

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 1, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	<p>Staff Update</p> <p>Kayla Rogers is present virtually</p> <p>Kayla Rogers—</p> <ul style="list-style-type: none"> • Discussion on Two-Stage Ditches -once resolutions were passed authorizing the County Engineer, Brion Rhodes, to sign the agreements, the County Engineer determined that he could not sign the agreements and wanted the Commissioners to sign said agreement -Kayla Rogers and Beth Seibert met last week to further discuss, and at this time Kayla Rogers believes that Resolutions #769-24, #770-24, #771-24 and #772-24 should be rescinded at this time due to the County Engineer deciding not to sign the agreements -the Commissioners are not comfortable with signing the agreement as it may make the general fund vulnerable to responsibility of any overages, even though the property owners are on board with signing agreements of responsibility of any overages from the grant funding -the resolutions will be rescinded on Thursday's agenda • Discussion on Volbert Property -Kayla Rogers will send the warranty deed to the township for them to review prior to Tax Map reviewing the legal description

-Kelli Singhaus discussed potential taxes that may be owed during the short period of time that the Commissioners own the property

- **Discussion on Jail Navigator Contract**

- discussion on potential liability of unemployment to the General Fund if funding for the position through Mental Health and Recovery Services is no longer available**

- discussion on the Jail Navigator Contract being between Mental Health and Recovery Services Board and the Sheriff's Office, with the Commissioners not being a party to the agreement, but also have a separate Memorandum of Understanding outlining the roles and responsibilities of all parties**

- Kayla Rogers will work on drafting the Memorandum of Understanding**

At 9:19 a.m. Kayla Rogers left the meeting

Sofia Clifton—

- **Provided an update on last Fridays Wellness Event-Curbside Coffee**

- lots of employee participation**

- **Discussion on updates to Garner**

- Garner is now offering direct deposit reimbursement if employees choose**

- mailed reimbursement is still offered as well**

- **Continuing to work with the City of Lima on preparing for the Health and Wellness Expo on December 5th from 2 pm-6 pm**

- provided an overview on plans**

- **Provided an update on the Land Bank vehicle being damaged over the weekend while in the parking lot**

- trying to get camera footage from neighboring business to find out what happened**

- **Received a request from the County Engineer's Office for a Certificate of Insurance for a Snow Plow Rodeo**

- CORSA/Webb Insurance stated our insurance policy will not cover such an event and our vehicles would not be covered to be in such an event**

- Sofia Clifton has notified the County Engineer**

- **Provided an update on BWC claim at the Sheriff's Office**

- Salary Continuation was terminated last week and employee has been released by their doctor and should be returning to work this week
- there is another BWC claim at the Sheriff's Office that the Sheriff's Office has requested to terminate salary continuation as well
- Sofia Clifton is working on getting a quote on what terminating salary continuation will do to premiums
- Sedgwick does advice terminating salary continuation and the Commissioners agree
- Sofia Clifton will move forward with the process
- Currently working on updating the Wellness Policy for 2025
 - Wellness year end date will be moved back in 2025
- Wellness Contacts meeting is this Friday and will have more information on the 2025 Program

Kelli Singhaus—

- Received an email from Ohio Department of Public Safety in regards to our lease at the Title Building
 - they are asking for requests of lease increases be submitted
 - Commissioners would like to continue with a 3% increase
 - Kelli Singhaus will provide them with the request
- 2025 Budget Binders are assembled
 - will be working on September month end and will place that information in the binders once complete
 - internal budget discussions will be scheduled prior to Budget Hearings with departments
- Discussion on Volbert Property demolition
 - working on obtaining contract documents and will plan to have on next weeks agenda for approval
 - Discussion on allowing SWAT or other entity to do training at the property—Kelli Singhaus will look into if possible
 - Sofia Clifton will place temporary insurance on the property
- Will be closing out the Healthy Aging Grant
 - all funds have been expended
 - working on finalizing reports, which are due October 10th

Brittany Woods—

- **Discussion on request from Children Services Board for the placement of renewal of their levy in the May 2025 election**
 - Commissioners are in agreeance with moving forward with the renewal
 - Brittany Woods will place on agenda for approval
- **Received communication from the Health Department regarding Backflow Prevention Device Inspection Program**
- **Discussion on potential increase of Recorder's Fees**
 - Commissioners will further discuss with the Recorder during Budget Hearings
- **Discussion on attending Winter Conference**
 - will discuss further once agenda is available

Cory Noonan—

- **Continuing to work on the Memorandum of Understanding for the Amphitheater**

Beth Seibert—

- **Discussion on Opioid One Ohio Funds**
 - Tammie Colon, Mental Health and Recovery Services had approximately 10 applications that were submitted to Region 15 -currently waiting on response
 - currently working on plans for the county OneOhio Funds
- **Discussion on open seat of the Port Authority Board**
 - will have Sofia Clifton schedule an interview with a perspective individual
- **Discussion on four (4) Civic Center Board members with terms that expire this year**
 - all are in the process of submitting a request for reappointment
 - once received, the Commissioners will further discuss
- **Discussion on Community Development Building Grant (CDBG)**
 - Regional Planning Commission has requested that they no longer administer the program
 - Beth Seibert talked with the administrator for CDBG and CHIP programs at Putnam County - there is not an opportunity there to enter into a shared partnership with Putnam County for Allen County's CDBG

	<p>-Kelli Singhaus and Beth Seibert will be having discussion with the Ohio Department of Development to understand options for administration of CDBG in the future</p> <ul style="list-style-type: none"> • Discussion on request for support of Allen Water District project in Bath <p>-Kim Stiles is continuing to draft the letter of support</p>
10:25 a.m.	RECESS
11:30 a.m.	<p>Board of Developmental Disabilities Appointing Authority Meeting—2500 Ada Road, Lima, Ohio</p> <p>*Please see Board of Developmental Disabilities Minutes</p>
1:00 p.m.	RECESS
1:31 p.m.	<p>County Projects Discussion</p> <p>Kelli Singhaus requested to discuss a few items prior to discussing County Projects – Commissioner Seibert agreed</p> <ul style="list-style-type: none"> • Discussion on software upgrades for the Dog Warden’s Office <ul style="list-style-type: none"> -company Julie Shellhammer is wanting to get the software from Snider Technology, however is not getting responses -she has reached out to another county for a recommendation and they suggested a different vendor, however the company is located in the United Kingdom and wants to know if the Commissioners could be ok with utilizing this company -Julie Shellhammer has reached out to IT to determine if they were comfortable with utilizing this vendor and is waiting on their response -Commissioners would like to meet with Julie Shellhammer to further discuss once she has information from IT • Discussion on if there is a need for the Commissioners to sign off on all invoices prior to being processed for payment <ul style="list-style-type: none"> -Commissioners are comfortable with the current process and do not want to change anything at this time

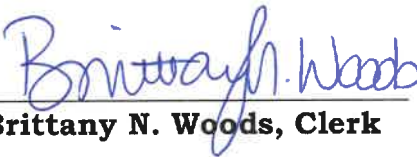
County Projects Discussion

- **Hefner Building has been demolished**
- **Bidding contractors will be touring the Hoefeller Building on October 3rd**
- **Addendum No. 4 has been issued to the bidders extending the bidding deadline to October 10th along with answering additional questions from bidders**

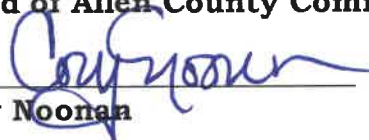
2:06 p.m.

ADJOURN


Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Cory Noonan


Brian Winegardner


Beth Seibert