

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>June 6, 2024</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<p><b>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</b></p> <p><b>Allen County residents may also join the meeting from a computer, tablet or smartphone.</b></p> <p><b><a href="https://www.gotomeet.me/AllenCountyCommissioners">https://www.gotomeet.me/AllenCountyCommissioners</a></b></p> <p><b>You can also dial in using your phone.</b>  <b>United States (Toll Free): <u>1 866 899 4679</u></b>  <b>United States: <u>+1 (571) 317-3116</u></b></p> <p><b>Access Code: 606-059-605</b></p>
	<p><b>PRESENT: Cory Noonan</b>  <b>Brian Winegardner</b>  <b>Beth Seibert</b></p>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<p><b>PLEDGE—Beth Seibert</b></p>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Resolution #467-24 has the Surplus Fund listed as 5023, but should be Fund 5035 on the agenda. The Resolution states the correct Fund</b></li> <li>• <b>Add Kelli Singhaus under Discussion to discuss Paid Leave Fund</b></li> </ul>

*Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.*

**ITEMS FOR REVIEW AND APPROVAL**

- 1. Approve the minutes of February 27, 2024 general session.**
- 2. Approve the minutes of February 28, 2024 special session.**
- 3. Approve the minutes of February 29, 2024 general session.**
- 4. Approve the minutes of March 5, 2024 general session.**
- 5. Approve the minutes of March 7, 2024 general session.**
- 6. Approve the minutes of March 12, 2024 general session.**
- 7. Approve the minutes of March 14, 2024 general session.**
- 8. Approve the minutes of March 18, 2024 special session.**
- 9. Approve the minutes of March 19, 2024 general session.**
- 10. Approve the minutes of March 21, 2024 general session.**
- 11. Approve the minutes of March 26, 2024 general session.**
- 12. Approve the minutes of March 27, 2024 special session.**
- 13. Approve the minutes of March 28, 2024 general session.**
- 14. Approve the minutes of April 2, 2024 general session.**
- 15. Approve the minutes of April 4, 2024 general session.**
- 16. Approve the minutes of April 5, 2024 emergency session.**
- 17. Approve the minutes of April 9, 2024 general session.**
- 18. Approve the minutes of April 10, 2024 special session.**
- 19. Approve the minutes of April 11, 2024 general session.**
- 20. Approve the minutes of April 16, 2024 general session.**
- 21. Approve the minutes of April 18, 2024 general session.**
- 22. Approve the minutes of April 23, 2024 general session.**

- 23. Approve the minutes of April 24, 2024 special session.**
- 24. Approve the minutes of April 25, 2024 general session.**
- 25. Approve the minutes of April 30, 2024 general session.**
- 26. Approve the minutes of May 2, 2024 general session.**
- 27. Approve the minutes of May 7, 2024 general session.**
- 28. Approve the minutes of May 8, 2024 special session.**
- 29. Approve the minutes of May 9, 2024 general session.**
- 30. Approve the minutes of May 14, 2024 general session.**

***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the minutes were approved unanimously.***

**31. Consent Agenda:**

- a. Resolution #459-24.** Approve travel expenses.
- b. Resolution #460-24.** Intradepartmental transfers.
- c. Resolution #461-24.** Authorize a warrant of advance from the Solid Waste Fund 8044 to the OWDA Loan Sorting Equipment Fund 8057.
- d. Resolution #462-24.** Supplemental appropriation for the OWDA Loan Sorting Equipment Fund 8057.
- e. Resolution #463-24.** Supplemental appropriation for the Law Library Fund 2025.
- f. Resolution #464-24.** Supplemental appropriation for the Administration Building Fund 4022.
- g. Resolution #465-24.** Supplemental appropriation for the Naloxone Fund 8819.
- h. Resolution #466-24.** Authorize repayment of advances from various funds to the Health Department Fund 8810.
- i. Resolution #467-24.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- j. Resolution #468-24.** Supplemental appropriation for the General Fund 1001.
- k. Resolution #469-24.** Authorize a warrant of transfer from the General Fund 1001 to the Baughman Ditch Fund 4198.
- l. Resolution #470-24.** Supplemental appropriation for the Baughman Ditch Fund 4198.

**m. Resolution #471-24.** Authorize “then and now” purchases.

***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

**1. Resolution #926-23A.** Amend Resolution #926-23, Approve the Allen County Wellness Incentive Policy. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**2. Resolution #472-24.** Authorize the expenditure of Ohio Healthy Aging grant funds to Tom Ahl Family of Dealerships for the purchase of a 2024 Hyundai Kona for the Allen County Council on Aging, Inc. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

**3. Resolution #473-24.** Approve the purchase of duty weapon to retired Deputy Matt Morgan. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**DISCUSSION**

**A. Sanitary Engineer**

**1. Resolution #474-24.** Authorize the Clerk of Board to post notice to bidders and advertise to receive bids for the construction of the Slabtown & Bluelick Roads Low Pressure Sewer Improvement Area. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Bid opening is scheduled for June 27, 2024 at 3:00 p.m. The roll was called and the resolution was approved unanimously.***

## **B. Sheriff's Office**

**1.Resolution #475-24.** Authorize submission of a subgrant award agreement to the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Project-Ohio Drug Law Enforcement Subgrant. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This grant provides funds for operational services, vehicles, fuel, wages, etc. for the operation of the West Central Ohio Crime task Force. The roll was called and the resolution was approved unanimously.***

## **C. County Engineer**

**1.Resolution #476-24.** Approve Change Order #1 with R.G. Zachrich Construction, Inc. for the Fisher Road Bridge Demolition Project. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. There is a decrease in the contract amount of \$605.85, for a new contract total of \$114,473.50. The roll was called and the resolution was approved unanimously.***

**2.Resolution #477-24.** Approve Change Order #1 with Bluffton Paving, Inc. for the County & N Township Roads Resurfacing-23 Project. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Total contract increase of \$144,471.53 due to additional quantities and added portion of Lincoln Highway. The roll was called and the resolution was approved unanimously.***

## **D. Regional Planning Commissioner**

**1.Resolution #478-24.** Authorize submission of Community Development Block Grant Allocation Program Projects to the Ohio Development Services Agency. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Second hearing was held this week and application will be made for a total amount of \$220,000.00. The roll was called and the resolution was approved unanimously.***

## **Kelli Singhaus re: Paid Leave Fund**

- **Discussion of Settlement Agreement payout for a former employee that retired from Common Pleas Court**

	<ul style="list-style-type: none"> <li>• Due to payout amount, more money is needed for the Paid Leave Fund</li> <li>• Commissioners ask Kelli Singhaus to move \$200,000.00 from the Cash Balance to the Paid Leave Fund for future payouts</li> </ul>
	<b>ANNOUNCEMENTS</b>
<b>9:22 a.m.</b>	<b>RECESS</b>
<b>9:35 a.m.</b>	<p><b>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</b></p> <ul style="list-style-type: none"> <li>• Jason Patchet provided an update on the elevator jack at the Civic Center—jack is needing to be replaced <ul style="list-style-type: none"> <li>-quote to replace the jack –\$83,900.00, with a 12 to 13-week lead</li> <li>-discussion on alternative vendor quote—\$91,317.00, with a 5 to 6-week lead</li> <li>-general discussion on ADA compliance for parking and access to the Civic Center</li> <li>-Commissioners will review Capital Projects list and further discuss options prior to deciding</li> </ul> </li> <li>• Discussion on alternate quote for adding two smaller roofs to be painted at the Court of Appeals Building by Brian Brothers–\$2,800.00 <ul style="list-style-type: none"> <li>-Commissioners agree to move forward with Brian Brothers for the painting of all roofs at the Court of Appeals Building</li> </ul> </li> <li>• Discussion on County Engineer’s request for First Amendment Activist Signage –to state “Employees Only” <ul style="list-style-type: none"> <li>-the Commissioners would like CORSA to review any proposed signage prior to posting</li> </ul> </li> <li>• Discussion on tour of Memorial Hall scheduled today <ul style="list-style-type: none"> <li>-provided an update on intrusion of facility and damages incurred</li> </ul> </li> <li>• Chris Widener provided an update on the Administration Building <ul style="list-style-type: none"> <li>-discussion on façade of the outside of the building</li> <li>-next week an analysis on all doors will be completed—will be working with Northwest Ohio Security on selections</li> <li>-will also be meeting next week with Northwest Ohio Security to discuss security package</li> </ul> </li> <li>• Will be planning to meet next week with the Commissioners to finalize selection on finishes materials and products prior to bidding</li> </ul>

