Systems Fund 2004.
- k. Resolution #1022-24.** Supplemental appropriation for the Wellness Fund 2050.
- l. Resolution #1011-24.** Establish the Hazard Mitigation Grant Fund.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #1012-24.** Declare county property located at the Allen County Court of Common Pleas obsolete and unsuitable for county use and authorizes to discard of same pursuant to ORC 307.12(I). ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #1013-24.** Declare county property located at the Allen County Children Services obsolete and unsuitable for county use and authorizes to discard of same pursuant to ORC 307.12(I). ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #1014-24.** Appoint Daniel L. Kimmet to the Allen County regional Transit Authority Board of Trustees. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #1015-24.** Authorize the President of the Board to enter into a mutual agreement with All Temp Refrigeration, Inc. to create a Retainage Account as required by the Ohio Revised Code.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.
- 5. Resolution #1016-24.** Authorize the President of the Board to enter into a mutual agreement with All Temp Refrigeration, Inc. to create a Retainage Account as required by the Ohio Revised Code.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
- 6. Resolution #1017-24.** Authorize the President of the Board to enter into a mutual agreement with Northwestern Ohio Security Systems, Inc. to create a Retainage Account as required by the Ohio Revised Code.
Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.
- 7. Resolution #1018-24.** Authorize an agreement with WDC Group, LLC. for bid specifications and design services for restroom renovations at the Veterans Memorial Civic and Convention Center.
Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.
- 8. Resolution #1019-24.** Renew Agreement with Allen Soil and Water Conservation District for the lease of County property for agricultural purposes.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

	<p>9. Resolution #1020-24. Enter into a Lease Agreement with the Allen Soil and Water Conservation District for property located at 1870 Slabtown Road, Lima, Ohio. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION:</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #1021-24. Adopt the Revised Allen County Access Management Plan. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Brion Rhodes provided an overview of revisions made to the Access Management Plan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:20 a.m.</p>	<p>RECESS</p>
<p>9:34 a.m.</p>	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Wellness Grant requirements have been completed and submitted to CEBCO for Wellness Program 2024 • Employee Resource Portal has been updated for 2025 • Received an email in regards to the PERP Report -deadline is February 1st—will be working on completing <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Received notification that the wires for Memorial Hall and Child Support Enforcement Agency Grants have been received -will be processing • Jason Patchet has submitted final payment for the HVAC project at the Court of Appeals Building -working with the Auditor’s Office on releasing retainage funds and determining how to handle the credit that All Temp is giving to the County • All Retainage Agreements for the Administration Building have been approved

-Kelli Singhaus will be finalizing the accounts with Huntington Bank

- **Lease Agreement for Educational Services Center was received and will be placed on next week's agenda for approval**
- **Discussion on Memorandum of Understanding with the Historical Society for the Museum**
-review of changes for 2025
-Kelli Singhaus will send to the Historical Society for their review prior to placing on the agenda for approval
- **Discussion on Prevailing Wage for the Administration Building Project**
- **Currently working on inputting budget information into MUNIS**
- **Working on preparing month-end budget review for November**

Brittany Woods—

- **Discussion on Soil and Water Invoice for survey work on the Dutch Hollow Ditch project**
-Commissioners would like Brittany Woods to notify County Engineer's Office that invoice will be paid once financing is determined at the Final Hearing

Brian Winegardner—

- **January 8th at 10:00 a.m. has been confirmed for the Administration Building Groundbreaking**
-Brian Winegardner is working on the guest list
- **Discussion on Coroner Payroll letter**
-discussion on revisions

Beth Seibert—

- **Received certificate and flag for Allen County being an America 250 Community**
- **Discussion on the Stormwater and Sediment Control Regulations**
-will be reviewing the draft document prior to moving forward with public meetings for review
- **General discussion on 2025 Budget in preparation for tomorrow's Elected Officials/Department Head meeting**

	<p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on Task Force LIMA Washington D.C. Fly-In -Commissioner Noonan and Brittany Woods will be planning to attend in February • Continued discussion on 2025 Budget in preparation for tomorrow’s Elected Officials/Department Head meeting
11:05 a.m.	RECESS
11:19 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Jason Patchet is working on contracts for soil testing and analysis • First construction meeting was held last week for the Administration Building -waiting on meeting minutes from WDC Group
11:21 a.m.	RECESS
1:01 p.m.	<p>County Engineer Quarterly Update-Brion Rhodes</p> <ul style="list-style-type: none"> • Provided an overview of upcoming projects -Breese Road Bridge Project bid opening is this Thursday -McClain and Hanthorn Road Improvement Project bid opening is scheduled for January 16th • Revised Access Management Plan was approved today • Discussion on increased fiber optics being installed around the county along county and township roads for internet service -currently working with the Assistant Prosecutor on Road Use Maintenance Agreement with Bright Speed • Discussion on Tax Map Budget for 2025 • General discussion on Regional Planning Commission membership
2:05 p.m.	RECESS
2:21 p.m.	<p>Allen Economic Development Group Bi-Annual Update – Cindy Leis</p> <ul style="list-style-type: none"> • Cindy Leis provided an overview of Allen Economic Development Group and the collaboration with Greater Lima Region and the Port Authority

- **Review of 3-Year of Strategic Plan and Goals**
- **Review of investment results for 2024**
- **Provided an overview of 2024 Highlights**
-**Redevelopment and Investments**
- **Provided a video overviewing the Charles River expansion**
- **Review of Business Development Projects**
- **Discussion on Small Business Grant**
-**provided a program overview**
-**over \$550,000.00 in grants have been awarded in Allen County**
- **Discussion on attraction of new business**
-**currently six pending projects**
- **Discussion on Microsoft Project**
-**infrastructure lead time did not match up with the timeline for Microsoft**
- **Discussion on infrastructure and site preparedness**
- **Discussion on Workforce Development**
-**provided an overview of Makerfest 2024**
- **Discussion on housing and downtown development**
- **Discussion on marketing and communications**
-**partnered with Marketing Essentials to improve marketing for Greater Lima Region and Allen Economic Development Group**
- **Review of Allen Economic Development Group 2025 Board of Directors**
- **Discussion on increase of utility infrastructure and the desire to have a meeting between the utilities Government Affairs representatives and the county representatives to have discussion on future projects and how all entities can work together**

3:48 p.m.

ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
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Beth Seibert
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