

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 13, 2024
LOCATION	COMMISSIONER'S MEETING ROOM
	<p>** The Commissioner's office will be open for in-person meetings. Social distancing requirements shall still be maintained.</p> <p>Allen County residents may also join the meeting from a computer, tablet or smartphone.</p> <p>https://www.gotomeet.me/AllenCountyCommissioners</p> <p>You can also dial in using your phone. United States (Toll Free): <u>1 866 899 4679</u> United States: <u>+1 (571) 317-3116</u></p> <p>Access Code: 606-059-605</p>
	<p>PRESENT: Cory Noonan Brain Winegardner Beth Seibert</p>
TIME:	GENERAL SESSION - RECORDED
8:00 a.m.	<p>Umbaugh Project Discussion – Brion Rhodes, Keith Cheney, Ciara Maag, Kelli Singhaus and Kayla Rogers (Virtual)</p> <ul style="list-style-type: none"> • Commissioner Seibert provided an overview of previous discussions and emails that have been sent in regards to the Umbaugh Project • Kayla Rogers discussed her legal opinion on the acceptance of payment from the landowner for the work completed outside of the Umbaugh Project watershed -she does not believe that payment from the landowner can be accepted

-also Kayla Rogers does not believe that Rotary or GDIF funds can be utilized to pay for the work completed

- **Brion Rhodes discussed his thought on utilizing the Rotary Fund to pay for the mistake of work authorized to be completed**
-Kayla Rogers does not believe the code permits this
- **Discussion on reimbursements to the Umbaugh Project Fund and the Rotary Fund that needs to be completed to make the accounts whole**
- **Keith Cheney states that there is no way for the County to accept the check from the landowner for the work performed, as a government entity can not enter into a contract with an individual to perform services**
-Brion Rhodes will return the check to the landowner
- **Discussion on how to reimburse the Umbaugh Ditch Fund and the Rotary Funds**
-discussion on if the County Engineer has a Sundry Fund that could cover said reimbursements – Brion Rhodes does not feel like there are any that can be utilized
-Commissioner Noonan asks that County Engineer Brion Rhodes looks further into if he has funds that can make the reimbursements –Brion Rhodes will do so and get back to the Commissioners on what is determined
- **Discussion on the Merle Miller Ditch Project**
-Kayla Rogers believes that a conversation needs to be had regarding Ditch Maintenance and funding
- **Brion Rhodes suggests adding Nathan Davis to the meeting**

Nathan Davis joins the meeting virtually at 8:32 a.m.

- **Brion Rhodes provides an overview on the process of completing and funding Ditch Maintenance projects, which sometimes has Rotary Fund upfronting the costs prior to assessments being collected**
- **Discussion on Ms. Clum's inquiry on her assessment increasing 500% for the Merle Miller Ditch**
- **Nathan Davis discusses his email response to Ms. Clum and provides information on how the assessment is calculated**

	<ul style="list-style-type: none"> • Kayla Rogers discusses ORC 6137.05 and that the County Engineer’s office has not come before the Commissioners before performing maintenance work—the assessments are approved each year, but prior to work being completed, it is not being brought to the Commissioners for approval by the Commissioners to ensure there are funds to complete said improvements –there is a collective responsibility between the County Engineer and the Commissioners for maintenance/improvements of ditch projects • Review and discussion of Ohio Revised Code Section 6137.05 • Discussion on the process of approving improvements/maintenance moving forward
<p>9:23 a.m.</p>	<p>RECESS</p>
<p>9:53 a.m.</p>	<p>Staff Update</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on taxable fringe benefits -Melissa Bodey provided information on what she found relating to taxable fringe benefits but suggests following what the Auditor states for the amount -any prize of \$25.00 or more will be a taxable fringe benefit -all Wellness emails that have options of prizes will have a disclaimer stating the taxable fringe benefit <p>Kelli Singhaus—</p> <ul style="list-style-type: none"> • Discussion on BWC Training next week -Commissioner Noonan, Sofia Clifton and Brittany Woods will be attending • Discussion on proposed Credit Card Policy revisions • Has sent Historical Society Memorandum of Understanding for review -their Board is meeting tonight for potential approval • Discussion on Uniform Guidance Policy -working with Bricker Graydon on revising current policy • Discussion on Lima Properties late fees for rent -will be coming in soon to make payment • Discussion on Healthy Aging Grant

- Delphos Senior Center had some questions on use of said grant funds
- the grant does follow under federal Uniform Guidance Policy, so there is a procurement process that must be followed
- discussion on utilizing Bricker Graydon on guidance for use of funds—attempting to find out if the grant could pay for legal services

Brittany Woods—

- **Discussion on the Fairgrounds Lease**
 - Troy Elwer will be sending over a signed copy today
 - Sofia Clifton will send the lease to CORSA for their review prior to placing on agenda for approval
- **Discussion on 9-1-1 Review Committee and appointments to said Committee**
 - Commissioners will further discuss with Tom Berger on Committee appointments at his upcoming Update meeting Thursday

