

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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|--------------------|---|
| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>  |
| <b>DATE</b>        | <b>October 24, 2024</b>   |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>  |
|                    | <b>PRESENT: Cory Noonan</b><br><b>Beth Seibert</b>  |
| <b>TIME:</b>       | <b>GENERAL SESSION - RECORDED</b>   |
| <b>9:06 a.m.</b>   | <b>AGENDA MEETING</b>   |
|                    | <b>PLEDGE—Beth Seibert</b>  |
|                    | <b>APPROVE AGENDA AS PRESENTED</b><br><br><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>   |
|                    | <b>ITEMS FOR REVIEW AND APPROVAL</b><br><br><ol style="list-style-type: none"> <li>1. Approve the minutes of October 17, 2024 general session.</li> <li>2. Approve the minutes of October 18, 2024 special session.</li> <li>3. Approve the minutes of October 21, 2024 special session.</li> </ol><br><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i><br><br><ol style="list-style-type: none"> <li>4. Consent Agenda: <ol style="list-style-type: none"> <li>a. Resolution #845-24. Approve travel expenses.</li> <li>b. Resolution #846-24. Intradepartmental transfers.</li> </ol> </li> </ol> |

- c. **Resolution #847-24.** Supplemental appropriation for the Mental Health Fund 8009.
- d. **Resolution #824-24A.** Amend Resolution #824-24, Supplemental appropriation for the Admirative Building Fund 4022.
- e. **Resolution #848-24.** Establish the Mental Health Federal Grant Fund.

***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. **Resolution #694-24A.** Amend Resolution #694-24, authorize the purchase of two (2) Microsoft Office software licenses from SHI at the Allen County Dog Warden’s Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. **Resolution #849-24.** Appoint Sam Halker to the Port Authority of Allen County Board of Directors. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**DISCUSSION**

**A. Sanitary Engineer**

- 1. **Resolution #850-24.** Certify delinquent debt service charges for projects billed by the City of Lima Utilities Department on behalf of the Allen County Sanitary Engineer to the Allen County Auditor’s Office for collection. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. **Resolution #851-24.** Certify delinquent sewer service charges to the Allen County Auditor’s Office for collection. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

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|                         | <p><b>3. Resolution #852-24.</b> Certify delinquent debt service charges to the Allen County Auditor’s Office for collection. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>  |
|                         | <p><b>ANNOUNCEMENTS</b></p>  |
| <p><b>9:12 a.m.</b></p> | <p><b>RECESS</b></p>   |
| <p><b>9:47 a.m.</b></p> | <p><b>Building and Grounds Weekly Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Dan Nienberg’s probationary period ends October 29th</b><br/>       -discussion on placing Dan Nienberg into the HVAC Site Lead position<br/>       -Jason Patchet would like to promote Dan Nienberg to said position<br/>       -hourly rate would be \$27.00 per hour<br/>       -Commissioners are in agreeance with said promotion and Brittany Woods will place on the agenda for approval</li> <li>• <b>Review of proposed Memorandum of Understanding with Children Services for cleaning services through Building and Grounds</b><br/>       -Commissioners are comfortable with the revisions and are ready to proceed forward<br/>       -Brittany Woods will place on resolution for approval</li> <li>• <b>Discussion on large AEP invoice received for the Justice Center in the amount of \$93,241.00, which is approximately \$70,000.00 more than usual</b><br/>       -Becky Moorman will send to Palmer Energy to review</li> <li>• <b>Discussion on Juvenile Detention Painting Projects</b><br/>       -Jason Patchet has received all the contract documents and is working with Juvenile Court on obtaining a Purchase Order</li> <li>• <b>Discussion on Port Authority’s request for a tour of Memorial Hall</b><br/>       -Jason Patchet will work on accommodations</li> <li>• <b>Provided an update on the Hoefeller Building Demolition</b><br/>       -project is moving along well<br/>       -additional asbestos was found, so the Environmental Contractors will be coming back to finish the abatement</li> </ul> |

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|                          | <ul style="list-style-type: none"> <li>• <b>Obtained signature from the Goodman's for additional due diligence to be performed on the proposed Veteran's Garage site</b><br/>-Jason Patchet will work with CEC on moving forward with scheduling additional borings</li> <li>• <b>Provided an update on the closure in place of the underground storage tank at the Justice Center</b><br/>-tank has been filled with concrete slurry as well as the riser pipes<br/>-Environmental borings will be completed November 11<sup>th</sup> and 12<sup>th</sup></li> <li>• <b>WDC Group is working on proposals for bid specifications for the Civic Center restrooms and shading of kennels at the Dog Warden's Office</b></li> <li>• <b>Hot water expansion tank had a leak in the Courthouse this week, which has been repaired</b></li> <li>• <b>There was a small electrical fire at the Museum</b><br/>-an old faulty receptacle failed and is being repaired today</li> </ul>   |
| <p><b>10:14 a.m.</b></p> | <p><b>RECESS</b></p>  |
| <p><b>11:03 a.m.</b></p> | <p><b>Quarterly Update-Allen Water District –Kimberly Stiles, Michael Leis and Kurt Neeper</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an overview of Assignment and Assumption fees</b><br/>-fee is set to increase by \$1.00 effective January 2025<br/>-general discussion on comparison of County District fees vs. Allen Water District fees</li> <li>• <b>Review of Capital Needs Assessment for the county lines from AECOM Engineering</b><br/>-current total replacement costs for County Lines is roughly \$100 million<br/>-will work with Audit and Finance Committee to determine future fee schedules in order to support future repair/replacements</li> <li>• <b>Provided an update on Diller Road Loop Project</b><br/>-project substantially complete</li> <li>• <b>Provided an update on Sugar Street Waterline Replacement Project</b><br/>-project has been broken into two phases<br/>-working on requesting proposals for engineering for phase 1 in 2025</li> <li>• <b>Provided an update on Indianbrook Waterline Replacement Project</b><br/>-final restorations are being addressed</li> <li>• <b>Provided an update on Lafayette Loop Project</b></li> </ul> |

-P&G is wanting to serve their expansion onsite forgoing the public waterline down Reservoir Road  
-Allen Water District did not receive funding from Water and Wastewater Infrastructure Grant for this project but are hopeful for future rounds of funding

-Project Committee will continue to explore funding options for this project

- Provided an update on Slabtown/Fetter Loop  
-still considering options on size of lines for the project
- Discussion on Allen Water District Board seat vacancy  
-Commissioners are continuing to interview for the open seat
- Discussion on proposed Veterans Commission Project  
-the group had requested to tap in the Fairgrounds for water  
-Commissioners are not in favor of this
- Allen Water District By-Laws have been updated and the Sanitary Engineer has been added to the monthly meeting agenda

11:38 a.m.

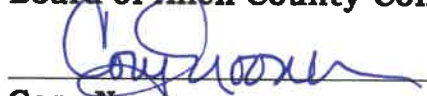
ADJOURN

Submitted by:



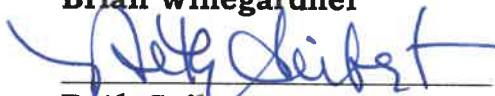
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Cory Noonan

Brian Winegardner



Beth Seibert