

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 12, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED Under Consent Agenda, add Resolution #742-24, Supplemental appropriation for the Election Assistance Fund 2090. <i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #722-24. Approve travel expenses. b. Resolution #708-24A. Intradepartmental transfers. c. Resolution #851-23B. Amend Resolution #851-23A and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Betts Group Ditch Fund 4335.

- d. Resolution #726-23B.** Amend Resolution #726-23A and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Burgess Group Ditch Fund 4343.
- e. Resolution #615-23D.** Amend Resolution #615-23B and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Section 27 Group Ditch Fund 4327.
- f. Resolution #615-23E.** Amend Resolution #615-23A and authorize a warrant of advance from the General Fund 1001 to the Umbaugh Ditch Fund 4319.
- g. Resolution #1161-22E.** Amend Resolution #1161-22B and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the LaPoint Ditch Fund 4275.
- h. Resolution #1161-22F.** Amend Resolution #1161-22C and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Lost Creek Ditch Fund 4251.
- i. Resolution #1161-22G.** Amend Resolution #1161-22D and authorize a partial warrant of advance and a partial warrant of transfer from the General Fund 1001 to the Warrington/Sugar Creek Ditch Fund 4304.
- j. Resolution #723-24.** Authorize a partial repayment of an advance from the Betts Group Ditch Fund 4335 to the General Fund 1001.
- k. Resolution #724-24.** Authorize a partial repayment of an advance from the Burgess Group Ditch Fund 4343 to the General Fund 1001.
- l. Resolution #725-24.** Authorize a partial repayment of an advance from the Umbaugh Ditch Fund 4319 to the General Fund 1001.
- m. Resolution #726-24.** Authorize a partial repayment of an advance from the Lost Creek Ditch Fund 4251 to the General Fund 1001.
- n. Resolution #727-24.** Authorize a partial repayment of an advance from the LaPoint Ditch Fund 4275 to the General Fund 1001.
- o. Resolution #728-24.** Authorize a partial repayment of an advance from the Warrington Sugar Creek Ditch Fund 4304 to the General Fund 1001.

- p. Resolution #729-24.** Authorize a partial repayment of an advance from the Section 27 Group Ditch Fund 4327 to the General Fund 1001.
- q. Resolution #730-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- r. Resolution #731-24.** Supplemental appropriation for the Drug Use Prevention Fund 2848.
- s. Resolution #732-24.** Supplemental appropriation for the AWD Operating Fund 8751.
- t. Resolution #733-24.** Establish the DATA Act Grant Fund.
- u. Resolution #742-24.** Supplemental appropriation for the Election Assistance Fund 2090.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURE

- 1. Resolution #734-24.** Declare various personal property at the Allen County Treasurer's Office unsuitable for county use and authorizes the items be discarded by recycling/disposal. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #735-24.** Declare various personal property at the Allen County Board of Developmental Disabilities unsuitable for county use and authorizes sale of the same by internet auction. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #736-24.** Approve the 2025 County Employee Benefit Consortium of Ohio, Inc. (CEBCO) renewal and approves summary of benefits. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

4. Resolution #737-24. Set date, time and place for the Public Meeting for the Retire/Rehire of Kelli Singhaus, Financial Director, and authorize the Clerk of Board to advertise for same. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

5. Resolution #1040-22B. Amend Resolution #1040-22, enter into a lease agreement with Lima Community Foundation for office space located in the City Loan Building, Suite 506. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Allen County Regional Airport Authority

1. Resolution #738-24. Authorize the Allen County Regional Airport Authority to accept a grant offer from the Federal Aviation Administration (FAA). **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The grant amount is \$1,170,428.00, with a 5% state match and a 5% local match from the Allen County Regional Airport. The grant will be used for Airport Taxiway Rehabilitation. The roll was called and the resolution was approved unanimously.**

B. Sanitary Engineer

1. Resolution #739-24. Accept Temporary Easement from property owner for the new Biosolids Handling Facility, Shawnee II Waste Water Treatment Plant Phase 2 Improvements Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

C. Sheriff's Office

1. Resolution #740-24. Authorize the purchase of a 2017 Dodge Caravan from Lima Chevrolet Cadillac for the West Central Ohio Crime Task Force. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

