

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 29, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:23 a.m.	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Allen County achieved 100% completion of the CORSA Incentive Bonus Program • Received communication from Children Services that a rock hit a vehicle windshield -the department has been informed that the claim is under the \$5,000.00 deductible and will not be submitted to insurance and the department will be responsible for the repairs • Provided an overview on Open Enrollment -went very well • Continuing to work on the CORSA Renewal -will be sent to Webb Insurance once complete and then will have the Commissioners sign off once complete • Still waiting on final list of Wellness Completers for 2024 from CEBCO to provide to the Auditor's Office for Wellness Rates for 2025 Insurance <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Discussion on next phase of due diligence for the proposed Veteran's Garage location -Kelli Singhaus will obtain a Purchase Order for the contract with CEC for the next phase

- **Becky Moorman received a bill for equipment for the Building and Grounds vehicles**
-Kelli Singhaus will discuss further with Jason Patchet
- **Received an email from State in regards to the License Bureau and Drivers Exam Suites questioning if the county would like to add and annual duct cleaning into the lease agreement**
-Kelli Singhaus will have Jason Patchet obtain quotes and have the amount included into the lease agreement with the State
- **Demolition of the Volbert property was scheduled to begin yesterday**
- **Provided an update on the Healthy Aging Grant**
-grant has been completed and closed
-discussion on senior citizens still in need of home repairs—Kelli Singhaus will help them get in contact with the proper entities to help
- **General discussion on the future of CDBG**
-will continue to discuss options for contracting of administration of CDBG

Brittany Woods—

- **Had discussion with the County Engineer's Office in regards to who funds mailings for a Six Year Review, and they were not sure**
-will have to further investigate who would be responsible for those mailings
- **Discussion on Health Partners of Western Ohio Annexation**
-ready to place on Agenda this week for approval

Cory Noonan—


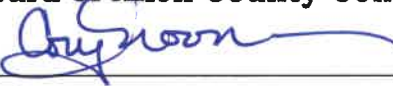


- **Discussion on OBM State Funding for Child Support Enforcement Agency and Memorial Hall**
-Funding for CSEA has been granted and Commissioners will move forward with the agreement -Kelli Singhaus will create a new fund for the funds
-the Commissioners and Port Authority will both make application for the agreement of funds for Memorial Hall until it is determined who will draw down the funds
-Kelli Singhaus will schedule a meeting with the County Auditor and County Treasurer to discuss the creation of these funds due to them being interest bearing

- **Will be having a phone call with Department of Job and Family Services and Fishel Downey to discuss an administration issue**
-may need to schedule a meeting for this Thursday to discuss
- **Discussion on meeting this afternoon with the Civic Center to discuss Insurance Coverage**

Beth Seibert—

- **Discussion on request from the Auditor's Office to replace computers due to end of life software of Windows 10**
-quote is for \$27,243.14
-will further discuss during Budget Discussion tomorrow
- **Sofia Clifton has scheduled an interview with Tara Joyce as a potential Allen Water District board appointment**
- **Discussion on WORTH Center Board reappointments**
-reappointments will be placed on resolution for consideration this Thursday
- **Discussion on North Central Ohio Solid Waste District**
-Commissioner Seibert would like the Allen County Commissioners to plan to attend the quarterly meetings to ensure there is a quorum for business to be conducted –Brittany Woods will place meetings on the calendar for the Commissioners
-Commissioner Seibert will be serving as the Chairman of the North Central Ohio Solid Waste District Board effective January 1, 2025
-a composting facility will be added in Allen County and will be added to the Solid Waste District
-a resolution was passed at yesterday's meeting approving the support of Resource recycling, Inc. grant application for the Ohio EPA, Recycling and Litter Prevention
-Jack DeWitt and Diane Lee will be retiring and a reception will be held in November –discussion on replacements
-discussion on cleanup grants received
- **Fair Board decided last week that they would like to honor the Allen County Commissioners as Outstanding Fair Supporters next week at the Annual Meeting**

	<ul style="list-style-type: none"> • Provided an overview of meeting yesterday with the OneOhio Recovery Foundation -discussion on Grant Awards – as grants are awarded, they will be listed on the OneOhio Recovery Foundation website • Commissioners participated in a listening session with the State Auditors yesterday and 2023 State Audit has been closed
<p>10:32 a.m.</p>	<p>RECESS</p>
<p>11:02 a.m.</p>	<p>County Projects Discussion</p> <p>Jason Patchet joined the meeting today</p> <ul style="list-style-type: none"> • Asphalt is being removed at the new Administration Building site on the Hoefeller portion of the site -Brick is being found underneath the asphalt -Jason Patchet will discuss with WDC Group and document the findings • Discussion on Brownfield Grant for the demolition of the Old Jail -potential completion of that project would be the end of 2025 which could cause some issues with electrical and heating of the Courthouse -looking into the option of an extension for the grant to allow the Courthouse to be vacated prior to demolition of the old jail or the possibility of moving the electrical and HVAC units for the Courthouse off of the Old Jail in preparation for demolition • Discussion on NWOSS bid/contract for the Administration Building -NWOSS believes there is a \$16,200.00 discrepancy in the Purchase Order obtained for the contract amount per the bid documents as it relates to alternates -the discrepancy was on NWOSS end in their bidding—they noted a deduct on alternates 1 through 5, but they should not have been a deduct -Discussion on options to move forward -Commissioners will have WDC Group work with NWOSS on a solution • Kelli Singhaus is working with WDC Group and Bricker Graydon on contract documents for the Administration Building

	<ul style="list-style-type: none"> • Kelli Singhaus is continuing to work with Huntington National Bank setting up retainage accounts • Brittany Woods is working with WDC Group on amendments 5 and 6 for the Child Support Enforcement Agency Project
<p>11:56 a.m.</p>	<p>RECESS</p>
<p>1:32 p.m.</p>	<p>Flood Insurance Discussion—Sanitary Engineer Brad Niemeyer, Mike Santiguida and Tom Sarno, Webb Insurance</p> <ul style="list-style-type: none"> • General discussion on Flood Insurance at the Shawnee II Waste Water Treatment Plant -current policy will be terminated and new policy will be written to cover all buildings at the treatment facility that coverage is needed -discussion potential premiums and determination on which buildings to cover with Flood Insurance – the UV Building will be covered, the other buildings will not
<p>2:10 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>