

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 8, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of October 3, 2024 general session. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i> 2. Consent Agenda: a. Resolution #802-24. Approve travel expenses. b. Resolution #803-24. Intradepartmental transfers. c. Resolution #804-24. Authorize a warrant of advance from the General Fund 1001 to the Behavior Health Grant Fund 2879.

- d. Resolution #783-24B.** Amend Resolution #783-24, supplemental appropriation for the Administrative Building Fund 4022.
- e. Resolution #805-24.** Supplemental appropriation for the Lost Creek Ditch Fund 4251.
- f. Resolution #806-24.** Supplemental appropriation for the LaPoint Ditch Fund 4275.
- g. Resolution #807-24.** Supplemental appropriation for the Warrington Sugar Creek Ditch Fund 4304.
- h. Resolution #808-24.** Supplemental appropriation for the Umbaugh Ditch Fund 4319.
- i. Resolution #809-24.** Supplemental appropriation for the Section 127 Group Ditch Fund 4327.
- j. Resolution #810-24.** Supplemental appropriation for the Betts Group Ditch Fund 4335.
- k. Resolution #811-24.** Supplemental appropriation for the Burgess Group Ditch 4343.
- l. Resolution #812-24.** Supplemental appropriation for the AWD Operating Fund 8751.
- m. Resolution #813-24.** Supplemental appropriation for the Solid Waste Fund 8044.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #814-24.** Approve the use of Credit Cards for the 4th Quarter of 2024. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION:

A. Allen County Regional Airport Authority

- 1. Resolution #815-24.** Authorize the Allen County Regional Airport Authority to submit a matching grant application to the Ohio Department of Transportation for funding under SFY'2025 Ohio Airport Improvement Grant Program. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This is an ODOT 5% matching grant in the amount of \$65,023.83. The roll was called and the resolution was approved unanimously.***

	<p>B. County Engineer</p> <p>1. Resolution #816-24. Approve Change Order #2 for the County & Township Roads Resurfacing 2024 Project. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This is a decrease of \$19,417.20 for a final contract amount of \$1,586,638.51. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #817-24. Approve one (1) Perpetual Easement for highway purposes with VLM Holdings and Investments LLC for the Allen County Engineer to construct a culvert under Thayer Road. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Noonan. This easement purchase is in the amount of \$480.00. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:07 a.m.</p>	<p>RECESS</p>
<p>9:40 a.m.</p>	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Provided an overview of last Friday’s Wellness Contacts meeting -Wellness Year 2025 will be August 15, 2024 through June 30, 2025 -discussion on revised Wellness Policy for 2025 – Kayla Rogers is currently reviewing it -discussion on changes to Rewards received through Anthem -discussion on 2025 Wellness requirements for Allen County employees • Discussion on terminating salary continuation for a BWC claimant at the Sheriff’s Office -terminating salary continuation on this claim will not affect premiums <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Quarterly report for Volbert Project has been submitted -received contract documents for demolition and will get placed on agenda for approval next week

- **Finishing up final reporting for the Healthy Aging Grant**
- **Currently working on printing 2025 Budget**
- **Working on completing Month End Budget**
- **Discussion on Adopt a Family**
-Kelli Singhaus will complete the application

Brittany Woods—

- **Discussion on Temporary Easement for Flat Fork Retaining Wall Project**
-Commissioners are good with moving forward
- **Discussion on Two-Stage Ditch Projects**
-Commissioner Seibert had conversation with Justin McBride, Ohio Department of Agriculture (ODA), on funding mechanisms for the projects
-agreement with ODA can be amended to include that the landowners have accepted responsibility of any overages for the projects
-Commissioner Seibert will instruct the County Engineer's Office to move forward with getting the Landowner Agreements signed and work with ODA to get the agreements with them revised prior to approving
- **Discussion on Jail Navigator Agreements**
-discussion on the possibility of Mental Health and Recovery Services Board hiring said individual and then the Sheriff's Office contracting with them for services, rather than having them be an Allen County employee
-Commissioner Noonan will further discuss with the Sheriff's Office and Commissioner Seibert will further discuss with Mental Health and Recovery Services Board

Cory Noonan—

- **Continuing to work through the State Capital funds received for Memorial Hall**

Beth Seibert—

- **Received a call from Ben Bowsher, Farmer, regarding a possible permanent site for U.S. Department of Agriculture**
-would like the Commissioners to consider the possibility of locating this department with proposed new OSU Extension location

	<ul style="list-style-type: none"> • Received requests for board re-appointments to the Veterans Memorial Civic and Convention Center Board from three (3) board members - still missing a request from Tom Dwyer - Abe Ambroza has stated that Mr. Dwyer does want to continue on the board • Discussion on Regional Planning Commission 2023 audit Finding - provided an overview of last week’s meeting with GLCAP—did receive a check that rectified the State Auditor’s finding on the 2023 Audit • Discussion on Community Development Block Grant (CDBG) Administration - Regional Planning Commission desires that the Commissioners Office resume administration of CDBG - provided an overview of phone call with Department of Development and discussion on possible options for administration <ul style="list-style-type: none"> - Option 1-take a year off from the Program— not viable due to current programs running through the end of 2026 - Option 2-Contract with an entity for administration, one possibility being GLCAP - Option 3-Commissioners Office staff Administer • General discussion on current Administration costs for CDBG • Discussion on revisions to the Memorandum of Understanding between the Commissioners and Regional Planning Commission - Commissioners Office will work on revising that agreement for consideration - Tom Mazur has agreed to return as Interim Director until an Executive Director is hired
10:58 a.m.	RECESS
11:11 a.m.	County Projects Discussion <ul style="list-style-type: none"> • Contractors were able to tour the Hoefeller Building last week in preparation for preparing bid documents • Addendum #6 was issued yesterday • Bid opening is this Thursday at 1:00 p.m.
11:12 a.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert