

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>August 27, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Cory Noonan Brian Winegardner Beth Seibert</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:30 a.m.</b>	<b>Jt. Board Ditch Assessments-Putnam County</b>  <b>**Please see Putnam County Commissioners Minutes **</b>
<b>8:32 a.m.</b>	<b>RECESS</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE-Beth Seibert</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <ul style="list-style-type: none"> <li>• 11:00 a.m. County Projects Discussion Cancelled</li> </ul> <p><i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  <ol style="list-style-type: none"> <li>1. <b>Consent Agenda:</b> <ol style="list-style-type: none"> <li>a. <b>Resolution #682-24.</b> Approve travel expenses.</li> <li>b. <b>Resolution #683-24.</b> Supplemental appropriation for the General Fund 1001.</li> </ol> </li> </ol>

	<p><b>c. Resolution #684-24.</b> Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<b>RESOLUTIONS/SIGNATURES:</b>
	<b>DISCUSSION:</b>
	<b>ANNOUNCEMENTS</b>
<b>9:01 a.m.</b>	<b>RECESS</b>
<b>9:35 a.m.</b>	<p><b>Staff Update</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Working on planning for CORSA HR Training next week</b></li> <li>• <b>Discussion on Wellness</b> <ul style="list-style-type: none"> <li>-Wellness 2024 is completed</li> <li>-CEBCO Renewal meeting is this Friday and our rate will be determined for 2025 then</li> <li>-Wellness Contacts meeting will be October 4<sup>th</sup> to discuss Wellness 2025</li> </ul> </li> </ul> <p><b>Kelli Singhaus—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Budget Letter revisions</b></li> <li>• <b>Received an email from Jessie Andrews, Sheriffs office, in regards to the equipment for the new cruisers ordered</b> <ul style="list-style-type: none"> <li>-there is an increase in the quote due to an additional piece needed for the installation of lights—new quote is \$22,721.00, which is an increase of \$2,126.80</li> <li>-Brittany Woods will amend the resolution to reflect the change in price</li> </ul> </li> <li>• <b>Kayla Rogers prepared a letter to Lima Community Foundation and Lima Properties in regards to changes in their leases moving forward</b> <ul style="list-style-type: none"> <li>-review of said letters and discussion on timeline of vacating the Savings and Loan building</li> </ul> </li> </ul>

**Brittany Woods—**

- **Discussion on Baughman Ditch Project Assessments**  
-Commissioners agree that no additional letter will be sent for cash assessments, assessments will be placed on tax duplicate
- **Discussion on December Agenda dates for end of year business**  
-December agenda dates would be 5<sup>th</sup>, 12<sup>th</sup>, 17<sup>th</sup> and 24<sup>th</sup>  
-Office will be closed half of the 24<sup>th</sup> and the 25<sup>th</sup> through the 27<sup>th</sup>
- **Received flyer for the Annual Board of DD Chicken BBQ meals for October 3<sup>rd</sup>**  
-will get staff's order together and place

**Brian Winegardner—**

- **General discussion on ORC 153 Committee parameters**  
-discussion on determining what items need to be approved by this committee
- **Discussion on proposed lease of space within the Enterprise Building for Child Support Enforcement Agency temporary spacing**  
-Commissioner Noonan suggests that the Board look into the Chase Building to check available space  
-Commissioner Winegardner will schedule a tour at the Chase Building

**Cory Noonan—**

- **Discussion on Meet and Greet with Microsoft Team**  
-Commissioner Seibert will attend as an Allen Economic Development Group board member
- **Discussion on Ron Spencer property drainage issue**  
-there was previously a ditch that has been filled in and is now causing drainage issues

**Beth Seibert—**

- **Rotary Club has requested the Commissioners provide their annual report February 3<sup>rd</sup>**
- **Pam Vickers is resigning from the Allen Water District Board effective October 11<sup>th</sup>**  
-term was scheduled to end April 30, 2026

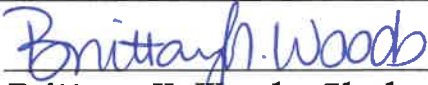



- a replacement will need to be determined
- **Provided an overview of meeting with Ric Bales in regards to his seat on the Regional Transit Authority Board.**
- the Board of Commissioners are looking for a replacement for Ric Bales

**Commissioner Noonan and Brittany Woods both have left Staff Update meeting at 10:55a.m. due to the confliction of another meeting that started at 11:00a.m.**

- **Commissioner Seibert met with Precious Grundy in regards to her Board appointment seat on the Regional Transit Authority Board**
- **Commissioner Seibert and Kelli Singhaus met with the Prosecutors Office, Sheriffs Office and the Auditors Office in regards to a new position being created with MHR SB as a Jail Navigator to be staffed at the Sheriffs Office under the current Social Worker who is staffed at the Sheriff's Office**
  - The individual will be a county employee.
  - The General Fund will not sustain the navigator once the funds dry up from MHR SB.
- **The Lima Fire Department has requested to use the location of the New Admin Building as an exercise before the construction of the New Admin Building.**
  - Commissioner Seibert will be looking further into this.
- **Last Friday, Kelli Singhaus and Commissioner Seibert met with the Auditor, Rachael Gilroy in regards to the Budget Report graph that was created by the Commissioners Office.**
- **Discussion over potential bonuses for the calendar year 2025.**
  - A plan must be provided to OPERS in regards to the bonuses.
- **Provided an overview of recent RPC Meeting**
  - An increase in hours worked on Floodplain calls in the unincorporated areas.
  - Discussion over CDBG.
  - RPC would like to stop administering CDBG
- **Discussion over RLF dollars and if those dollars can fund CDBG admin dollars.**
  - Kelli will be looking into this.

**11:38 a.m.**

**RECESS**

11:00 a.m.	County Projects Discussion - CANCELLED
	RECESS
1:02 p.m.	<p><b>Public Defender Quarterly Update - Kenny Sturgill</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on staffing</b> -all positions are currently filled</li> <li>• <b>Discussion on proposed pilot program for Regional Public Defenders office and upcoming meetings on September 6<sup>th</sup> with the State Public Defenders Office and Allen County Judges and September 11<sup>th</sup> with the State Public Defenders Office</b> -General discussion on benefits to having a Regional Public Defender Office</li> <li>• <b>Provided an update on Building/Facilities</b> -all things are good -Building and Grounds timely answer any maintenance tickets entered for repair</li> <li>• <b>Discussion on increase of non-English speaking clients</b> -working on getting an agreement with a provider, Language Line, for translation services -there is an in-person courtroom interpreter provided for actual court proceedings that s funded through the Indigent Defense Fund</li> </ul>
1:37 p.m.	RECESS
2:00 p.m.	<p><b>2<sup>nd</sup> Quarter Investment Committee</b></p> <p><b>**Please see Investment Committee Minutes**</b></p>
3:00 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p>