

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>September 24, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Beth Seibert</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  <b>1. Consent Agenda:</b>  <b>a. Resolution #773-24.</b> Approve travel expenses. <b>b. Resolution #466-24A.</b> Amend Resolution #466-24, authorize repayment of advances from various funds to the Health Department Fund #8810. <b>c. Resolution #774-24.</b> Supplemental appropriation for the Capital Improvement Fund 4017. <b>d. Resolution #775-24.</b> Supplemental appropriation for the Baughman Ditch Fund 4198. <b>e. Resolution #776-24.</b> Authorize a warrant of advance repayment from the Baughman Ditch Fund 4198 to the General Fund 1001. <b>f. Resolution #777-24.</b> Supplemental appropriation for the General Fund 1001.

	<p><b>g. Resolution #778-24.</b> Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.</p> <p><b>h. Resolution #779-24.</b> Supplemental appropriation for the Healthy Aging Grant Fund 2047.</p> <p><b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></b></p>
	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p><b>1. Resolution #780-24.</b> Renew Customer Service Agreement with Republic Service, Inc. for various county buildings. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION:</b></p> <p><b>A. <u>County Engineer</u></b></p> <p><b>1. Resolution #781-24.</b> Approve one (1) Permanent Easement for County Road Purposes with Jack Road Property, LLC. for the Allen County Engineer to remove the existing bridge on Breese Road, Shawnee Township, Ohio. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The bridge will be replaced next summer with 95% being funded through Infrastructure Bill. The bridge will be widened when replaced. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:02 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:32 a.m.</b></p>	<p><b>Staff Update</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Wellness ended August 14<sup>th</sup></b> -waiting on completers list from CEBCO to confirm employee and spouse completion of the program</li> <li>• <b>Discussion on Wellness Requirements for 2025</b></li> </ul>

- Sofia Clifton would like to require Wellness Visit, Preventative Care and then complete an item in the app
- Commissioners would like to require a Wellness Visit, Preventative Care and have blood work complete

**Brittany Woods—**

- **Discussion on Recorder's Fees**
  - the Recorder is requesting if an increase of \$5.00 be implemented to the General Fund, that \$1.00 of that be placed in the Recorder's Equipment Fund

**At 9:51 a.m. Commissioner Noonan called Mona Losh**

- **Mona Losh stated that most counties will be increasing their fees by \$5.00 and Mona Losh believes Allen County fees should be increased as well**
  - General discussion on what the increase of fees would be utilized for
  - Commissioners discuss placing the whole \$5.00 increase into the Recorder's Equipment line that could be used for all IT services for the Recorder's Office
  - Commissioners will have discussion with the IT Department to see if the Recorder's Office IT could be separated out and the Board will continue discussing
- **Received a request from Crossroads Crisis Center, Inc. and Lima's Samaritan House to receive the fees from marriage licenses, annulments, divorce and/or dissolutions**
  - Commissioners would like to continue with the 50/50 split for both agencies
- **Discussion on Allen Water District Agreement**
  - Brittany Woods will place on agenda Thursday for approval

**Kelli Singhaus—**

- **Continuing to work on budget for 2025**

**Brian Winegardner—**

- **Vicki Tarr will be here for County Projects**
  - Discussion to discuss possible CSEA relocating to the Chase Tower

- Received a phone call from Ron Spencer inquiring if the County would help pay for repairs to a broken tile on his property due to the Fairgrounds water flowing through that tile  
-Brian Winegardner informed him that County funds cannot be used for projects on private property but notified him of the petition process that could be used

**Cory Noonan—**

- Provided an update on the Public Defender Pilot Program  
-things are progressing nicely and Draft language has been provided to Allen, Putnam and Hardin Counties  
-general discussion on structure of the Pilot Program
- Discussion on Memorandum of Understanding for the City of Lima and Civic Center regarding the Amphitheater
- Discussion on agreement between the Commissioners and the Civic Center  
-general discussion on responsibility of liability  
-will plan to review and discuss with Abe Ambroza during his update this afternoon  
-will need to include in the agreement that county property will not be utilized for events outside of the Civic Center
- Discussion on David Grimm's request to be re-appointed to the Veterans Civic and Convention Center Board, which his term ends Sunday  
-David Grimm, Tom Dwyer, Lauren Frazer and Scott Neff terms end on September 27<sup>th</sup>  
-will determine those who wish to be re-appointed prior to placing on agenda for re-appointment

**Sofia Clifton requested to enter into executive session to discuss a Workers Compensation claim.**

**At 10:53 a.m. Commissioner Seibert made a motion to enter executive session pursuant to ORC 121.22 (g) (1) to discuss compensation of a public employee. All staff will remain present. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.**

