

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>October 31, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Cory Noonan Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Beth Seibert</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  Under Resolution/Signatures, add Resolution #214-23A, Amend Resolution #214-23, Appoint/Re-Appoint members to the Transportation Improvement District Board of Trustees.  <i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  1. Approve the minutes of October 22, 2024 general session. 2. Approve the minutes of October 23, 2024 special session. 3. Approve the minutes of October 24, 2024 special session.  <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i>

**4. Consent Agenda:**

- a. Resolution #853-24.** Approve travel expenses.
- b. Resolution #854-24.** Intradepartmental transfers.
- c. Resolution #855-24.** Supplemental appropriation for the \$25 Filing Fee Fund 2701.
- d. Resolution #847-24A.** Amend Resolution #847-24, Supplemental appropriation for the Mental Health Fund 8009.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Request from Ohio Division of Liquor Control-Meijer Stores Limited Partnership DBA Meijer Gas Station 110 C2 Permit**

**Request a Hearing/do not request a Hearing.**

***Commissioner Noonan moved to not request a hearing. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.***

- 2. Resolution #856-24.** Approve the promotion of Dan Nienberg from Building and Grounds General Maintenance to HVAC Site Leader of the Building and Grounds Department. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

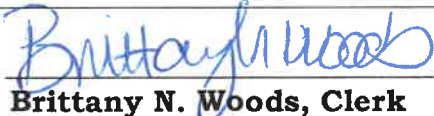



- 3. Resolution #857-24.** Resolution to hire McKenzie McCormick as a Caseworker 2 (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #693-24A.** Amend Resolution #693-24, authorize the purchase of one (1) computer from CDW-Government at the Allen County Dog Warden's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #858-24.** Reappoint JaMesha Williamson to the Allen County Law Library Resources Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #859-24.** Reappoint Joan Davis to the Allen County Regional Transit Authority Board of Trustees. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #860-24.** Reappoint Marty McCluer and Rachael Gilroy to the Allen County Revolving Loan Fund Governing Board. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #861-24.** Reappoint David Grimm, Tom Dwyer, Lauren Frazer and Scott Neth to the Allen County Veterans Memorial Civic and Convention Center Board of Trustees. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #862-24.** Reappoint Joe Patton to the Allen County Public Defender Commission. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 10. Resolution #863-24.** Reappoint Aaron Reid to the Facilities Governing Board of the W.O.R.T.H. Center. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p><b>11. Resolution #214-23A.</b> Amend Resolution #214-23, Appoint/Re-Appoint members to the Transportation Improvement District Board of Trustees.  <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>DISCUSSION</b></p> <p><b>A. <u>Board of Commissioners</u></b></p> <p><b>1. Resolution #864-24.</b> Consideration of petition for annexation of territory located in American Township, Allen County, Ohio, to the City of Lima, petitioned for by Dalton J. Smith—Agent for the Petitioner.</p> <p><b>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:06 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:43 a.m.</b></p>	<p><b>Building and Grounds Weekly Update – Jason Patchet and Kelli Singhaus</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the Hoefeller Demolition -the building is down</b></li> <li>• <b>Discussion on Old Jail Demolition -will be meeting with All Temp to discuss potentially moving HVAC units that currently sit on top of the Old Jail and new placement of electric</b></li> <li>• <b>Discussion on hole in a heat exchanger at the Children Services Building -estimating \$2,285.00 to repair -Commissioners agree to pay for the repair out of Capital and Kelli Singhaus will get funds in place -Discussion on Justice Center Electric Bill for October in an amount of \$93,241.42 due to utility rebills/duplicated billing -Jason Patchet reached out to Amy Hoffman, Palmer Energy, and she stated that the bill should be paid and then will receive a credit for future billing -Commissioners suggest that Jason Patchet should have discussion with the Auditor on how to handle payment to avoid auditing issues</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Discussion on potential new building to house OSU Extension</b> -discussion on potential additional space needed—the Commissioners will further discuss with OSU Extension during Budget Discussions</li> <li>• <b>General discussion on Justice Center Utilities</b> -Jason Patchet is anticipating his utility account to be short approximately \$20,000.00 for AEP -will look into other Justice Center accounts to see if there are funds available to move over for covering any shortages and will further discuss closer to the end of the year to determine if additional funds are needed</li> <li>• <b>Discussion on fencing transfer from demolition contractor to construction site contractor at the Administration Building Site</b> -that will be determined through the contractors once construction contracts are signed</li> <li>• <b>Working with Department of Job and Family Services to schedule interviews for Janitorial position</b></li> </ul>
<p><b>10:24 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:00 a.m.</b></p>	<p><b>Review of Request for Proposals for Financial Transaction Devices—Krista Bohn, Jen McBride, Berlin Carroll and Chelsea Hankinson</b></p> <ul style="list-style-type: none"> <li>• <b>Jen McBride, Chelsea Hankinson and Berlin Carroll provided an overview of issues they have had with working with nCourt</b></li> <li>• <b>Krista Bohn provided an overview of the Request for Proposals process for additional financial transaction devices to be utilized by the county</b></li> <li>• <b>Review of proposals received</b></li> <li>• <b>Discussion on the vendors desired to utilize and recommended by Treasurer, Krista Bohn</b></li> </ul> <p><b>1. Resolution #1172-22B.</b> Amend Resolution #1172-22, a resolution receiving recommendations from Allen County Treasurer regarding Financial Transaction Device proposals, agreement to enter into contract in accordance with Ohio Revised Code 301.28 and other applicable provisions, and amending Resolution #869-22 to include Allen County Juvenile and Probate Court, and the Allen County Clerk of Courts, Title Division as entities eligible to receive payment from Financial Transaction Devices.</p>

	<p><b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</b></p> <ul style="list-style-type: none"> <li>• <b>Berlin Carroll noted the great partnership between Juvenile Court/Probate Court, Clerk of Courts and Treasurer</b></li> </ul>
<p><b>11:10 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>12:30 p.m.</b></p>	<p><b>Personnel Discussion—Department of Job and Family Services –Joe Patton and Josh Parker</b></p> <p><b>At 12:31 p.m. Commissioner Seibert made a motion to enter executive session pursuant to ORC 121.22 (g) (1) to consider employment and discipline of a public employee. Joe Patton and Josh Parker will remain present during executive session. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.</b></p> <p><b>Back in general session at 1:17 p.m.</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Seibert noted that during executive session Marc Fishel joined via phone from 12:53 p.m. to 1:02 p.m. and also 1:12 p.m. to 1:15 p.m.</b></li> <li>• <b>No decisions will be made today</b></li> <li>• <b>Joe Patton will have further discussion with employee and provide two options for said employee to consider—once employee decides, that will be brought back to the Commissioners for any necessary action</b></li> </ul>
<p><b>1:20 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p><b>Submitted by:</b>   <b>Brittany N. Woods, Clerk</b></p> <p><b>Approved by:</b> <b>Board of Allen County Commissioners</b></p> <p>  <b>Cory Noonan</b></p> <p>  <b>Brian Winegardner</b></p> <p>  <b>Beth Seibert</b></p>