

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 5, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
8:30 a.m.	Joint Board—Swartz Ditch Assessment Discussion (Phone Conference) **Please see Auglaize County Commissioners Minutes**
8:34 a.m.	RECESS
8:35 a.m.	Joint Board Ditch Assessments Discussion (Phone Conference) **Please see Auglaize County Commissioners Minutes**
8:43 a.m.	RECESS
9:01 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>

ITEMS FOR REVIEW AND APPROVAL

- 1. Approve the Minutes of July 25, 2024 General Session.**

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.

2. Consent Agenda:

- a. Resolution #707-24.** Approve travel expenses.
- b. Resolution #708-24.** Intradepartmental transfers.
- c. Resolution #709-24.** Authorize a warrant of advance from the Health Department Fund #8810 to the Enhanced Operations Fund #8834.
- d. Resolution #710-24.** Supplemental appropriation for the ATP-Admin Fund 2714.
- e. Resolution #711-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- f. Resolution #712-24.** Supplemental appropriation for the Admin Building Fund 4022.
- g. Resolution #713-24.** Supplemental appropriation for the Admin Building Fund 4022.
- h. Resolution #714-24.** Supplemental appropriation for the Admin Building Fund 4022.
- i. Resolution #715-24.** Authorize “then and now” purchases.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURE

- 1. Resolution #716-24.** Authorize membership and payment of annual dues to Ohio Animal Welfare Federation. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*

- 2. Resolution #717-24.** Accept the resignation of Clayton Ward from the Allen County Department of Job and Family Services. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.*

	<p>3. Resolution #718-24. Accept the resignation/retirement of Deborah Stauffer from the Allen County Department of Job and Family Services. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p> <p>4. Resolution #719-24. Accept proposal and enter into contract with All Temp Refrigeration for the removal of three (3) existing boilers and replace with two (2) new boilers at the Allen County Jail. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p> <p>5. Resolution #720-24. Enter into a Real Estate Purchase Contract with David L. Volbert. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	<p>DISCUSSION</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #721-24. Approve Change Order #1 for the County & Township Roads Resurfacing 2024 Project. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Additional roadway was added to the project, with majority being funded through OPWC funding and \$30,000 being funded through Motor Vehicle and Gasoline Tax Funds. Increase to the contract is in the amount of \$88,480.75 for a new contract total of \$1,606,055.75. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:05 a.m.</p>	<p>RECESS</p>
<p>9:32 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet and Kelli Singhaus</p> <ul style="list-style-type: none"> • Discussion on current size of the Public Defender’s office -Building is 70x40 and a total of 2,800 sq. ft.

- **Discussion on Civic Center Chiller issues**
 - \$11,545.00 to replace one of the compressors with an additional \$675.00 for new refrigerant, for a total of \$12,220.00**
 - Commissioners ask Jason Patchet to ask All Temp Refrigeration if they would recommend replacing all four compressors instead of just the one**
- **General discussion on Civic Center Cost-Allocation**
 - discussion on establishment of an agreement with the Civic Center, that any costs incurred via the Amphitheater, that their foundation will take on the responsibility of that, and that the county will not be liable**
- **Discussion on concrete projects at the Justice Center**
 - sidewalk island has been removed from the scope of work for the dock and new quote is approximately \$10,000.00 less**
 - Entrance ramp quote has been adjusted \$44,051.20, bringing the total project amount to \$74,710.12**
 - the entrance ramp and dock will not need to be bid, as it is under the \$75,000.00 bid threshold**
- **Children Services has asked Jason Patchet about utilizing a Building and Grounds employee for janitorial services rather than utilizing their current third-party janitorial company**
 - Children Services would cover the expense of said employee**
- **Discussion on potential space for Child Support Enforcement Agency in the Chase Tower for permanent placement, rather than temporary placement**
 - Commissioner Winegardner would like the Commissioners and Jason Patchet walk through the space prior to making any decisions**
 - Janitorial staff would still be needed, but only part time, since the space being tended to would be smaller**
 - Commissioner Winegardner discussed potentially utilizing an additional janitorial staff member for both Children Services and Child Support Enforcement Agency**
 - the Commissioners request that Jason Patchet have Children Services prepare a draft agreement for review**
- **Discussion on request from FBI to lease space available in the Court of Appeals Building**

