

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 19, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:07 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <ul style="list-style-type: none"> • Under Resolution/Signatures, add Resolution #769-24, #770-24, #771-24 and #772-24, which are Grant Agreements with the Ohio Department of Agriculture for Two-Stage Ditch Projects <p><i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p>
	ITEMS FOR REVIEW AND APPROVAL <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #743-24. Approve travel expenses. b. Resolution #762-24. Intradepartmental transfers. c. Resolution #731-24A. Amend Resolution #731-24, Supplemental appropriation for the Drug Use Prevention Fund 2848.

- d. Resolution #744-24.** Authorizes a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- e. Resolution #745-24.** Authorizes a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Fund 5308.
- f. Resolution #746-24.** Supplemental appropriation for the D.A.R.E. Fund 2825.
- g. Resolution #747-24.** Supplemental appropriation for the Hutchinson Ditch Fund 2347.
- h. Resolution #748-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- i. Resolution #749-24.** Supplemental appropriation for the Baughman Ditch Fund 2198.
- j. Resolution #750-24.** Supplemental appropriation for the Allen County DD Fund 2018.
- k. Resolution #751-24.** Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURE

- 1. Resolution #752-24.** Resolution to hire Gabe Reichenbach as a Caseworker 2 (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #753-24.** Resolution to hire Jennifer Fyffe as a Caseworker 2 (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #754-24.** Resolution to hire Kinsey Barrows as a Caseworker 2 (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #755-24.** Resolution to hire Kaleb King as a Career Consult position at the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #756-24.** Accept the resignation of Zach Karcz from the Allen County Department of Job and Family Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #757-24.** Resolution to hire Blessings Gurley as a Caseworker 2 (Eligibility/Referral Specialist 2) position at the Allen County Department of Job and Family Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #758-24.** Accept proposal and enter into contract with Integrity Contractors LLC. for the Jail Dock Restoration Project at the Justice Center. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #759-24.** Accept proposal and enter into contract with Integrity Contractors LLC. for the Jail Entrance Ramp Project at the Justice Center. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 9. Resolution #760-24.** Approve a wage increase for employees at the Allen County Department of Job and Family Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

10. Resolution #761-24. Approve an Allen County Department of Job and Family Services Line Staff Handbook & Wage and Benefits Package. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

11. Resolution #763-24. Accept proposal and enter into contract with All Temp Refrigeration for the compressor at the Allen County Veterans Memorial Civic & Convention Center. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

12. Resolution #764-24. Authorize the purchase of refrigerant for the compressor at the Allen County Veterans Memorial Civic & Convention Center from Allied Supply Co. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

13. Resolution #765-24. Accept proposal and enter into contract with Ben's Construction Inc. for the demolition of 221 N. Main St., Lima, Ohio. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

14. Resolution #441-24A. Amend Resolution #441-24, accept proposal and enter into contract with Parr Public Safety Equipment for the purchase and installation of equipment for two (2) vehicles for the Allen County Sheriff's Office. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

15. Resolution #766-24. Resolution authorizing the Allen County Treasurer to solicit proposals for Financial Transaction Device Institutions in accordance with Ohio Revised Code 301.28 and in accordance with Resolution #869-22. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

16. Resolution #767-24. Authorize the Allen County Health Insurance rates for 2025. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

17. Resolution #768-24. Authorize submission of a grant application to the Ohio Department of Youth Services for a Behavioral Health Grant. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

18. Resolution #769-24. Authorize the Allen County Engineer, Brion Rhodes, to enter into a grant agreement with the Ohio Department of Agriculture for the construction of a Two Stage Ditch-Bixel Ditch. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***


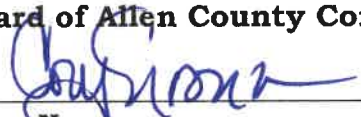


19. Resolution #770-24. Authorize the Allen County Engineer, Brion Rhodes, to enter into a grant agreement with the Ohio Department of Agriculture for the construction of a Two Stage Ditch-Carman Ditch. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

20. Resolution #771-24. Authorize the Allen County Engineer, Brion Rhodes, to enter into a grant agreement with the Ohio Department of Agriculture for the construction of a Two Stage Ditch-Althaus Ditch. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

21. Resolution #772-24. Authorize the Allen County Engineer, Brion Rhodes, to enter into a grant agreement with the Ohio Department of Agriculture for the construction of a Two Stage Ditch-Shieltz Ditch. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p>DISCUSSION</p>
	<p>ANNOUNCEMENTS</p> <p>Frontotemporal Degeneration Awareness Proclamation</p> <ul style="list-style-type: none"> • Proclamation will be mailed to Mr. Jack George, requester, due to him not being able to attend in person
<p>9:15 a.m.</p>	<p>RECESS</p>
<p>9:31 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on vandalism at Memorial Hall <ul style="list-style-type: none"> -there is currently no way to heat where the fire service water comes into that building -the City of Lima will not discontinue the fire service water unless there is a letter from our insurance company signing a release of liability -there are accessible fire hydrants within the vicinity for use in case of a fire -Commissioner Noonan will reach out to Webb Insurance to request a release of liability • Discussion on Underground Storage Tank at the Justice Center <ul style="list-style-type: none"> -will be having a soil sample boring completed and then water monitoring will be completed -quote received from Civil and Environmental Consultants for the work to be completed is \$23,750.00 and \$5,000.00 for monitoring and \$2,300.00 for drum management for the borings, with a total of \$31,050.00 -Tank Decommissioning is approximately \$16,000.00 -Commissioners are in agreeance with moving forward • Discussion on proposed Veterans Garage property <ul style="list-style-type: none"> -Civil and Environmental Consultants is proposing to do four soil borings at a cost of \$7,000.00 with an additional \$3,000.00 reporting fee and would also suggest to have the tanks closed in place due to placement of billboards above the tanks -Jason Patchet will have discussion with the Veterans Commission to discuss if the space would be desired for their use • Discussion on applying for new utility services being in place for the Administration Building <ul style="list-style-type: none"> -general discussion on funding for utilities during construction

	<ul style="list-style-type: none"> -Commissioner Seibert signed the application to be submitted to the City of Lima • Review and discussion on proposed Memorandum of Understanding for Janitorial Services between Children Services and the Commissioners <ul style="list-style-type: none"> -Jason Patchet will provide a revised Memorandum of Understanding for Children Services to review • Discussion on Addendum #2 for the Administration Building Project <ul style="list-style-type: none"> -there is additional lighting being installed near the threshold of the elevator to meet the elevator standards -WDC will be discussing with the Electrical Engineer to see if what were in the original plans could just be higher watts rather than additional lights • Jason Patchet will follow-up with the City of Lima on the final review of the Administration Plans • Jason Patchet is working on scheduling a tour of the Chase Tower with WDC Group for a potential space for Child Support Enforcement Agency <ul style="list-style-type: none"> -Brittany Woods will invite Vicki Tarr, CSEA Director, to join County Projects Discussion next week • Discussion on the need to have a conversation with Cory, Meredith, Witter and Smith Law Office in regards to the plans for the Savings and Loans Building <ul style="list-style-type: none"> -will need to determine who is responsible for finding space for relocation during renovations • Beth Seibert provided an overview with her conversation with Judge Hursh in regards to the Law Library <ul style="list-style-type: none"> -Judge Hursh has requested that the locks be changed
10:50 a.m.	RECESS
11:07 a.m.	<p>Capital Needs Discussion – Sanitary Engineer-Brad Niemeyer and Ron Meyer</p> <ul style="list-style-type: none"> • Review of past Capital Expenditures as well as discussion on proposed future Capital Expenditures • Discussion on upcoming Union Negotiations at the end of 2024 for the next three (3) years • General discussion on the provided spreadsheet of future budgeting and expenditures

	<ul style="list-style-type: none"> • Discussion on potential 15% rate increase vs. Capital Project Funds fee being placed on billing -Commissioners discuss proposing the rate increase in increments, rather than a bulk increase to reach the Quarterly Sewer Rate of \$175.00 –currently the rate is \$149.00 • Brad Niemeyer and Ron Meyer will run new numbers to help determine the incremental amounts to increase the Quarterly Sewer Rate over the next three or four years and will follow up with revisions
12:16 p.m.	RECESS
2:00 p.m.	<p>Task Force LIMA Meeting</p> <p>951 Commerce Pkwy., Lima, Ohio 45804</p> <p>*Please see Task Force LIMA Minutes**</p>
3:00 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>