

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 11, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL <ol style="list-style-type: none"> 1. Approve the minutes of June 25, 2024 general session. 2. Approve the minutes of June 27, 2024 general session. 3. Approve the minutes of June 28, 2024 special session. 4. Approve the minutes of July 2, 2024 general session. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.</i>

5. Consent Agenda:

- a. Resolution #556-24.** Approve travel expenses.
- b. Resolution #557-24.** Supplemental appropriation for the Capital Improvement Fund 4017.
- c. Resolution #558-24.** Authorize a warrant of transfer from the Capital Improvement Fund 4017 to the CSEA Building Fund 4023.
- d. Resolution #559-24.** Supplemental appropriation for the CSEA Building Fund 4023.
- e. Resolution #560-24.** Supplemental appropriation for the General Fund 1001.
- f. Resolution #561-24.** Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.
- g. Resolution #562-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- h. Resolution #563-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.
- i. Resolution #564-24.** Supplemental appropriation for the General Fund 1001.
- j. Resolution #565-24.** Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.
- k. Resolution #566-24.** Authorize “then and now” purchases.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #567-24.** Accept the resignation of HVAC Site Leader Tim Monfort from the Allen County Building and Grounds Department. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #375-24A.** Amend Resolution #375-24, Accept proposal and enter into contract with Bok Custom Concrete for removal of existing kennels and concrete and installation of pea gravel at the Allen County Dog Warden’s Office. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #568-24.** Authorize the purchase of ten (10) ballistic vests/uniform pockets for the Allen County Sheriff's Road Patrol from Parr Public Safety Equipment through the State of Ohio Cooperative Purchasing Program. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #569-24.** Authorize the purchase of twelve (12) ballistic vests and accessories for the Allen County Sheriff's SWAT Team from Parr Public Safety Equipment through the State of Ohio Cooperative Purchasing Program. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #570-24.** Set date and time for the 2025 Tax Budget Hearing. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #571-24.** Approve Amendment No. 4 to the agreement with WDC Group, LLC. for the Child Support Enforcement Agency (CSEAA) Building Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #578-24.** Accept proposal and enter into contract with 5 Angle Construction, Inc. for renovations at the Court of Appeals building. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Board of Commissioners

1.Resolution #572-24. Authorize an amendment to the Bond Indenture related to the County of Allen, Ohio adjustable rate hospital facilities revenue bonds, series 2012B (Catholic Health Partners). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

B. County Engineer

1.Resolution #573-24. Accept bid and enter into contract with The Shelly Company for the County and Township Roads Resurfacing Project-2024. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Awarded bid is in the amount of \$1,517,575.00, which is 5.8% under the Engineer's estimate. No county funds will be used for this project as it is funded through OPWC and the Townships. The roll was called and the resolution was approved unanimously.***

2. Resolution #574-24. Accept proposal and authorize Brion Rhodes, Allen County Engineer, to enter into contract with DGL Consulting Engineers for professional services for the Sugar Street Safety Study Review. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. This contract will be funded through the Motor Vehicle and Permissive Tax fund. The roll was called and the resolution was approved unanimously.***

3.Resolution #575-24. Approve the Allen County Engineer's 2024 Revised Quality Based Selection Process Policy. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This policy has been revised to be more compatible with ODOT's Selection Process and scoring criteria has been updated to be acceptable for federally funded projects. The roll was called and the resolution was approved unanimously.***

C. Sanitary Engineer

1. Resolution #576-24. Accept bid and enter into contract with Shaferly Utilities LLC. for the construction of the Slabtown & Bluelick Roads Low Pressure Sewer Improvement Area Project. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert.** The bid came in under the Engineer's estimate ns the Sanitary Engineer is excited to award bid and begin work on this project. **The roll was called and the resolution was approved unanimously.**

D. WORTH Center

1. Resolution #577-24. Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for Residential Substance Abuse Treatment Funding. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner.** The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

Krista Bohn-Treasurer-Reminder for Tax Deadline

- **2nd Half Real Estate and Mobile Home taxes are due July 12th**

9:18 a.m.

RECESS

9:57 a.m.

Building and Grounds Weekly Update – Jason Patchet

- **Discussion on underground storage tank at the Justice Center**
 - still waiting on contract documents from Oscar Larson for the tank to be abandoned in place
 - we received a Notice of Denial for Certificate of Service and it is necessary to have an affidavit completed for temporary closure permit through BUSTR –Oscar Larson will need to complete this
- **Discussion on Civic Center Projects**
 - still waiting on a proposal from TK Elevator for replacement of the elevator jack
 - provided an estimate for renovation of restrooms to the Civic Center Specs at a cost of \$164,675.00

At 10:19 a.m., Kelli Singhaus joined the meeting

- **Commissioners and Kelli Singhaus reviewed the Capital Budget to determine an amount for both projects**
-Commissioners plan to set aside \$134,000.00 for both projects, and anything above that amount will be the responsibility of the Civic Center
- **Discussion on Children Services request for carpet replacement**
-review of the Memorandum of Understanding determined that carpet is the responsibility of the Children Services Board
- **General discussion/review of Capital requests**
-priorities were determined and Kelli Singhaus will update the Capital Spreadsheet
- **Discussion on a business owner inquiring on purchasing the lot on Wayne Street**
-conversation will need to be had with Land Bank to determine what the process of doing so would be but the Commissioners would rather hold on to the property at this time
- **Discussion on the proposed Veterans Garage property**
-Kayla Rogers is working on extending the Right of Entry Agreement with the Goodman's
- **Discussion on Administration building Project and possible cost savings/alternates for the project**

11:26 a.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan



Brian Winegardner



Beth Seibert