

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

commissioners@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 29, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #685-24. Approve travel expenses. b. Resolution #705-24. Intradepartmental transfers. c. Resolution #686-24. Supplemental appropriation for the Baughman Ditch Fund 4198. d. Resolution #687-24. Supplemental appropriation for the Administration Building Fund 4022. e. Resolution #688-24. Supplemental appropriation for the Capital Improvement Fund 4017. f. Resolution #689-24. Supplemental appropriation for the Solid Waste District Fund 8044.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURE

- 1. Resolution #690-24.** Appoint Precious Grundy to the Allen County Regional Transit Authority Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #691-24.** Appoint Andy Farley to the Allen County Revolving Loan Fund Board. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #692-24.** Appoint Arlett Pollock-Evans to the Mental Health and Recovery Services Board. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #693-24.** Authorize the purchase of one (1) computer from CDW-Government at the Allen County Dog Warden's Office. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #694-24.** Authorize the purchase of two (2) Microsoft Office Software Licenses from SHI at the Allen County Dog Warden's Office. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #695-24.** Accept proposal and enter into contract with Brite for the purchase of one (1) laptop computer and docking station/mount at the Allen County Dog Warden's Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Allen County Regional Airport Authority

- 1. Resolution #696-24.** Authorize the Allen County Regional Airport Authority to enter into a grant agreement to the Ohio Office of Budget and Management. *Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. This grant will be used to fund updates to the Fuel Farm, as the current farm is 30+ years old. The roll was called and the resolution was approved unanimously.*

B. County Engineer

- 1. Resolution #697-24.** Approve Change Order #1 for the Baughman Petition Ditch Project #1198. *Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. There is a net decrease in the contract with Beaverdam Contracting of \$22,144.50. The roll was called and the resolution was approved unanimously.*
- 2. Resolution #698-24.** Certify collection of assessments for maintenance on various ditches to the Allen County Auditor. *Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is the annual approval of ditch maintenance assessments. The roll was called and the resolution was approved unanimously.*

ANNOUNCEMENTS

9:10 a.m.

RECESS

9:37 a.m.

Building and Grounds Weekly Update – Jason Patchet

- Provided an update on the Court of Appeals Roof Painting Project**
-final color coat is currently being painted and project should be completed next week
- Discussion on concrete projects at the Justice Center**
-Kayla Rogers has reviewed the projects, and feels that the dock and ramps would be considered one project, not separate projects if done at the same time
-Commissioners would like to complete the dock concrete work this year and then bid the entrance

and exit ramp next spring, unless the contractor can complete the entrance ramp and dock under the bidding threshold this year, then those would be completed this year with the exit ramp being completed next year

-Jason Patchet will have further conversation with the contractor to determine how and when to have the projects completed

- **Review of proposals received from Noonan Excavating and Bens Construction for demolition of the Hefner Building**
 - Ben's Construction—\$21,000.00
 - Noonan Excavating—\$30,000.00
 - Jason Patchet suggests that the Commissioners move forward with Ben's Construction for the demolition of the Hefner Building, and the Commissioners are in agreeance – Brittany Woods will place on resolution for approval
- **Habitat for Humanity have walked through the Hefner Building and are compiling a list of items they would like as a donation**
- **Discussion on Administration Building Project**
 - completing final review of plans
 - discussion on final revisions
 - Duralast Representative suggested an alternate option for the roof –Chris Widener said they can submit as a volunteer alternate to be considered as an option
 - Discussion on epoxy flooring option for the Administration Building that looks similar to terrazzo
- **Discussion on canon from Memorial Hall that is currently housed at the VFW**
 - discussion on possibly placing it somewhere at the Administration Building
 - Commissioner Noonan also talked with the Tank Plant and asked if they could construct something for the Administration Building as well
- **Discussion on temporary location for Child Support Enforcement Agency during renovations**
 - Commissioner Winegardner toured the Chase Building for potential space
 - Vicki Tarr liked the space and would even consider it for a permanent location
 - Commissioner Winegardner would like to entertain the option of using the space as a permanent option with a long-term lease rather than temporary spacing
 - Commissioner Winegardner would like Commissioners Noonan and Seibert, along with

	<p align="center">Jason Patchet, tour the facility and have further discussion on options</p>
<p>11:00 a.m.</p>	<p>RECESS</p>
<p>11:10 a.m.</p>	<p>Board Appointment Interview – Steven Cleaves</p> <ul style="list-style-type: none"> • Introductions were provided by the Allen County Commissioners and Mr. Cleaves. • Provided discussion over Boards and how the Boards operate. • Discussion over all of the Boards the Allen County Commissioners appoint to. • Mr. Cleaves resume was provided and a resolution from the City of Lima. • The Commissioners reviewed both documents. • Discussion was provided over Mr. Cleaves past involvement with the Allen County Port Authority Board, RLF Board and the Allen Water District Board. • Mr. Cleaves has attended past meetings as a guest on the 3 listed Boards above. • Provided Discussion over time commitment with being on a Board. • Discussion over Mr. Cleaves past employment history.
<p>11:35 a.m.</p>	<p>RECESS</p>
<p>11:47 a.m.</p>	<p>Joint Boards Ditch Assessment Approvals</p> <p>This meeting will be virtual through GoTo Meeting:</p> <p><u>https://www.gotomeet.me/AllenCountyCommissioners</u></p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p> <p>Brittany Woods called the roll:</p> <p>Present:</p> <p><u>Allen County:</u> Cory Noonan Brian Winegardner Beth Seibert Nathan Davis Brittany Woods</p>

