

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 7, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	PRESENT: Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Under Resolution/Signatures, add Resolution #174-24, Set date, time and place for a view and hearing for the vacation of an alley in the town of Landeck, Marion Township, petitioned for by Catholic Diocese of Toledo, pursuant to Section 555.04, O.R.C.

Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #161-24.** Approval travel expenses.
- b. Resolution #162-24.** Supplemental appropriation to the Healthy Aging Grant Fund 2047.
- c. Resolution #163-24.** Supplemental appropriation to the Gomer Revenue Fund 5307.
- d. Resolution #164-24.** Supplemental appropriation to the MI Cases Fund 1992.
- e. Resolution #165-24.** Supplemental appropriation to the Siefker Ditch Fund 2197.
- f. Resolution #166-24.** Supplemental appropriation to the Variable Subsidy Fund 2862.
- g. Resolution #167-24.** Authorize “then and now” purchases.
- h. Resolution #271-23A.** Amend Resolution #271-23, establish the Veteran’s Garage Project Fund.
- i. Resolution #173-24.** Authorize a warrant of transfer from the General Fund 1001 to the Umbaugh Group Fund 2319 and the Ditch Rotary Fund 2099.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #168-24.** Renew Lawyers Professional Liability Insurance with NDAA Insurance Services.
Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

2. Resolution #169-24. Enter into a Release of Land from Restrictive Covenants Agreement with the Columbus Regional Airport Authority and the Port Authority of Allen County and authorizes the Board President to execute same. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

3. Resolution #174-24. Set date, time and place for a view and hearing for the vacation of an alley in the town of Landeck, Marion Township, petitioned for by Catholic Diocese of Toledo, pursuant to Section 555.04, O.R.C. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Board of Developmental Disabilities

1. Resolution #170-24. Authorizes the Clerk of Board to post notice and advertise to receive bids for the Allen County Board of Disabilities Underground Storage Tank System Removal Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The fuel tanks at Board of Developmental Disabilities will be removed as they are 25 years old and it is cost prohibited for replacement due to the size of current fleet. The roll was called and the resolution was approved unanimously.**

B. Regional Planning Commission

1. Resolution #171-24. Enter into an amended grant agreement for the Community Development Block Grant Program, and authorize the Board President to sign any necessary documents for said project. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

	<p>C. Sanitary Engineer</p> <p>1. Resolution #172-24. Authorize the Clerk of Board to post notice and advertise to receive bids for a 2024 5500 Chassis Regular Cab 4x4 Heavy Duty Truck with Dump Body Package. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p> <p>Board of Developmental Disabilities Proclamation –37th Anniversary of Board of Developmental Disabilities Month</p>
<p>9:24 a.m.</p>	<p>RECESS</p>
<p>9:41 a.m.</p>	<p>Cost Allocation Discussion – Theresa Schnipke, Tyson Goings and Kelli Singhaus</p> <ul style="list-style-type: none"> • Theresa Schnipke provided an overview on her conversations with her staff and Board regarding the invoice received for cost allocation • Discussion on fleet and liability insurance -Board of DD stopped paying Vehicle Insurance in 2016 -Board of DD stopped paying Liability Insurance in 2004 • Theresa Schnipke and the Board of DD did research and found no legal requirement to make payment for cost allocation, however, does feel that liability and vehicle insurance is not a requirement by the County and feels the Board of DD should make payment of such in an amount of \$17,561.00 • Discussion on levy funds collected by the Auditor/Treasurer by statute for the General Fund • Discussion on payments for liability and vehicle insurance for missed years -Theresa Schnipke could take to the Board to discuss payment in the rears if the Commissioners desire • The Commissioners will have further discussion internally on the matter
<p>9:58 a.m.</p>	<p>RECESS</p>

10:01 a.m.

Update-Jason Patchet

Kayla Rogers and Kelli Singhaus are present

- **Discussion on a potential purchase of property for the Veterans Garage**
- **Discussion on potential concerns**
 - riser pipes located on the property and research shows that the property was previously leased to Sun Oil—concern that there may be underground storage tanks, but Jason Patchet did not find anything documented on BUSTR
 - Current Billboard Lease—\$400.00 annual lease
- **Commissioners ask Kayla Rogers opinion on moving forward with a Phase 1 report of the property**
 - Kayla Rogers believes that would be a good idea to do due diligence
- **Discussion on utilizing Sanitary Engineer's camera to examine the pipes to see if a tank can be found**
 - Jason Patchet will reach out and inquire
- **Jason Patchet will discuss options with the property owner on investigating if there are underground storage tanks on the property**

At 10:16 a.m., Commissioner Noonan joined the meeting

- **Jason Patchet will work with Kayla Rogers on an agreement for utilizing the cameras if the property owners are in agreeance**

At 10:20 a.m., Kayla Rogers left the meeting

- **Review of third floor plan options for the Administration Building**
 - Commissioners will need to schedule a meeting with Judge Staley to further discuss

At 10:33 a.m., Chris Widener joined the meeting virtually

- **Plans have been submitted to the Building Official last Thursday but revisions can be submitted prior to review**

- **Discussion on economic advantage of reconfiguring the temporary courtrooms and moving the Coroner's office into the Administration Building during Phase 1 rather than Phase 2**
-review of revised floorplan option
- **Discussion on occupancy numbers in regard to requesting an appeal from the State for not adding a sprinkler system to the building**
- **Commissioners note revisions to the floor plan for WDC Group to complete, prior to the Commissioners meeting with Judge Staley to review and discuss**
- **Chris widener will submit the revisions to the Building Official with changes in occupancy**
- **Discussion on door placement on the third floor**
-Commissioners request that the interoffice doors be removed from the plans in the Judges space
- **General discussion on timeline and future proposed projects**
- **General discussion on options of sprinkling or not sprinkling the Administration Building and options for fire alarm systems**

At 11:17 a.m. Chris Widener and Kelli Singhaus left the meeting

- **Milestone Software renewal is up**
-increase of \$150.00
-renewal total is \$5,741.32, which will be paid for from Services
-Commissioners signed off on moving forward and Brittany Woods will place on agenda for approval
- **Remediation inspectors are currently completing testing at the Old Jail in preparation of potential demolition**
- **Discussion on Memorial Hall inspection**
- **Air quality test results are back from the Common Pleas court area that had mold remediation done**
-there were still airborne issues based on the test, but no active mold growth
-currently running hydroxyl generators to eliminate
-once two "0" results are obtained, the project can be completed

11:29 a.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert