

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

|                    |  |
|--------------------|--|
| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>   |
| <b>DATE</b>        | <b>November 14, 2024</b>   |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>   |
|                    |  |
|                    | <b>PRESENT: Cory Noonan<br/>Brian Winegardner<br/>Beth Seibert</b>   |
| <b>TIME:</b>       | <b>GENERAL SESSION – RECORDED</b>  |
| <b>9:00 a.m.</b>   | <b>AGENDA MEETING</b>  |
|                    | <b>PLEDGE—Beth Seibert</b>   |
|                    | <b>APPROVE AGENDA AS PRESENTED</b><br><br><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>   |
|                    | <b>ITEMS FOR REVIEW AND APPROVAL</b><br><br><ol style="list-style-type: none"> <li><b>1. Approve the minutes of October 29, 2024 general session.</b></li> <li><b>2. Approve the minutes of October 30, 2024 special session.</b></li> <li><b>3. Approve the minutes of October 31, 2024 general session.</b></li> </ol><br><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i><br><br><b>4. Consent Agenda:</b> <ol style="list-style-type: none"> <li><b>a. Resolution #892-24.</b> Approve travel expenses.</li> <li><b>b. Resolution #893-24.</b> Intradepartmental transfers.</li> </ol> |

- c. Resolution #894-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- d. Resolution #895-24.** Authorizes a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- e. Resolution #896-24.** Supplemental appropriation for the CSEA Building Fund 4023.
- f. Resolution #897-24.** Supplemental appropriation for the Cribs for Kids Fund 8807.
- g. Resolution #898-24.** Supplemental appropriation for the Get Vaccinated Fund 8806.
- h. Resolution #899-24.** Supplemental appropriation for the COVID 19 Bridge Fund 8842.
- i. Resolution #900-24.** Authorize a repayment of an advance from the COVID 19 Bridge Fund 8842 to the Health Department Fund 8810.
- j. Resolution #901-24.** Establish the TB Program Fund.
- k. Resolution #902-24.** Establish the Lima Veteran's Memorial Hall Improvements Fund.
- l. Resolution #903-24.** Establish the CSEA Facility Project Fund.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #904-24.** Authorize membership and payment of 2025 Membership Dues for the Allen County Department of Job and Family Services to the Ohio Economic Development Association.  
***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #905-24.** Declare various property located at the Allen County Commissioners Office obsolete and no longer suitable for county purposes and authorize the disposal of same. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #906-24.** Declare various personal property at the Allen County Board of Commissioners Office unsuitable for county use and authorizes sale of the same by internet auction. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #907-24.** Declare various personal property at the Allen County Department of Job and Family Services unsuitable for county use and authorize sale of the same by internet auction. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #908-24.** Approve Amendment No. 5 to the agreement with WDC Group, LLC for the Child Support Enforcement Agency Building Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #909-24.** Approve Amendment No. 6 to the agreement with WDC Group, LLC for the Child Support Enforcement Agency Building Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #910-24.** Accept bid and enter into contract with Northwestern Ohio Security Systems, Inc. for the 17A-Fire Alarm, Security System, CCT Camera System and Access Control System contract for the New Administration Building Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**8. Resolution #911-24.** Accept bid and enter into contract with Charles Contracting LLC DBA Charles Construction Services for the 1A-General Work & Labor and Site Contractor contract for the New Administration Building Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**9. Resolution #912-24.** Appoint Reba Wall to the Allen County Board of Developmental Disabilities. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**10. Resolution #913-24.** Appoint Scott Geier to the Allen County Board of Developmental Disabilities. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**11. Resolution #914-24.** Reappoint Christina Hood to the Allen County Board of Developmental Disabilities. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**12. Resolution #915-24.** Reappoint Ty Butterfield to the Allen County Board of Developmental Disabilities. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**13. Resolution #916-24.** Appoint Tara Joyce to the Allen Water District Board of Trustees. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

## **DISCUSSION**

### **A. Department of Job and Family Services**

- 1. Resolution #917-24.** Authorize Joe Patton, Director of the Allen County Department of Job and Family Services, to act as the Allen County Commissioners designee for approving inter-county adjustments for allocated funds. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is an annual resolution for opportunities to trade funds with other organizations within the state. The roll was called and the resolution was approved unanimously.***

### **B. County Engineer**

- 1. Resolution #918-24.** Authorize the Allen County Engineer to purchase one (1) 2006 Freightliner FL120 Semi Tractor from the Allen County Sanitary Engineering Department. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This vehicle will be utilized for hauling and is needed due to current truck being damaged in an accident. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #919-24.** Approve Change Order #1 for the South Dixie Highway Pavement Repair Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Change Order is for additional milling/pavement at an additional cost of \$829.00 for a new contract total of \$7,004.00. The roll was called and the resolution was approved unanimously.***

