

# MINUTES

## BOARD OF ALLEN COUNTY

### COMMISSIONERS

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

|                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>DATE</b>        | <b>August 1, 2024</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|                    | <b>PRESENT: Cory Noonan<br/>Brian Winegardner<br/>Beth Seibert</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>TIME:</b>       | <b>GENERAL SESSION - RECORDED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>9:00 a.m.</b>   | <b>AGENDA MEETING</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                    | <b>PLEDGE—Beth Seibert</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                    | <b>APPROVE AGENDA AS PRESENTED</b><br><br><i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>                                                                                                                                                                                                                                                                                                                                                                                        |
|                    | <b>ITEMS FOR REVIEW AND APPROVAL</b><br><br><b>1. Approve the minutes of July 24, 2024 general session.</b><br><br><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i><br><br><b>2. Consent Agenda:</b><br><br><b>a. Resolution #619-24.</b> Approve travel expenses.<br><b>b. Resolution #620-24.</b> Intradepartmental transfers.<br><b>c. Resolution #621-24.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035. |

- d. Resolution #622-24.** Supplemental appropriation for the Enhanced Operations Fund 8834.
- e. Resolution #623-24.** Supplemental appropriation for the Unclaimed Money Fund 1700.
- f. Resolution #624-24.** Supplemental appropriation for the Met Park Fund 8850.
- g. Resolution #625-24.** Supplemental appropriation for the Mental Health Fund 8009.
- h. Resolution #626-24.** Supplemental appropriation for the CSB Fund 2019.
- i. Resolution #627-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- j. Resolution #628-24.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- k. Resolution #629-24.** Supplemental appropriation for the CSEA Building Fund 4023
- l. Resolution #630-24.** Supplemental appropriation for the Amanda Township Ditch Fund 4331.
- m. Resolution #631-24.** Supplemental appropriation for the Capital Improvement Fund 4017.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #632-24.** Accept the resignation of Charis Barnes from the Allen County Department of Job and Family Services. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #633-24.** Accept the resignation of Kora Krebs from the Allen County Department of Job and Family Services. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #634-24.** Accept the resignation of Natalie Maksymiak from the Allen County Department of Job and Family Services. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

|                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  | <p><b>4. Resolution #361-22A.</b> Amend Resolution #361-22, Accept proposal and enter into contract with Davis Glass &amp; Mirror for the installation of glass barriers for the Allen County Clerk of Courts and Title Department. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                  | <b>DISCUSSION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|                  | <b>ANNOUNCEMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>9:02 a.m.</b> | <b>RECESS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>9:37 a.m.</b> | <p><b>Building and Grounds Weekly Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Received estimate from TK Elevator for repairment of elevator at the Civic Center— \$94,310.00</b><br/>-will be moving forward with having Schindler Elevator complete the repair, as their quote was approximately \$10,000.00 less</li> <li>• <b>Received a quote from Integrity Contractors for work to be completed on the jail ramps</b><br/>-Entrance ramps—\$48,301.20<br/>-Dock ramp—\$40,426.85<br/>-discussion on bidding the project to be completed together or to separate the project out and complete one this year and the other next year<br/>-Jason Patchet will have discussion with Kayla Rogers on how to proceed moving forward with the projects as one project or multiple projects</li> <li>• <b>Discussion on issues with the walk-in freezer at the Justice Center</b></li> <li>• <b>-new compressor has been installed and is working well Privacy film on the Justice Center windows is deteriorating</b><br/>-Building and Grounds will be removing the old film and replacing with new film</li> <li>• <b>Discussion on RTA Fuel Tanks being out of order for a couple months</b><br/>-Cory Noonan will be reaching out to the County Engineer for possibly allowing RTA to utilize their fuel tanks during that time</li> <li>• <b>General discussion on parking for tenants of the Savings and Loan Building during renovations and after completion</b><br/>-discussion on John Heaphy’s request for parking availability on Spring Street</li> </ul> |

|                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                          | <ul style="list-style-type: none"> <li>-Cory Noonan will let him know that his staff can utilize the parking spaces at this time until the City gets a Parking Enforcement Officer and the lot is needed for County employees</li> <li>-Jason Patchet will have Building and Grounds restripe the lot</li> <li>• Discussion on Palmer Energy’s correspondence of a projected increase for electric and natural gas utilities for 2025</li> <li>• General discussion on Administration Building Project contractor options</li> <li>• Discussion on request received for a photographer to take photos of a dance studio team on the east stairs of Memorial Hall</li> <li>-Jason Patchet will do a structure check prior to moving forward</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>10:59 a.m.</b></p> | <p><b>RECESS</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>2:04 p.m.</b></p>  | <p><b>County Projects Discussion – Chris Widener and Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• Chris Widener stated that the City Engineer is still finalizing their review of Site Plans and Stormwater Retention Plans</li> <li>• WDC Group has been working on compiling a bidders list to provide the legal notice to once sent out</li> <li>• Discussion on integration of building demolition with the Land Bank <ul style="list-style-type: none"> <li>-WDC Group would like to work with Land Bank on specs for demolition to ensure they are working cohesive together and have the site prepared for the building of the Administration Building</li> </ul> </li> <li>• Discussion on contractor plans <ul style="list-style-type: none"> <li>-will be combining general, site and roofing contractors as one prime contractor</li> <li>-Elevator Contractor will remain its own prime contractor</li> <li>-plumbing, electrical and mechanical will remain all separate contractors</li> <li>-Security will remain its own prime contractor</li> <li>-there will be potentially six (6) separate contracts for the construction of the Administration Building, although there are options for contractors to provide combination bids</li> </ul> </li> <li>• General discussion on Construction Manager Agent (CMA) and the option of not having one</li> </ul> |

-Chris Widener provided examples of other projects that WDC Group that has completed without a CMA

- Discussion on exterior material details
  - lighting discussion
  - flagpole placement discussion –Commissioner have decided the flags will be placed in front of the building rather than the roof
- Discussion on scheduling the legal notice
  - the contract is needed from Bricker Graydon to be placed in the Bid Specifications
  - Brittany Woods will work on developing the Legal Notice and get placed on the agenda next week

3:05 p.m.

ADJOURN

Submitted by: Brittany N. Woods  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan  
Cory Noonan

Brian Winegardner  
Beth Seibert  
Beth Seibert