	<ul style="list-style-type: none"> -Commissioners are in agreeance with Jason Patchet having further discussion with the Agent on potential plans for renovating the space to accommodate prior to entering into any lease agreements • Discussion on Goodman Property <ul style="list-style-type: none"> -working on getting proposals for soil samples to be performed
10:52 a.m.	RECESS
11:06 a.m.	<p>County Recorder Fees Discussion – Mona Losh</p> <ul style="list-style-type: none"> • Provided an overview on Senate Bill 94, which has passed by both chambers and signed by the Governor <ul style="list-style-type: none"> -effective June 30, 2026 all records back to 1980, allowed to be on the internet, must be available online -the Auditor’s Office is currently not e-recording deeds, but pursuant to this new law, deeds will have to be e-recorded –a policy for payment received will need to be developed to ensure that the Auditor’s Office is receiving payment required, currently the Auditor’s Office is not receiving the fees in a timely manner, which was causing the office to not be able to balance -all of the Recorder’s Office documents are scanned, but the documents are not finished being indexed • Senate Bill 94 permits the Recorder’s Office to charge an additional \$5.00 per document <ul style="list-style-type: none"> -this would generate approximately \$69,830.00 per year for the General Fund -Recorder Losh proposes \$1.00 of the \$5.00 go toward the Recorders Office Equipment Fund and the remaining \$4.00 would go to the General Fund -current rate for recording is \$34.00 for the first two (2) pages, with each additional page \$8.00— the additional \$5.00 would be placed on the initial \$34.00, bringing it to \$39.00
11:45 a.m.	RECESS
11:47 a.m.	<p>Insurance Discussion –Melissa Bodey and Sofia Clifton</p> <ul style="list-style-type: none"> • Sofia Clifton provided the plan options as well as rate comparisons for the Commissioners to review <ul style="list-style-type: none"> -5.5% increase for Allen County -CEBCO County increases ranged from 0% to 18%

	<ul style="list-style-type: none"> • Melissa Bodey discussed in general the increase of insurance costs as a whole—trend is 7.9% • Commissioners would like to continue with the current plans for Allen County employees
<p>12:16 p.m.</p>	<p>RECESS</p>
<p>1:02 p.m.</p>	<p>Sheriff Bi-Annual Meeting – Chief Deputy Mohler and Jessie Andrews</p> <ul style="list-style-type: none"> • Discussion on Motorola radios for cruisers -the current radios will be obsolete July 2025 -review of quote from Motorola for approximately \$80,000.00 to replace • Currently have 9 individuals signed up for next years academy, will potentially have 10 -currently have 10 openings for patrol to be at 37 for County and 2 for Bath • Provided an overview on Jail Operations -all is going well • Discussion on Underground Storage Tank Abandon in Place Project • Discussion on concrete work to be complete on the dock and entrance ramp -Commissioners request that Sheriff Treglia sends correspondence that he is in agreeance to move forward with the projects • Discussion on Jail Navigator Agreement -need to ensure that the General Fund will not be funding this position if funding ends through mental Health Services and Recovery Board
<p>1:32 p.m.</p>	<p>RECESS</p>
<p>2:00 p.m.</p>	<p>Department of Job and Family Services Quarterly Update—Joe Patton</p> <ul style="list-style-type: none"> • Provided an overview of the Fiscal Report through August 31, 2024 • Discussion on possible increases/bonuses -looking at a possible \$0.25/per hour increase in October and a possible additional bonus at the end of the year -Commissioners are in agreeance with the \$0.25/per hour increase effective October 1st Brittany Woods will prepare a resolution for approval • Discussion on schedule changes for Department of Job and Family Services

- Administration Staff would like to look into four 10-hour days a week
- Joe Patton is suggesting adjusting work hours each day rather than four 10-hour days
- Discussion on possibly adding an additional Personal Day—currently they get four Personal Days

At 2:28 p.m., Commissioner Seibert made a motion to enter into executive session pursuant to 121.22 (g)(1) to discuss compensation of public employees. Joe Patton will remain present. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.


Back in General Session at 2:36 p.m.

- No decision is being today based on the executive session discussion

2:37 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan

Brian Winegardner

Beth Seibert