

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 13, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
8:37 a.m.	<p>Julie Shellhammer and Kelli Singhaus - RE: various follow-up items</p> <ul style="list-style-type: none"> • Provided an update on modifying call-out responses outside of office hours -review of letter to be sent to law enforcement agencies notifying them of modifications -discussion on the importance of spayed and neutering of dogs for limiting population but also lowering aggression in male dogs • Discussion on implementing an agreement with Auglaize County if there is an instance where mutual aid would be needed • Discussion on request for funds for two licenses for Microsoft -funds will be moved from Dog Warden's Cash Balance • Provided an update on staffing -currently has three (3) full time employees -will need additional computers due to increase in staffing -\$5,081.00 for the vehicle computer and will also need an additional office computer -Kelli Singhaus will move funds and then contracts will be placed on agenda for approval • Provided an update on outdoor kennels

8:56 a.m.	RECESS
9:09 a.m.	<p>Staff Update</p> <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Sofia Clifton is working with Rite Aid to schedule flu shots for county employees • Discussion on scheduling July Budget Review • Discussion on revisions to the Budget Letter -will plan to further discuss during July Budget Review • Kelli Singhaus will be scheduling a surgery and will need to be out of the office approximately 1-2 weeks • Review of Purchase Agreement for the purchase of the Volbert Property -Kelli Singhaus and Kayla Rogers drafted said agreement and Kelli Singhaus will send to the Commissioners for their review • Discussion on proposals for demolition of the Volbert Property -Kelli Singhaus will send proposals to the Commissioners for their review • Discussion on Ohio Supreme Court Visiting Judge Reimbursements received by Krista Bohn, which funds are typically used for each year's bill -current bill is \$245.00 and the Commissioners agree to have bill paid from Contingency rather than from reimbursements <p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Discussion on potential lease of Enterprise Building for transition space for CSEA during renovations of the Savings and Loan Building -Commissioner Winegardner believes the building would work for transition space -general discussion on parking for Savings and Loan Building tenants • Gryzbowski Law Office has signed amended lease agreement and will be on the agenda this week for approval <p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on Court of Appeals roof project and the possible creation of Approval of Plans-Courthouse and Jails Committee pursuant to ORC 153.36

-the Judges would like the roof color to remain blue rather than tan

-final paint color for the Court of Appeals roof will need to be decided by August 23rd

-Commissioners will be looking at paint swatches to select a blue color and not move forward with creating the committee

- **Discussion on failing retaining wall in Delphos**
 - discussion on quote for repair/replacement of the wall with County Engineer's portion and what the remainder cost would be to the homeowner to continue the wall further up then needed by the County Engineer**
 - will plan to schedule a meeting with all parties involved to determine a solution**
- **State Public Defenders will be here September 6th to meet with Commissioner Noonan, Brittany Woods, Common Pleas Judges and Public Defender Kenny Sturgill to discuss a potential Regional Public Defender Office with surrounding counties**
 - September 11th there will be a meeting in Columbus with the State to further discuss potential Regional Public Defender Office**
- **Commissioner Noonan will be representing Task Force LIMA tomorrow at a meeting with Congressional Offices at JSMC**
 - General discussion on DC Fly-In for Task Force LIMA to meeting on Capital Hill and the Pentagon**
- **Commissioner Seibert will be sending the Assignment Assumption Agreement to Rex Huffman, Attorney for the Allen Water District, for their review**

Beth Seibert—

- **Discussion on the County Auditor notifying Commissioner Seibert that there was a \$4,000.00 expenditure paid in duplication by Regional Planning Commission which is currently being corrected**
 - Auditor Gilroy also provided an update on findings from the State Auditor as it pertains to Regional Planning Commission and the outcome that Allen County will not have a clean-audit**
 - Audit costs will continue to be increased for 2025 and 60% of federally funded projects will be audited in 2024 and 2025**
- **Received an invitation from Microsoft for an Open House for Program Management Land Development**