	<p>D. <u>Prosecutor's Office</u></p> <p>1. Resolution #741-24. Approve a Memorandum of Understanding between the Lima-Allen County Regional Planning Commission and the Allen County Prosecutor's Office for Engagement of Legal Services. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is the fifth Memorandum of Understanding with Regional Planning Commission. All terms are remaining the same. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:11 a.m.</p>	<p>RECESS</p>
<p>9:21 a.m.</p>	<p>Meet and Greet with Microsoft – Cindy Leis, Dave Stratton, Matthew DeStefano, Jonah Mills and Angela Snyder</p> <ul style="list-style-type: none"> • Cindy Leis provided an introduction of the Microsoft Team and noted the Community Event tonight at Perry Elementary School from 4:30 p.m. to 7:00 p.m. • Jonah Mills discussed preparation work completed prior to looking into a potential site -will be sharing potential site plans this evening at the Community Event • Matthew DeStefano described his role with Microsoft dealing with investment and community partnership • General discussion on proposed project • Provided an overview of the Community Event Open House tonight at Perry Elementary School • Cindy Leis discussed on September 5th Perry Township Trustees did approve the zoning of Data Centers in Perry Township • Discussion on Community Engagement that Microsoft is currently doing as well as investments that could be placed into the community -examples include scholarships, environmental projects, technology infrastructure projects -Microsoft has already looked into potential partnerships with organizations like Apollo • Discussion on job creation through a Data Center -60% of the jobs in the data center would be skilled trades

9:47 a.m.	RECESS
10:09 a.m.	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on Chiller Compressors at the Civic Center <ul style="list-style-type: none"> -All Temp does not believe that it is necessary to replace the additional chiller compressor, and believes the failed compressor is the only one that needs replaced at this time -quote to replace failing compressor \$11,545.00 -Commissioners are in agreeance with replacing the failing compressor and Building and Grounds purchasing the refrigerant gas from Allied at a cost of \$675.00 for a total of \$12,220.00 • Discussion on break-ins at Memorial Hall <ul style="list-style-type: none"> -Jason Patchet would like to additionally secure the building to deter future break-ins -Commissioners would like to have trail cameras installed to detect any intrusion prior to doing any additional securing • Discussion on garbage contracts <ul style="list-style-type: none"> -Becky Moorman has obtained proposals from multiple agencies for services -Current Republic-\$1,754.24 per month -Republic-\$1,776.42 per month -Waste Management-\$3,032.42 per month -Rumpke-\$1,768.00 per month with \$3,000.00 removal fee at the end of the contract -Republic Services is willing to continue to split bill for the Savings Building and The Meeting Place, where the other companies are not -Republic Services overage charges are less than the other companies -Jason Patchet would like to continue with Republic Services and the Commissioners agree with continuing with them • Provided an update on the Boiler Replacement Project at the Jail <ul style="list-style-type: none"> -boilers will be arriving early November but will be scheduling the install in March/April 2025 unless there is an emergency need sooner • Provided an update on Underground Storage Tank Abandon in Place Project <ul style="list-style-type: none"> -scheduled for October 21st • Provided an update on the Jail Dock Project <ul style="list-style-type: none"> -will be completed late September/early September—should be cured within 14 days prior to the Storage Tank Project

	<ul style="list-style-type: none"> -once Storage Tank Project is completed, then the Entrance Ramp Project will be completed • Discussion on falling concrete from the Savings and Loan Building that fell on the next-door business <ul style="list-style-type: none"> -removed additional loose concrete facia from the Savings and Loan Building to help ensure additional pieces won't fall -will be adding block filler to seal the concrete to keep moisture from penetrating and causing further damage • Discussion on funds for the Administration Building <ul style="list-style-type: none"> -Kelli Singhaus will be able to obtain a P.O. without moving funds initially, however, the Auditor's Office would like the funds drawn down by invoices for reporting purposes -Kelli Singhaus also contacted Citizens National Bank on setting up a Retainage Account for the Administration Building • Discussion on 2025 Budget <ul style="list-style-type: none"> -due to Palmer Energy Aggregation facility rates changing in Spring of 2025, Jason Patchet is concerned on budgeting of utilities for 2025 -Jason Patchet will further discuss with Amy Hoffman, Palmer Energy, to see if she has any ballpark figure for budgeting -concerned that City water rates may be increased as well -will reach out to the Water District to determine if they have an idea on potential increases for 2025 • Discussion on abandoned vehicle in county parking lot <ul style="list-style-type: none"> -Jason Patchet will reach out to the Sheriff's Office to have the vehicle towed
11:23 a.m.	RECESS
1:00 p.m.	<p>Bid Opening -Department of Job and Family Services Transportation Bids</p> <p>Bids Received:</p> <p>Sahara Express—\$3.50 Boarding Fee, \$3.50 per mile with a \$20.00 per trip/no show fee</p> <p>Valley Transport—Regular Van-\$45.00, \$3.52 per mile Wheelchair Van-\$54.00, \$3.24 per mile</p>

