

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| DESCRIPTION | GENERAL SESSION |
| DATE | August 15, 2024 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
| | PRESENT: Cory Noonan Brian Winegardner Beth Seibert |
| TIME: | GENERAL SESSION – RECORDED |
| 9:00 a.m. | AGENDA MEETING |
| | PLEDGE—Beth Seibert |
| | <p>APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Resolution #646-24 should have the heading of “Authorize a Warrant of Transfer from the General Fund 1001 to the Mental Illness Cases Fund 1992”. • Resolution #669-24 should have the heading of “Authorize the removal of Load Limits for the Olt Road Bridge” instead of “Authorize the posting...”. <p><i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i></p> |
| | <p>ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #644-24. Approve travel expenses. b. Resolution #645-24. Intradepartmental transfers. |

- c. **Resolution #646-24.** Authorize a Warrant of Transfer from the General Fund 1001 to the Mental Illness Cases Fund 1992.
- d. **Resolution #647-24.** Supplemental appropriation for the Mental Illness Fund 1992.
- e. **Resolution #648-24.** Supplemental appropriation for the Burgess Group Fund 4343.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURE

1. **Resolution #649-24.** Authorize 18-Month Step Wage Increase per the Collective Bargaining Agreement for Shelby Richardson at the Allen County Child Support Enforcement Agency. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
2. **Resolution #650-24.** Declare various personal property at the Allen County Board of Developmental Disabilities unsuitable for county use and authorizes sale of same by internet auction. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
3. **Resolution #651-24.** Resolution to consider a Permit for Use of the Allen County Courthouse, County Grounds and/or Property submitted by A Step Above Dance Studio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
4. **Resolution #670-24.** Resolution to hire Sara Parlapiano as a Caseworker 1 (Eligibility/Referral Specialist 1) position at the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #617-23A.** Amend Resolution #617-23, enter into a Lease Agreement with Grzybowski Law Office for Office Space located at the City Loan Building. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. County Engineer

- 1. Resolution #652-24.** Authorize the posting of Load Limits for the Hartman Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #653-24.** Authorize the posting of Load Limits for the State Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #654-24.** Authorize the posting of Load Limits for the State Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #655-24.** Authorize the posting of Load Limits for the Napoleon Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #656-24.** Authorize the posting of Load Limits for the Rockport Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 6. Resolution #657-24.** Authorize the posting of Load Limits for the Hillville Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 7. Resolution #658-24.** Authorize the posting of Load Limits for the Columbus Grove-Bluffton Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 8. Resolution #659-24.** Authorize the posting of Load Limits for the Adgate Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 9. Resolution #660-24.** Authorize the posting of Load Limits for the Hume Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 10. Resolution #661-24.** Authorize the posting of Load Limits for the Beery Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 11. Resolution #662-24.** Authorize the posting of Load Limits for the Creps Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

- 12. Resolution #663-24.** Authorize the posting of Load Limits for the Kill Road Bridge. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

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| | <p>13. Resolution #664-24. Authorize the posting of Load Limits for the Hook-Waltz Road Bridge. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>14. Resolution #665-24. Authorize the posting of Load Limits for the Swaney Road Bridge. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>15. Resolution #666-24. Authorize the posting of Load Limits for the Pandora Road Bridge. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>16. Resolution #667-24. Authorize the posting of Load Limits for the Bloomlock Road Bridge. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>17. Resolution #668-24. Authorize the removal of Load Limits for the Phillips Road Bridge. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>18. Resolution #669-24. Authorize the removal of Load Limits for the Olt Road Bridge. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> |
| | ANNOUNCEMENTS |
| 9:14 a.m. | RECESS |
| 9:34 a.m. | <p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Proposals for the concrete work at the Justice Center has been given to Kayla Rogers to review and determine if the projects can be done as separate projects or need to be completed as one |

- she did determine that the underground storage tank removal would be a completely separate project from any other concrete projects
- **Provided an update on Underground Storage Tank Closure in Place Project**
 - working on obtaining contract documents from Oscar W. Larson (OWL)
 - OWL is working with BUSTR to obtain a closure in place permit
- **Provided an update on proposed Veterans Garage property**
 - will be reaching out to Alloway to obtain soil samples around the found underground storage tanks
 - Jason Patchet will obtain further information and report back
- **Discussion on committee meeting next Wednesday of code prescribed individuals for any Construction or Renovations to Courthouses/Jails to sign off on plans for the Administration Building**
 - the color choice of the Court of Appeals Building can be discussed during this meeting as well
 - Jason Patchet stated that if the color of the Court of Appeals building chosen will be anything other than blue will need to be approved by the Downtown Design Review Board
- **Provided an update on the demolition of the Hoefeller and Hefner Building**
 - Landbank is working on creating demolition specs for the Hoefeller Building and Jason Patchet will be getting the utilities terminated in preparation for demolition of both buildings
- **Discussion on address selection**
 - Commissioners like 237 N. Main Street, as historically, that was the Hoefeller address and could pay homage to that
- **Discussion on request for a key for the Law Library by current Law Librarian**
 - Jason Patchet has given them a key for the Library, but a request has now come for a key to the Savings and Loan Building itself, which is where the Law Library is currently located
 - the Commissioners are good with Jason Patchet giving the Law Librarian a key for the exterior door of the Savings and Loan Building to access the Law Library

10:17 a.m.

ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Cory Noonan
Cory Noonan

Brian Winegardner
Beth Seibert
Beth Seibert