	<p>-color will be determined later</p> <ul style="list-style-type: none"> <li>• Discussion on adding a family restroom to the first floor of the Administration Building</li> <li>• Discussion on mechanicals for the Administration Building</li> </ul> <p>-discussion on electric coil VAV units vs. hot water coil VAV units</p> <p>-Commissioners would like to change plans from electric VAVs to hot water VAVs—Chris Widener will have the Mechanical Engineer make the plan changes</p>
11:13 a.m.	RECESS
11:30 a.m.	<p><b>Bid Opening—County &amp; Township Roads Resurfacing</b></p> <p><b>Engineer’s Estimate—\$1,610,801.25</b></p> <p><b>Shelly Company— \$1,517,575.00</b></p> <p><b>Bluffton Paving, Inc.— \$1,613,596.50</b></p> <ul style="list-style-type: none"> <li>• Mark Droll will review the bids and communicate with the Commissioners on next steps</li> </ul>
11:37 a.m.	RECESS
1:06 p.m.	<p><b>EMA Director Interview</b></p> <p><b>At 1:07 p.m. Commissioner Seibert made a motion to enter into executive session pursuant to ORC 121.22(G)(1) to consider appointment/employment of a public employee. Jared Gesler will remain present during executive session Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</b></p> <p><b>Back in general session at 1:33 p.m.</b></p> <ul style="list-style-type: none"> <li>• Commissioners offer the position of EMA Director to Jared Gesler and ask for him to provide them with his response by Monday morning—Brittany Woods will plan to schedule a meeting for appointment of the position if Jared Gesler accepts</li> <li>• Starting wage would be \$32.00/hour with a six (6) month probationary period, at the conclusion of said probationary period, the hourly wage would increase to \$34.00</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Jared Gesler thanked the Commissioners for the opportunity and offer of position</b></li> </ul>
<p><b>1:38 p.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:02 p.m.</b></p>	<p><b>Allen Economic Development Group (AEDG) Bi-Annual Update—Dave Stratton and Cindy Leis</b></p> <ul style="list-style-type: none"> <li>• <b>Dave Stratton provided an overview of Allen Economic Development Group</b> <ul style="list-style-type: none"> <li>-review of economic development statistics</li> <li>-review of current investment projects</li> </ul> </li> <li>• <b>Discussion on obtaining funding for Thayer Road roundabout and the Proctor and Gamble expansion-\$2.2M of \$3.6M is being obtained from the Ohio Department of Development</b></li> <li>• <b>Review of AEDG’s management of TIRC</b></li> <li>• <b>Cindy Leis provided an overview of the partnership between AEDG and Allen County Port Authority</b> <ul style="list-style-type: none"> <li>-review of Brownfield Grant projects</li> </ul> </li> <li>• <b>Discussion on proposed Data Center project</b> <ul style="list-style-type: none"> <li>-Zoning Resolutions will need to be amended to include Data Centers prior to project moving forward</li> <li>-discussion on Access Management for proposed site</li> </ul> </li> <li>• <b>Discussion on the Port Authority being interested in purchasing an additional 12 acres north of the old county home property, which the Port Authority currently owns</b></li> <li>• <b>Discussion on possible opportunities available for Memorial Hall</b> <ul style="list-style-type: none"> <li>-Freytag is currently completing a study to determine options</li> <li>-the Port Authority may be interested in taking ownership of the property for development options</li> <li>-discussion on potential funding for development or Memorial Hall property</li> <li>-Commissioners have submitted a request to the State Capital for potential funds if there is a possibility of development of the facility</li> </ul> </li> <li>• <b>Review on AEDG Strategic Plan</b></li> <li>• <b>Provided an update on project Gunsmoke and the development of Spec Buildings</b></li> <li>• <b>MakerFest 2024 will be October 10<sup>th</sup> and 11<sup>th</sup></b></li> <li>• <b>Discussion on Housing Tool Kit—working with Bricker and Graydon on developing</b></li> <li>• <b>Discussion on generational projects</b></li> </ul>




- Discussion on downtown Lima development
- Discussion on AEDG meeting with other governmental entities

3:02 p.m.


ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Cory Noonan

  
Brian Winegardner

  
Beth Seibert