**Back in general session at 11:04**

	<ul style="list-style-type: none"> <li>• <b>Commissioner Seibert noted that while in executive session a Workers Compensation case was discussed with an injured employee being off of work since March</b>  <b>-FMLA has expired and the Commissioners ask Sofia Clifton to move forward with the Department having the injured worker apply for Temporary Total Disability, rather than continue with Salary Continuation</b></li> </ul> <p><b>Commissioner Seibert noted that Staff Update will recess and continue after County Projects Discussion</b></p>
<p><b>11:05 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:12 a.m.</b></p>	<p><b>County Projects Discussion</b></p> <p><b>Vicki Tarr joined the staff for County Projects Discussion</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on potential relocation of Child Support Enforcement Agency to the Chase Tower Building rather than renovating the current space at the Savings and Loan Building</b>  <b>-discussion on renovations that would need to be completed at the Chase Tower Building to house Child Support Enforcement Agency</b>  <b>-Vicki Tarr believes that the agency would need three (3) floors of the building</b></li> <li>• <b>General discussion on possible layout of space/renovations</b></li> <li>• <b>Discussion on parking</b>  <b>-at this location, leased spaces in the parking garage would not be needed</b></li> <li>• <b>General discussion on potential lease amount</b>  <b>-Child Support Enforcement Agency would not be able to pay for renovations in the Chase Tower Building due to it being a lease, not a county owned building</b>  <b>-discussion on 66%/34% split that Child Support Enforcement Agency currently utilizes for rent of the Savings and Loan Building</b></li> <li>• <b>Vicki Tarr will schedule the State to come in and evaluate the space and the Commissioners will have WDC Group take a walk through of the building to develop potential plans for Child Support Enforcement Agency</b></li> </ul> <p><b>At 11:51 a.m., Vicki Tarr left the meeting</b></p>

	<ul style="list-style-type: none"> <li>• <b>Brian Winegardner stated that the owner of the Enterprise Building has asked to have a meeting with the Commissioners</b> -Brian Winegardner let him know that they are exploring other options and do not require a sit down at this time</li> <li>• <b>Discussion on Administration Building Plans Final Review</b> -continuing to wait to hear from City of Lima</li> </ul>
<p><b>11:54 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>12:01 p.m.</b></p>	<p><b>Staff Update Continued</b></p> <p><b>Beth Seibert—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Regional Planning Commission in regards to an open issue for the 2023 Audit for duplication payment of an invoice to GLCAP in 2023</b> -a verifiable credit of such has not been brought back to Allen County by GLCAP at this time -Regional Planning Commission is looking through old invoices to try and reconcile invoices back to 2022 with GLCAP and will schedule a meeting next week at GLCAP to further discuss with them—Beth Seibert will be attending that meeting as well</li> <li>• <b>Discussion on if CORSA needs to be notified of possible errors and omissions, as Regional Planning Commission is a CORSA covered board</b> -Commissioners believe that there is not enough information at this time to involve CORSA</li> <li>• <b>Discussion on Community Development Building Grant Program</b> -Regional Planning Commission no longer wants to administer said program for the County -Beth Seibert and Kelli Singhaus will be looking into alternative options for administering the program</li> <li>• <b>Discussion on request from a Veterans Group Memorial Project to waive the Stormwater Management requirements due to a hardship</b> -the 2 acres is currently cropland, 49% will become impervious and 51% will be open lawn space -Beth Seibert will draft a letter to their attorney, Jim Blair, to let him know that the requirements cannot be waived and there will not be an</li> </ul>

