

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 12, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:04 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL <ol style="list-style-type: none"> 1. Approve the minutes of November 4, 2024 special session. 2. Approve the minutes of November 5, 2024 general session. 3. Approve the minutes of November 6, 2024 special session. 4. Approve the minutes of November 7, 2024 general session. 5. Approve the minutes of November 12, 2024 general session. 6. Approve the minutes of November 13, 2024 special session. 7. Approve the minutes of November 14, 2024 general session. 8. Approve the minutes of November 15, 2024 special session.

9. Approve the minutes of November 18, 2024 special session.
10. Approve the minutes of November 19, 2024 general session.
11. Approve the minutes of November 20, 2024 special session.
12. Approve the minutes of November 21, 2024 general session.
13. Approve the minutes of November 26, 2024 general session.
14. Approve the minutes of November 27, 2024 special session.
15. Approve the minutes of December 2, 2024 special session.

Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

16. Consent Agenda:

- a. **Resolution #979-24.** Approve travel expenses.
- b. **Resolution #956-24A.** Amend Resolution #956-24, Supplemental appropriation for the General Fund 1001.
- c. **Resolution #980-24.** Intradepartmental transfers.
- d. **Resolution #981-24.** Supplemental appropriation for the AWD Internal Capital Reserve Fund 8752.
- e. **Resolution #982-24.** Supplemental appropriation for the Baughman Ditch Fund 2198.
- f. **Resolution #983-24.** Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002.
- g. **Resolution #984-24.** Supplemental appropriation for the Stormwater Fund 5037.
- h. **Resolution #985-24.** Supplemental appropriation for the Little Ottawa River Fund 2260.

Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. Commissioners would like to look at the Travel Policy to determine how valet parking should be handled. The roll was called and the agenda was approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Request from Ohio Division of Liquor Control- Wawa Midwest LLC dba Wawa 7219—C1 C2 Permit**

Request a Hearing/do not request a Hearing.

Commissioner Seibert moved to Not Request a Hearing. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.

- 2. Request from Ohio Division of Liquor Control-Roschman Restaurant Administration Inc. dba Hampton Inn—D5A Permit**

Request a Hearing/do not request a Hearing.

Commissioner Winegardner moved to Not Request a Hearing. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.

- 3. Resolution #814-24A.** Amend Resolution #814-24, approve use of credit cards for the 4th Quarter of 2024, pursuant to section 301.27, Ohio Revised Code. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #986-24.** Resolution to hire Joshua Fultz for General Maintenance/Janitorial position at the Allen County Building and Grounds Department. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #987-24.** Resolution to hire Brooke Helser for Janitorial position at the Allen County Building and Grounds Department. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #988-24.** Approve a one-time bonus for employees at the Allen County Building and Grounds Department. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 7. Resolution #989-24.** Approve a one-time bonus for employees at the Allen County Commissioners Office. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #990-24.** Approve a wage increase for employees at the Allen County Child Support Enforcement Agency. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 9. Resolution #991-24.** Reappoint Jennifer Baumgartner and Megan Harmon to the Ohio Children's Trust Fund. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 10. Resolution #973-24A.** Amend Resolution #973-24, authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the McClain Road and Hanthorn Road Improvement Project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 11. Resolution #992-24.** Authorize the purchase of forty (40) computers from CDW-Government. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 12. Resolution #993-24.** Approve a Memorandum of Understanding between the Board of Allen County Commissioners and the Allen County Child Support Enforcement Agency. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

13. Resolution #994-24. Resolution to authorize the President of the Board to enter into a mutual agreement with Koester Electric, Inc. to create a retainage account as required by the Ohio Revised Code. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

14. Resolution #995-24. Resolution to authorize the President of the Board to enter into a mutual agreement with Charles Contracting LLC dba Charles Construction Services to create a retainage account as required by the Ohio Revised Code. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

