

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 5, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
8:34 a.m.	<p>Grants Discussion—Kelli Singhaus, Rachael Gilroy, Ciara Maag and Krista Bohn</p> <p>**Commissioner Noonan was not present**</p> <ul style="list-style-type: none"> • Kelli Singhaus provided an overview of two Capital Fund Grants being received from the State -\$375,000.00 (interest bearing) was received for Child Support Enforcement Agency Renovations of current building or another existing building chosen for CSEA -\$10M (interest bearing) was received for Memorial Hall –Port Authority is currently having feasibility studies completed to determine if there is a potential use of the current building or if the building would need to be demolished -if the Port Authority determines a use for the building, the funds can be transferred to the Port Authority as a sub-recipient -discussion on potential contracting through the Land Bank if demolition is deemed necessary • General discussion on grant reporting required and funds necessary to be created • General discussion on resolution language for grants moving forward -Brittany Woods and the Auditor's Office will work together on amending the resolution

	<ul style="list-style-type: none"> • Discussion on the process of using ARPA funds for the Administration Building -Krista Bohn, Treasurer, requests to be notified prior to passing a resolution to ensure funds are sufficient prior to check is processed
8:59 a.m.	RECESS
9:15 a.m.	Staff Update **Commissioner Noonan is not present** Sofia Clifton— <ul style="list-style-type: none"> • Discussion on reappointments to the Allen County Board of Developmental Disabilities Board -The Board has asked the Commissioners to attend a meeting to show appreciation for Tom Fleming, Phyllis Montrose and Theresa Schnipke for their years of service with the Board -at this meeting, the new Board appointment replacements will be announced as well • Received communication from Morgan Bode, Board of Elections, reporting a Near Miss through CORSA -the individual tripped on the sidewalk curb— Sofia Clifton will file the Near Miss and not submit the claim, as the incident occurred on City property • Should be receiving the final Wellness Completer list from CEBCO today and will be working on finalizing the list to be submitted to departments/Auditors once completed • CORSA Renewal has been submitted to Webb Insurance/CORSA • CORSA is now requiring hand tools over \$100.00 and power tools over \$500.00 be documented to be covered under insurance -continuing to work with departments to complete Kelli Singhaus— <ul style="list-style-type: none"> • Volbert Property demolition has been completed -once funds are drawn down for the contract the property will be transferred to Bath Township • Received communication from the Auditor’s Office and County Engineer’s Office regarding a negative balance ditch fund for Napoleon Road Ditch Fund in the amount of \$1,420.47

- Kelli Singhaus will look into if an Advance can be completed or if a Warrant of Transfer is necessary
- **General discussion on General Drainage Improvement Fund**
- **Received communication from Auditor's Office for Unclaimed Funds that need to be paid out that is more than five years old—Kelli Singhaus will move \$505.72 from Contingency to cover costs**
- **Discussion on JDC Transfer for salaries**
 - continuing to work with Berlin Carroll on determining next steps
- **Casey Heilman, Soil and Water, notified Kelli Singhaus that their Board has determined that they will not be paying their Indirect Costs in the amount of \$9,001.00**
- **Dispatch Invoices were sent out yesterday**
 - general discussion on next round of Dispatch Billing escalators –would like to continue with the same yearly escalator
 - Commissioners would like to send correspondence to all entities to notify of continuation of services with the same escalators in place in September

Brittany Woods—

- **Received a request from the Ohio Bureau of Motor Vehicles for Wifi installation at the Lima Driver Exam station**
 - Commissioners are good with moving forward, Brittany Woods will discuss with Jason Patchet to oversee the project
- **Discussion on responsibility of six-year review mailings**
 - working with County Engineer on determining

Brian Winegardner—

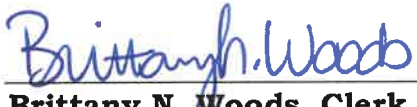
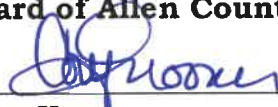


- **Discussion on invoice received from Ron Spencer for tile work to be completed on St. Rt. 309**
 - issues is being handled within the County Engineer's Office

Beth Seibert—

- **Commissioner Seibert had discussion with Adam Haunhorst, Regional Planning Commission, regarding two floodplain projects where the Engineering Firm is not providing necessary information which was requested in July**

	<ul style="list-style-type: none"> -Commissioner Seibert had conversation with the Engineering Firms discussing the issues needing to be addressed -information needed is being provided to Adam Haunhorst this week -Commissioners do not see a meeting being necessary with Adam Haunhorst, unless the information is not received from the Engineering Firms • Commissioners received an invitation to the AEDG Annual Meeting, reservations are due this Friday • Discussion on law firm that represents North Central Ohio Solid Waste District inquiring if the Commissioners are aware of nationwide over charging of insulin -information will be sent over to Sofia Clifton to review to determine if there is an interest in supporting the effort to help fix this nationwide issue
10:13 a.m.	RECESS
11:03 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Brittany Woods has submitted Amendments #5 and #6 for the Child Support Enforcement Agency Building Project was submitted for Bricker Graydon to review, and they have stated the amendments are in order and can be placed on resolution for approval • NWOSS contract documents for the Administration Building should be submitted today and will be placed on the agenda next week • All Temp Refrigeration and Koester Electric contracts for the Administration Building are on this week's agenda for approval • WDC Group and Bricker Graydon are continuing to work with Charles Construction on finalizing their contract documents • General discussion on utilizing ARPA Funds for the Administration Building <ul style="list-style-type: none"> -Kelli Singhaus will discuss with Bricker & Graydon on how to state utilization of such funds in resolutions to ensure the ARPA funds are appropriated correctly • Bricker Graydon did provide a modified Retainage Agreement to utilize once contracts are in place <ul style="list-style-type: none"> -Kelli Singhaus will be working with Huntington National Bank on setting up the accounts

	<ul style="list-style-type: none"> • Discussion on additional basement found on the Hoefeller Property -their will be a Change Order sent to the Land Bank for additional excavation needed -this will exhaust all of Land Bank funds for the project • Commissioner Winegardner has received phone calls from Tony Collins, Owner of the Chase Building, inquiring on the County’s interest of space -Brittany Woods will reach out to WDC Group to check the status of viability of the Chase Tower for the Child Support Enforcement Agency
11:40 a.m.	RECESS
1:03 p.m.	Sanitary Engineer Quarterly Update—Brad Niemeyer <ul style="list-style-type: none"> • Provided an overview of Capital Projects -Shawnee Treatment Plant upgrade has been going well—currently on time and on budget -American-Bath Treatment Plant construction was completed in September and the project was successful • Provided an overview/update on Sewer Extension Projects • Discussion on Personnel -recent new employees are doing well -still have a couple openings in the collections Division • Discussion on Enterprise Lease Agreements -Sanitary Engineer’s Office will be phasing out of their agreements with Enterprise -will be buying out some of the current leases next year • General review of 10 Year Capital Needs Report as well as proposed rate increases -an 8% increase is being proposed for 2025 -last increase was in 2014 -general discussion on marketing/notification of increases to users -Sanitary Engineer would like the proposed increases implemented on February or May billing and will clarify some information for the Commissioners prior to implementing any increase
2:03 p.m.	RECESS

<p>2:11 p.m.</p>	<p>Ditch Start-Up Costs Discussion—Brion Rhodes and Kelli Singhaus</p> <ul style="list-style-type: none">• General discussion funding of ditch projects and utilization of the General Drainage Improvement Fund• General discussion on negative ditch balances• Discussion on Two-stage Ditch Agreements
<p>3:12 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>