**Auglaize County: Douglas Spencer
David Bambauer
John Bergman**

**Hancock County: Michael Pepple
Timothy Bechtol
William Bateson**

**Mercer County: Rick Muhlenkamp
Jerry Laffin
David Buschur**

**Putnam County: Vincent Schroeder
John Schlumbohm**

**Van Wert County: Thad Lichtensteiger
Todd Wolfrum**

Absent:

Putnam County: Michael Lammers

Van Wert County: Stan Owens

- 1. Resolution #699-24.** Certify collection of assessments for maintenance on the Jennings Creek Joint County Ditch Project #1160 to the Allen, Auglaize, Mercer, Putnam and Van Wert County Auditors. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Schlumbohm. Continued maintenance with a 10% assessment. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #700-24.** Certify collection of assessments for maintenance on various ditches to the Allen and Auglaize County Auditors. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Spencer. Continued maintenance. The roll was called and the resolution was approved unanimously.***

	<p>3. Resolution #701-24. Certify collection of assessments for maintenance on the Moser Joint County Ditch Project #1266 to the Allen and Hancock County Auditors. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Bateson. Implementing a 4% assessment. The roll was called and the resolution was approved unanimously.</p> <p>4. Resolution #702-24. Certify collection of assessments for maintenance on the Flat Fork Creek Petition Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. Commissioner Noonan moved for approval. Motion seconded by Commissioner Lichtensteiger. Implementing a 12% assessment. There is a retaining wall currently failing that will need to be repaired at a cost of approximately \$30,000.00. The roll was called and the resolution was approved unanimously.</p> <p>5. Resolution #703-24. Certify collection of assessments for maintenance on various ditches to the Allen and Putnam County Auditors. Commissioner Schlumbohm moved for approval. Motion seconded by Commissioner Winegardner. Continued maintenance on various ditches. The roll was called and the resolution was approved unanimously.</p> <p>6. Resolution #704-24. Certify collection of assessments for maintenance on various ditches to the Allen and Van Wert County Auditors. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Lichtnsteiger. Routine maintenance on various ditches. The roll was called and the resolution was approved unanimously.</p>
12:01 p.m.	RECESS
1:01 p.m.	<p>EMA Quarterly Update – Jared Gesler</p> <ul style="list-style-type: none"> • Provided an update on 911 <ul style="list-style-type: none"> -planning for 911 System upgrades in 2025 -looking at a cost of \$177,0233.42 for joining the State 911 System • Provided an update on use of Language Link for translation services—\$800.53 YTD • Discussion on mass notification system through WENS

-looking into other options due to unsatisfactory service with WENS

- **Provided an update on Siren Maintenance and discussion on utilization of the sirens for emergency notification**
- **Yearly 911 Audit is currently being completed**
- **Currently working on updating the Hazmat Plan**
- **Currently working on adding Web EOC into the Emergency Operations Plan**
- **Currently working on updating the Debris Management Plan**
- **Discussion on implementing a Fair Plan**
- **Provided an overview on exercises**
 - Tabletop Exercise was completed at the Prison today**
 - LAPC exercise in May got full credit and approval**
 - UNOH Active Shooter exercise was completed last month**
 - Early planning for an Active Shooter exercise at Apollo**
 - will be completing a local Live Wire exercise at the Refinery focusing on terrorist attacks**
 - planning a Prisoner Escape exercise**
- **Provided an update on drone usage**
 - drone was very useful for firefighters to be able to view footage and determine where water was needed**
- **Provided an update on the Bomb Squad**
 - currently have two (2) technicians and are looking to hire additional**
 - Cenovus is willing to donate \$5,000.00 toward training**
 - Continuing to apply for funding for a new Robot Truck**
 - General discussion on funding for the Bomb Squad and how supplies and assets are funded through the 13 counties part of the squad – discussion on possibly asking the other counties for input of funding for needed items**
- **Provided an update on spill accidents**
- **Provided an update on budget**

At 1:45 p.m., Commissioner Seibert made a motion to enter into Executive Session pursuant to ORC 121.22 (G)(1) to consider the compensation of a public employee. Jared Gesler will remain present. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.

	<p>Back in General Session at 2:04 p.m.</p> <ul style="list-style-type: none"> • During Executive Session the Deputy Director positions were discussed as well as salary • Jared Gesler would like both positions increased to \$26.00 per hour <ul style="list-style-type: none"> -the Commissioners agree to these increases, as it still fits within the current Salary Line -Jared Gesler will provide the status change form to Brittany Woods to place on agenda for approval • Command Bus is due to be delivered in October or November
<p>2:08 p.m.</p>	<p>RECESS</p>
<p>2:20 p.m.</p>	<p>Assignment Assumption Agreement Discussion – Kayla Rogers</p> <ul style="list-style-type: none"> • Kayla Rogers has had several conversations with the Allen Water Districts Attorney, Rex Huffman <ul style="list-style-type: none"> -the Allen Water District have passed a resolution to amend the original agreement that the September 1st deadline for decision to extend or terminate agreement be moved to October 1st • General discussion on items to be addressed within the Assignment Assumption Agreement prior to October 1st <ul style="list-style-type: none"> -desire for collaboration prior to changes in rates are implemented -discussion on potentially Combining the Assignment Assumption Agreement and Fiscal Agent Agreement -discussion on Sanitary Engineer as a potential non-voting member of the Allen Water District Board to have collaborative dialogue –will need to determine if the Commissioners wish to appoint as a Board Member or the Allen Water District may wish to have a spot on their Board meeting agendas for the Sanitary Engineer to speak, rather than be a Board Member -will need to discuss the 85/15 split of funding to be used for County and District customers <p>Resolution #706-24. Enter into an agreement to modify and extend a certain agreement with the Allen Water District. Commissioner Winegardner moved to approve. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>

2:40 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Cory Noonan
Cory Noonan

Brian Winegardner
Beth Seibert
Beth Seibert