

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	SPECIAL SESSION
<b>DATE</b>	<b>September 18, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</b>
<b>TIME:</b>	<b>SPECIAL SESSION – RECORDED</b>
<b>9:01 a.m.</b>	<p><b>Review of Baughman Final Costs—Nathan Davis, Joe Gearing and Marcus VanMeter</b></p> <ul style="list-style-type: none"> <li>• Nathan Davis provided an overview of final numbers for the Baughman Project prior to certifying costs for assessments</li> <li>• Discussion on original Advance from 2018 and the County Engineer's invoice for their services -general discussion on funding and what needs to be done on the book keeping side to finish the project</li> <li>• Kelli Singhaus will work on certifying the final costs for assessments</li> </ul>
<b>9:37 a.m.</b>	<b>RECESS</b>
<b>10:05 a.m.</b>	<p><b>Two-Stage Ditch Discussion—Kayla Rogers, Joe Gearing, Nathan Davis, Marcus VanMeter and Brion Rhodes</b></p> <p><b>**Cory Noonan was not present due to Data Board Meeting**</b></p> <ul style="list-style-type: none"> <li>• Discussion on agreement with ODA for the proposed two-stage ditch projects</li> </ul>

**-Justin McBride, ODA, is willing to provide additional funding for the Schieltz Project, however, an Addendum will need to be submitted to ODA**

**Cory Noonan joined the meeting at 10:09 a.m.**

- **Brian Winegardner noted that the General Fund will not be covering any costs over the grant funding for the proposed two-stage ditch projects**
- **Discussion on possible Change Orders that could cause a need for additional funding**
  - Change Orders will need to be approved prior to any additional work being completed to ensure that the General Fund will not be responsible for any funds**
- **Discussion will need to be had with the property owners to ensure they are aware that any overage of grant funds, would be their responsibility**
- **Discussion on invoicing for the Grant**
  - contractor's invoices will be sent directly to ODA for payment—there will be no upfront costs from the General Fund**
- **Discussion on the desire to have the property owners sign an agreement to pay for any overage than the grant funds**
  - Joe Gearing would like to move forward with the Carman Project, which should leave approximately \$39,000.00 of grant funds available and will ask ODA if they can agree to utilize those funds for Contingency on the other funds**
- **Kayla Rogers will prepare amended agreements for the property owners to sign stating they would cover any overages above the grant funding**
- **General discussion on timeline**
- **County Engineer's Office will work on getting documents to Brittany Woods for placement on agenda**

**11:27 a.m.**

**ADJOURN**

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan  
Cory Noonan

Brian Winegardner

Beth Seibert  
Beth Seibert