### **C. Sanitary Engineer**

- 1. Resolution #920-24.** Authorize the Sanitary Engineering Department to purchase one (1) 2023 Ram 3500 Diesel Service Body Truck, and trade two (2) 2008 Ford F-250 Pickup Trucks. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Purchase price is \$65,302.00 with the trade in of two vehicles. The roll was called and the resolution was approved unanimously.***

**D. Juvenile Court**

**1. Resolution #921-24.** Authorize the submission of Amendment #1 to the FY'25 Subsidy Grant and Targeted Reclaim Grant with the Ohio Department of Youth Services. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. There was an additional carryover than anticipated and were able to allocate/reallocate fund for different programs. The roll was called and the resolution was approved unanimously.*

**E. Allen County Regional Airport Authority**

**1. Resolution #922-24.** Authorize the Allen County Regional Airport Authority to submit a Pre-Grant Application to the Federal Aviation Administration (FAA). *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. If obtained, the grant funds will be used for replacement of lighting at the airplane apron. The 5% match will be provided by the Airport. The roll was called and the resolution was approved unanimously.*

**ANNOUNCEMENTS**

**9:14 a.m.**

**RECESS**

**9:34 a.m.**

**Building and Grounds Weekly Update – Jason Patchet**

- **Soil borings at the Justice Center were completed at the site of the underground storage tank -working with BUSTR on obtaining a Closure in Place No Further Action Certificate**
- **Civic Center elevator jack replacement is going well -elevator should be back in operation within the next couple of weeks**
- **Received proposals for creation of Bid Specs for the Civic Center Restroom Renovations from WDC Group in the amount of \$16,700.00 -Jason Patchet will notify Abe Ambroza and let him know if he would like to get other quotes, he is welcome to**
- **Received proposals for creation of Bid Specs for the Dog Warden Kennel Roofs and Siding Project in the amount of \$13,970.00**

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|--------------------------|--|
|                          | <p><b>-Jason Patchet will discuss with Julie Shellhammer on moving forward with the Bid Specs</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the Hoefeller Building demolition</b> <ul style="list-style-type: none"> <li><b>-discussion on remaining site work that will need to be completed by the Site Contractor</b></li> <li><b>-Jason Patchet will further discuss with WDC Group tomorrow prior to the Pre-Construction meeting</b></li> </ul> </li> <li>• <b>Discussion on demolition of the Old Jail Project</b> <ul style="list-style-type: none"> <li><b>-working on determining how to move utilities temporarily to accommodate the heating and cooling in the Courthouse prior to the Courthouse Renovation</b></li> <li><b>-All Temp's quote for moving HVAC/utility units is \$54,500.00</b></li> <li><b>-AEP's quote for moving meters/service is approximately \$10,000.00</b></li> <li><b>-breaker panel will also need to be installed by Building and Grounds Department</b></li> </ul> </li> <li>• <b>Discussion on placement of Clerk of Courts during Courthouse Renovations</b></li> <li>• <b>Discussion on \$375,000.00 received from the State for the Child Support Enforcement Agency Facility Project</b></li> </ul> |
| <p><b>11:10 a.m.</b></p> | <p><b>RECESS</b></p>   |
| <p><b>11:19 a.m.</b></p> | <p><b>Month End Budget Update — Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on ballistic vest purchase for Sheriff's Office</b> <ul style="list-style-type: none"> <li><b>-additional \$250.00 charge for shipping</b></li> </ul> </li> <li>• <b>Review of Debt Service Fund</b></li> <li>• <b>Review of Reserve Account</b></li> <li>• <b>Review of Medicaid Transition Fund</b> <ul style="list-style-type: none"> <li><b>-discussion on 27<sup>th</sup> Pay</b></li> </ul> </li> <li>• <b>Review of Paid Leave Fund</b></li> <li>• <b>Review of Revolving Loan Fund</b></li> <li>• <b>Review of Rent/Leases</b></li> <li>• <b>Review of Dispatch Billing</b></li> <li>• <b>Review of Conveyance Fee Fund</b> <ul style="list-style-type: none"> <li><b>-Discussion on Regional Planning Commission</b></li> </ul> </li> <li>• <b>Review of Contingency Fund</b></li> <li>• <b>Review of Advances</b></li> <li>• <b>Review of General Fund</b></li> <li>• <b>Review of Capital Fund</b></li> </ul>   |

12:59 a.m.


ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Cory Noonan

  
Brian Winegardner

  
Beth Seibert