Cory Noonan—

- **Discussion on Umbaugh Project and work that was completed outside of the watershed by mistake and how the reimbursements to the Rotary Ditch Fund and the Umbaugh Ditch Maintenance Fund will be made and how an audit may be effected**
 - Commissioners believe that it is the County Engineer's responsibility to reimburse said funds to the Rotary Ditch Fund and the Umbaugh Ditch Maintenance Fund
- **Discussion on Commissioner Noonan's upcoming meeting with regards to the Greater Lima Region Amphitheater**
 - the goal of the meeting is to determine what the county can do for the functionality of said amphitheater with minimal liability to the county
 - has a call with Sedgwick today to discuss how Workers Compensation comes into play with the amphitheater in regards to Civic Center employees
- **Discussion on \$15,000.00 in capital monies from the state from 2014 that Berlin Carroll has found that was not used**
 - will plan to use toward IT upgrades at Juvenile Detention Center

- **Provided an overview of testimony at the State House in regards to indigent defense**
- **Discussion on VOCA and their advocating for funding in Washington D.C.**

Beth Seibert—

- **Discussion on the Law Library**
 - recently visited the Law Library with Judge Hursh and the Law Library Librarian
 - Judge Hursh would like the Law library moved to Municipal Court, which she has a space that could be utilized for such and could be monitored more efficiently – there would be a Memorandum of Understanding with a charge to the county of \$1.00 for the rental of space, as the Commissioners are responsible for housing the Law Library
 - Commissioner Noonan believes that the Law Library could potentially move to Municipal Court for a transition period but ultimately the housing would be in the Courthouse once remodeled
- **Received invitations to the State of the City Address for March 20th**
- **Discussion on Regional Planning and the need to update their How to Analyze Impediments to Fair Housing and develop a Plan through the Ohio Department of Development, at a cost not to exceed \$10,500.00**
 - are asking the City of Delphos, City of Lima and the Commissioners to split the cost, at a cost not to exceed \$3,500.00 to each entity
 - Commissioner Noonan would like Regional Planning Commission go out to bid for how much it would cost for modification of this plan to be outsourced, rather than having Regional Planning Commission complete the modifications
 - Commissioner Winegardner would like it questioned on why the Townships are not being charged as well
- **Has received interest from individuals in Board positions since the Rotary Presentation**
 - Commissioner Seibert is working on a quick summary of all Boards to have readily available for those interested in serving on a Board and place on the Commissioners website
- **Discussion on Board of Developmental Disabilities Cost Allocation**

	<p>-Theresa Schnipke and Martha Nance are looking into why they haven't paid in the past and what they possibly can pay</p> <p>-Theresa Schnipke believes that the County Treasurer is already in receipt of funds through their levy dollars and would like to know if the cost allocation is duplicating those funds in the request for payment</p>
<p>11:27 a.m.</p>	<p>RECESS</p>
<p>11:37 a.m.</p>	<p>County Projects Discussion</p> <ul style="list-style-type: none"> • Discussion on parcel combination for the Administration Building site -Land Bank recommends waiting to complete this until after demolishing is completed • Discussion on moving funds from the General Fund to the Capital Fund • Commissioner Winegardner and Commissioner Seibert provided Commissioner Noonan on potential building for Veterans Garage -Jason Patchet was to complete an inspection of the building -once Jason Patchet reports back, Commissioner Winegardner will have discussion with Kayla Rogers on the next steps and the Commissioners can discuss the possibility of making an offer for purchase
<p>11:49 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Department of Job and Family Services (DJFS) Quarterly Update – Joe Patton and Josh Parker</p> <ul style="list-style-type: none"> • Josh Parker provided an overview of the fiscal report • Discussion on concerns of the Unemployment Representatives Pilot Program being held at DJFS on Thursdays -Joe Patton is concerned of having this program associated with DJFS because the representative is only there on Thursdays and clients are being turned away, very upset because they were not able to be seen due to so many individuals needing assistance, and it is taking three of DJFS employees assisting in the computer lab on Thursdays -Joe Patton is not wanting DJFS and Ohio Means Jobs reviews be negative because of this program

- **Discussion on Ohio Means Jobs branding**
-proposed design is not Joe Patton's first choice and is working on getting a quote for the possibility of a digital billboard to place
- **Discussion on Business Network Outreach Dollars**
-would like the Commissioners input on where the funds should be spent
-currently funds are being used towards sponsoring of the Chamber of Commerce at \$10,000.00 and Greater Lima Region at \$10,000.00
-Commissioners suggest revising the Memorandum of Understanding with the Chamber of Commerce
- **Provided an update on the new SNAP/EBT program**
- **Provided an update on the Student employee of the month program**
-First student has been chosen for March
-student is from Shawnee High School and works for Dots Pets
- **Career Fair will be Tuesday, May 7th, 10 a.m. to 2 p.m. at the UNOH Event Center**
- **Directors Conference is coming up in May and will be attending**
- **Will be planning to continue participating in the Lima Area Migration Coalition Steering Committee**
- **Discussion on Solar Eclipse planning and if DJFS should consider a remote option for the day**
-will begin planning a contingency plan to be prepared
- **Provided an update on vehicle on GovDeals**
-current bid of \$575.00
-currently working on getting quotes for a replacement vehicle

1:46 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Cory Noonan
Cory Noonan

Brian Winegardner
Beth Seibert
Beth Seibert