Coleman Health Services—\$20.00 Booking Fee, \$2.50 per loaded mile

**Hope and Grace Transport—\$3.35 per loaded mile with a \$25.00 minimum
Wait time billed at \$26.00 per hour in quarter hour increments**

**Right At Home—\$3.00 per mile with a minimum of \$18.00 one-way and \$35.00 round trip
Wait time billed at \$25.00 per hour in quarter hour increments**

**Delphos Senior Citizens—\$5.04 per mile
\$25.00 minimum one-way**

**RTA—Allen County Loading Fee\$6.00 per trip and \$3.50 per mile
Outside of Allen County is \$5.00 per mile
Wait time over 2 hours is \$30.00 per hour billed in quarter hour increments**

Black and White Cab Co.— Minimum of \$14.50 one-way or greater of \$3.00 per loaded mile

K&P Medical Transport—\$3.50 per loaded mile with a minimum of 6 mile one-way

- **Bids will be reviewed prior to entering into contracts**

1:15 p.m.

RECESS

1:34 p.m.

Berlin Carroll and Kelli Singhaus re: Juvenile Detention Center Control Room/Subsidy Grant/Unemployment

****Commissioner Noonan not present****

- **Discussion on Unemployment Line for Juvenile Detention Center**
 - Berlin Carroll stated in the past, Juvenile Court has not covered the expense for Unemployment
 - general discussion on if funds can be transferred from Salary Line or Overtime Line—budget wise it does not make sense to move those funds
 - Commissioners direct Kelli Singhaus to move funds from Contingency to cover the Unemployment deficit

Commissioner Noonan joined the meeting at 1:47 p.m.

- **Discussion on Subsidy Grant**
 - general overview on the grant and how it is structured
 - an additional \$50,000.00 has been awarded and must be spent by mid-October, but funds are reimbursable and would need up-front Capital Funding
 - review of what the grant funds would be utilized for
 - the Subsidy Grant will need to be amended to include the additional funds and Kelli Singhaus will advance the funds
- **Discussion on Control Room computers**
 - review of quotes from Ohio Valley Integration Services (OVIS)
 - \$33,378.45 to migrate CCTV system to be used on regular computers, with Juvenile Court purchasing the programs
 - \$110,355.28 to migrate CCTV system to be used on regular computers and new server as the current server is past end of life and OVIS is not sure the server will support the migration; however, Berlin Carroll believes that the server will suffice for now but would need to be replaced at a later date
 - Commissioners are comfortable with moving forward with the quote of \$33,378.45 at this time
 - Kelli Singhaus will get funds in place and Brittany Woods will place on the agenda for approval

2:05 p.m.

RECESS

2:08 p.m.

Financial Transaction Device Policy Discussion –Kayla Rogers, Berlin Carroll, Chelsea Hankinson, Krista Bohn and Jen McBride

- **Discussion on adding an entity to the Financial Transaction Device list of vendors for online and credit card payments for court cost fees**
 - Policy will remain the same, but will need to post notice in the newspaper to request for proposals from at least three entities for Financial Transaction Devices and Krista Bohn will review those received to choose which entities are needed for Allen County
- **Discussion on current contract with NCourt**

	<p>-this contract will need to be terminated once new entity is determined for court cost fees</p> <ul style="list-style-type: none"> • Kayla Rogers, Krista Bohn and Brittany Woods will work on crafting resolutions for the policy updates and also notice for proposals
<p>2:27 p.m.</p>	<p>RECESS</p>
<p>3:00 p.m.</p>	<p>County Projects Discussion—Chris Widener, Jason Patchet and Kelli Singhaus</p> <ul style="list-style-type: none"> • Review of memo with number of bidders (contractors, supplies and plan rooms) that have been notified of the project, number that attended the Pre-Bid meeting and number of current plan holders • Discussion on First Addendum that has been sent out to all plan holders • Review of project Schedule provided to bidders within the Bid Specifications • Discussion on Stormwater Plan -should be approved by the City of Lima next week • Jason Pathet is submitting the application for water and sewer -there will be no fee for taps • Currently waiting on Final Plan Review for the Administration Building • General discussion on Voluntary Alternates • Discussion on possibly extending the Bid Opening date to allow the City of Lima provide their Final Plan Review -will determine closer to the deadline • Discussion on Groundbreaking Ceremony -Chris Widener would recommend scheduling a groundbreaking once bids are received and there seems to be good bids to move forward -would be planning on mid-November
<p>3:35 p.m.</p>	<p>ADJOURN</p>

Submitted by: Brittanyh.woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Cory Noonan
Cory Noonan

Brian Winegardner
Beth Seibert
Beth Seibert