	<p>extension of water from the fairgrounds for the project as well that was previously requested</p> <ul style="list-style-type: none"> <li>• Discussion on potential Two-Stage Ditch Projects and possible amendments to agreements with Ohio Department of Agriculture <ul style="list-style-type: none"> <li>-discussion on grant reporting and cost of notification/mailings</li> <li>-Beth Seibert will have further discussion with Ohio Department of Agriculture and the County Engineer's Office</li> </ul> </li> </ul>
<p>12:30 p.m.</p>	<p>RECESS</p>
<p>1:05 p.m.</p>	<p>Veterans Memorial Civic &amp; Convention Center Bi-Annual Update Meeting – Abe Ambroza</p> <ul style="list-style-type: none"> <li>• Provided an overview on finances year to date <ul style="list-style-type: none"> <li>-beginning to get into the busy season, which will make up for the current dip in revenue</li> <li>-believe to end the year approximately \$5,000.00-\$10,000.00 to the good</li> </ul> </li> <li>• 40<sup>th</sup> Anniversary Gala will be on October 17<sup>th</sup> <ul style="list-style-type: none"> <li>-Commissioners are invited to the event</li> </ul> </li> <li>• Discussion on elevator issues <ul style="list-style-type: none"> <li>-Crouse Hall elevator had been having issues but has been repaired</li> <li>-Parking garage elevator will be getting repaired soon</li> </ul> </li> <li>• Discussion on bathroom renovations <ul style="list-style-type: none"> <li>-Jason Patchet is working on obtaining proposals for the work to be completed</li> </ul> </li> <li>• Discussion on updating the siding of the building <ul style="list-style-type: none"> <li>-looking into having the siding removed and powder coated prior to being reinstalled and sealed</li> <li>-quote has been received for \$140,000.00</li> <li>-Facilities Committee will be determining if Capital Funds will be used for the project, with possibly asking the Foundation to campaign funds as well</li> </ul> </li> <li>• Provided an update on staffing</li> <li>• Board has been very active and supportive <ul style="list-style-type: none"> <li>-great attendance for Board meetings</li> </ul> </li> <li>• Discussion on the partnerships regarding the Parking Garage, City Club and Amphitheater <ul style="list-style-type: none"> <li>-looking forward to the future</li> </ul> </li> <li>• Discussion on scheduling of events at the Civic Center and the Amphitheater at the same time <ul style="list-style-type: none"> <li>-it is possible to hold events at both locations, but promoters may not want to compete</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Discussion on Board appointments/reappointments</b> -Abe Ambroza believes that all four (4) members with terms ending would like to be reappointed</li> <li>• <b>Discussion on Memorandum of Understanding regarding the Amphitheater</b> -the City of Lima will contract for events, then the City of Lima would contract with the Civic Center for their services -general discussion on responsibility of liability and agreement between the Commissioners and the Civic Center Board</li> <li>• <b>Abe Ambroza asks if it would be permissible to have an exception in the agreement of county property being permitted to leave the Civic Center for the lift to be utilized at the amphitheater due to the cost to rent a similar lift each time it is needed is \$2,000.00</b> -Cory Noonan will discuss with CORSA</li> <li>• <b>Discussion on Amphitheater events calendar being shared with the Civic Center for scheduling purposes</b></li> </ul>
<p><b>1:41 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:03 p.m.</b></p>	<p><b>Allen Economic Development Group and Greater Lima Region Discussion—Cindy Leis and Dave Stratton</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on collaborative efforts between Allen Economic Development Group (AEDG) and Greater Lima Region (GLR)</b></li> <li>• <b>Cindy Leis provided an overview of staffing for AEDG and GLR</b> -revisions have been made to the job descriptions and some of the positions will be working under both entities -looking into adding a Vice President position in the future as part of the next succession plan</li> <li>• <b>Review of the mission statement for AEDG and the funding mechanism for the organization</b></li> <li>• <b>Review of the mission statement for GLR and the division of roles and responsibilities for AEDG and GLR</b></li> <li>• <b>Discussion on AEDG working relationship with Regional Growth Partnership</b></li> <li>• <b>Review of Capital Investments</b></li> <li>• <b>Currently reviewing local companies to determine if any qualify for Governors Cup in 2024</b> -Companies must meet one of the following criteria:</li> </ul>



**-add 20,000 sq. ft.**




**-20 new jobs**

**-\$1 Million in Capital Investment**

- **Goal is that the GLR Board will do a Strategic Plan for the next three (3) years, with AEDG doing the same thing**
  - there will be a list of Strategic Goals with some being GLR based, some being AEDG based and some being collaborative of both entities**
- **Review of proposed Strategic Goals**
- **General discussion on preparations for proposed Microsoft Data Centers**
  - infrastructure improvements will be needed for the roadways around the proposed property**
- **MakerFest will be held at the Fairgrounds on October 10<sup>th</sup> and 11<sup>th</sup>**
- **Working with Bricker and Graydon on the creation of a Housing Toolkit**
- **Discussion on Generational Projects**
  - Memorial Hall—currently three (3) studies re being completed**
    - Spencer Group is completing a Feasibility Study**
    - Frytag Group is working on potential designs**
    - Tuttle Construction is completing a cost analysis for potential projects**
- **Dave Stratton would like to have CEC also complete an Environmental Study**
- **Discussion on Procter and Gamble Expansion Project and the supply of water for the project**
- **GLR Board is in full support of Microsoft Data Center Project**
- **Discussion on business owner inquiring about Revolving Loan Fund**
  - Cindy Leis and Kelli Singhaus will be meeting soon to discuss a potential project utilizing funds through the Revolving Loan Fund**

**At 2:51 p.m. Dave Stratton and Cory Noonan left the meeting due to another meeting**

- **Discussion on open seat on the Port Authority Board**
  - Cindy Leis will have those interested in the open seat to supply a letter to the Commissioners for consideration**
- **Provided an overview of AEDG Board members**
- **General discussion on 2025 Budget planning**

<b>3:01 p.m.</b>	<b>ADJOURN</b>
	<p>Submitted by: <u></u> <b>Brittany N. Woods, Clerk</b></p> <p>Approved by: <b>Board of Allen County Commissioners</b></p> <p><u></u> <b>Cory Noenan</b></p> <p><u></u> <b>Brian Winegardner</b></p> <p><u></u> <b>Beth Seibert</b></p>