- Commissioner Seibert is planning to attend
- Received an email from Brandon Fischer on August 6th regarding Environmental Health And Sanitation Regulations
 - regulations are needed to be updated to be within current code and Brandon Fischer is asking for the Commissioners to review and provide feedback by the end of the month
- Discussion on CCAO and Realtors Association Housing Forum meeting
 - Commissioner Seibert will be sending individual invited to those she feels needs to be invited
- Provided an update on OneOhio Region Board meeting
 - 69 applications were received, and all applications are being ranked accordingly
 - 18 projects were recommended to the State Foundation for consideration of funding
 - 6 of the 18 projects are in Allen County
 - 2 of the 6 projects are projects that Allen County promised match funds in the amount of \$46,875.00 if chosen to be funded by the State
 - general discussion on allocating funds for OneOhio projects
- Provided an update on Solid Waste District Board and Policy Board Meetings
 - appointments to these boards are due to be renewed
 - Commissioner Seibert will reach out to necessary entities to nominate their appointments/reappointments
 - Trevor Violet, Rich Sutton and Kevin Bruin have been approved to be reappointed
- General discussion on Board Appointments
 - Precious Grundy was interviewed for a seat on the Regional Transit Authority Board
 - Andy Farley was interviewed for a seat on the Revolving Loan Fund Board
 - Commissioner Seibert would like the Commissioners to appoint Precious Grundy and Andy Farley to the proposed seats
 - Discussion on potential conflict of interest with Precious Grundy working with the Lima News and as a Counselor at Lighthouse
 - Commissioners agree to move forward with appointing Precious Grundy to the Regional Transit Authority Board and Andy Farley to the Revolving Loan Fund Board

	<p>-discussion on proposed Mental Health Recovery and Services Board county and state appointments</p> <p>-Commissioners are in agreeance with proposed appointments</p> <p>-two members on the Regional Transit Authority Board will be coming to an end and will either need replaced or reappointed</p> <p>-Commissioner Seibert believes that Mr. Bales needs to be replaced as he has only attended one out of five board meetings during his time serving</p>
10:31 a.m.	RECESS
11:03 a.m.	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • WDC Group and Bricker Graydon have been working together preparing the Bid Specifications for the Administration Building -all items have been reviewed and the County is ready to advertise to receive bids for the construction of a new Administration Building -currently the Commissioners are working on coordinating demolition of current buildings on the new Administration Building site <p>Resolution #643-24. Resolution to authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the New Administration Building.</p> <p>Commissioner Noonan made a motion to approve Resolution #643-24. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
11:09 a.m.	RECESS
1:00 p.m.	<p>Jt. Bd Maintenance Assessments – Jennings, Prarie, Cole & Branch of Cole</p> <p>**Please see Van Wert County minutes**</p>
1:15 p.m.	RECESS
2:00 p.m.	<p>CSEA Quarterly Update – Vicki Tarr</p> <ul style="list-style-type: none"> • Provided an update on scanning project -11,172 cases have been scanned in -\$65,930.95 remaining in ARPA funds for scanning, with approximately 4,000 cases left to scan

- **Provided an overview of visit from Director Matt Damschroder, Ohio Department of Job and Family Services**
 - visit went very well and Vicki Tarr was able to show him around Allen County Child Support Enforcement Agency and an overview of their cases
 - stressed that the agency is understaffed and program is underfunded and provided statistics to verify and advocated for additional funding to add staffing to enforce all the cases in Allen County
 - Director Damschroder will be discussing with the State to determine if there are any additional funds for Child Support Enforcement
 - requested funding for translation services for Haitian/Creole due to increase of Haitian population, as Allen County population is at 5% of population being Haitian, which by Bureau of Civil Rights translation services is required
- **Security and Privacy Assessment was completed in July**
 - all went well and only one item needed to be updated in policy
- **Provided an update on Service of Process Contract**
 - things are running smoothly with contracted process server
- **Discussion on Lease Agreement**
 - review of potential Lease Agreement for the Enterprise Building office space
 - spoke to the State in regards to payment of temporary space lease—should be good if amount stays the same as current lease
 - State believes the building would be a good fit for temporary spacing and recommended using wireless server rather than installing new wiring
 - current lease payment is \$10,724.78/month with Child Support Enforcement Agency paying at 66% at \$7,078.00/month
 - general discussion on potential temporary space in the Enterprise Building
 - Commissioners will provide the proposed lease agreement to Kayla Rogers for her review prior to negotiating a proposed lease amount
 - Commissioners will also look into the possibility of leasing space in the Chase Building
- **General discussion on parking for Child Support Enforcement Agency staff**

3:04 p.m.

ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
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Brian Winegardner
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Beth Seibert
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