15. Resolution #996-24. Authorize the purchase of Database Software from Shelter Manager LTD. at the Allen County Dog Warden's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

16. Resolution #997-24. Approve a Memorandum of Understanding between the Board of Allen County Commissioners and Allen County Children Services for Janitorial Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

17. Resolution #440-24A. Amend Resolution #440-24, authorize the purchase of two (2) 2025 Ford Explorer Police Interceptor vehicles from Reineke Family of Dealerships for the Allen County Sheriff's Office through the State of Ohio Cooperative Purchasing Program. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p>18. Resolution #998-24. Accept proposal and enter into contract with TJ's Painting and repair LLC. for painting at the Allen County Juvenile Detention Center. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p> <p>19. Resolution #999-24. Approve a Temporary Easement Agreement for the Flat Fork Creek Retaining Wall Project. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
	<p>DISCUSSION</p> <p>A. <u>Sanitary Engineer</u></p> <p>1. Resolution #1000-24. Authorize the Sanitary Engineering Department to purchase one (1) leased 2022 Ford F-150 Crew Cab Pickup Truck through Enterprise Fleet Management. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:13 a.m.</p>	<p>RECESS</p>
<p>9:57 a.m.</p>	<p>Building and Grounds Weekly Update and Budget Discussion – Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on two cracked heat exchangers at Children Services Building -working on replacements and will be paid from Services Line • Discussion on fire suppression system at the Parking Garage -while training, the Lima Fire Department was using the system for training, and it was not drained after training -the system is now leaking due to breakage in the lines from water left in the lines freezing -will be further looking into this and how the repairs will be completed


	<ul style="list-style-type: none"> • Discussion on proposals from WDC Group for providing bid specifications and drawings for the Dog Wardens Office Kennel and Siding Project and the Civic Center Bathroom Project -documents will be provided to Kelli Singhaus to obtain a purchase order for the Dog Warden’s project prior to be placed on the agenda for approval -documents and purchase order will be sent to Brittany Woods to be placed on the agenda for approval • Review of Administration Building Construction Meeting -contractors should be mobilized next week to the site -will begin working on shoring—shoring submittals have been discussed with the City of Lima due to the permanent tie back rods running underneath the city street between utility infrastructure -will need the shoring engineers to propose another option, as the City of Lima is not in favor of the tie back rods being underneath the city streets • Discussion on scheduling of groundbreaking -tentatively scheduled for January 8th at 10:00 a.m. • Discussion on potentially installing an adult changing table in the family restroom of the Administration Building -Board of Developmental Disabilities have agreed to fund the installation of said changing table, if desired to install -Jason Patchet will research maintenance on the changing table and Commissioners will further discuss
<p>10:51 a.m.</p>	<p>RECESS</p>
<p>12:34 p.m.</p>	<p>Jail Navigator Discussion – Sheriff’s Office and Mental Health and Recovery Services Board</p> <p>Present: Matt Treglia, Todd Mohler, Trey Breitigan, Tammie Colon and Katie Walker</p> <ul style="list-style-type: none"> • General discussion on the necessity for a Jail Navigator -Mental Health and Recovery Services Board is currently running a similar program for 5 years in Hardin County and 10 years in Auglaize County

- **General discussion on how funding would be handled as the employee would be a county employee, but paid for through Mental Health and Recovery Services Board**
- **Discussion on the utilization of Vivitrol for minimizing substance abuse once an inmate is released back into the community and the role that the Jail Navigator would play**
- **General discussion on how the Jail Navigator position would be handled if funding from Mental Health and Recovery Services would cease**
-position would be eliminated if funding was not available
-discussion on concerns of Unemployment costs to the General Fund
- **Discussion on if the Jail Navigator position can be a contracted employee rather than a county employee**
- **Tammie Colon will send the final draft of the Memorandum of Understanding to the Commissioners for their review**

1:04 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by:

Board of Allen County Commissioners



Cory Noonan



Brian Winegardner



Beth Seibert